

The Forsyth Board of Aldermen met in regular session on September 18, 2023 at 6:00 p.m. with the following present:

Mayor Missi Hesketh
Dennis Winzenried
Scott Novak
Mark Moore
Dustin Krob

Cheyenne Beasley, Cheryl Peterson, Julie AuBuchon, AJ Meakins, Shannon Taul, David Taul, Matt Bailey, Pat Gray, Nathan Bower, Carolyn Donovan, Tim Donovan, Jack Gates, Tim Crawley, Steve Marler, Jeff May, Shelia Wyatt, Danny Wyatt, Alex Maldonado, David Veldman, Tony Williams, Jerry Schuster, Christine Roth, Anita Topic, Pam Bullough, and Hank Griffin.

The meeting was opened with a prayer by Dennis Winzenried followed by the Pledge of Allegiance.

BUSINESS RECOGNITION

The Mayor presented Danny and Shelia Wyatt owners of Forsyth Hardware, with an appreciation certificate for 51 years of service to the community.

CHERYL PETERSON/MATT BAILEY/COUNSEL – NOVAK DRIVEWAY MATTER – STORM WATER ISSUE

Attorney Tony Williams is representing the Bailey's on the driveway storm water issue. The City to work with Mr. Williams on a plan to fix the driveway storm water issue.

POLICE CHIEF UPDATE – APPROVE TO ADD CODE ENFORCEMENT TO JACK GATES DUTIES

On a motion by Dustin Krob and seconded by Mark Moore it was approved to add nuisance code enforcement to Jack Gates duties. Motion carried with all members present voting aye.

Chief Gray informed the board that the department is fully staffed. The city received a side by side at no cost to be used on the trails if there is an emergency.

SHANNON AND DAVID TAUL – OPERATION PURPLE CHAIR – OPIOID OVERDOSE AWARENESS

Shannon Taul explained to the board that would like to increase awareness of opioid overdoses. Would like to place a purple chair in front of City Hall from September 23, 2023 thru October 1, 2023 to remember the lives lost to opioid overdose and increase awareness of the opioid overdose problem.

On a motion by Scott Novak and seconded by Dustin Krob it was approved to allow Shannon Taul to put the purple chair in front of City Hall during the dates stated above. Motion carried with all members present voting aye.

APPROVE LOT SPLIT – ROSEBUD COURT

On a motion by Dennis Winzenried and seconded by Dustin Krob the replat on Rosebud was approved as presented. Motion carried with all members present voting aye.

APPROVE LOT SPLIT – MOUND STREET

On a motion by Dennis Winzenried and seconded by Dustin Krob the replat on Mound Street was approved as presented. Motion carried with all members present voting aye.

APPROVE TO HIRE PUBLIC WORKS EMPLOYEE AND APPROVE HOURLY WAGE

On a motion by Scott Novak and seconded by Dennis Winzenried it was approved to hire Paul Shridde as a public works employee for \$15.00 per hour and after 90 days increase to \$16.00 per hour due to having several years of experience in the public works field. Motion carried with all members present voting aye.

SECOND AND FINAL READING OF BILL NUMBER 564 – AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT FOR INVESTMENT FUNDS THRU THE MO SECURITIES INVESTMENT PROGRAM (MOSIP)

On a motion by Dennis Winzenried and seconded by Scott Novak bill number 564 was placed on its second reading by title only. Motion carried with all members present voting aye.

The reading was approved on a motion by Scott Novak and seconded by Mark Moore and adopted as ordinance 564 with a roll call vote of Scott Novak, aye, Mark Moore, aye, Dennis Winzenried, aye, and Dustin Krob, aye.

DISCUSS AND SET DATE FOR OCTOBER WORK SESSION

It was agreed to have a work session meeting on October 10, 2023 at 6:00 p.m.

REVIEW AND DISCUSS SPECIAL EVENT POLICY

The board feels the policy is needed to help the approval of events move more smoothly. To make sure the City has all required documents before the event. Need to discuss a fee schedule and options for the policy. It was recommended by the city attorney that the document can be a policy with no need for an ordinance. To be on the agenda for further review and discussion at the October 10, 2023 meeting.

APPROVE SPECIAL EVENT APPLICATION – FORSYTH HIGH SCHOOL HOMECOMING

On a motion by Dennis Winzenried and seconded by Dustin Krob it was approved to grant special permission and approve the special event application for the Forsyth High School Home coming parade on October 12, 2023 and fireworks display on October 13, 2023. Motion carried with all members present voting aye.

OLD FIRE ENGINE – DISCUSS OPTIONS TO SALE OR REPAIR

Fire Chief Nathan Bower presented the board with three options for the 1993 KME fire truck with the bad motor. On a motion by Dennis Winzenried and seconded by Dustin Krob it was approved to go with option number two which is to keep the 1993 KME fire truck for 6 months/1 year for possible engine replacement, purchase a car port to keep the truck under cover for \$4,000.00 - \$8,000.00, reman engine \$75,000.00 and towing \$1,000.00. Motion carried with all members present voting aye.

APPROVE HVAC SYSTEM BIDS & WIRING BIDS FOR HVAC – FIRE STATION 1 – LIBERTY REBATE

Fire Chief Nathan Bower received two bids for the HVAC system for Fire Station 1. The bids received were Patriot Heat & Air for \$29,458.00 and CP HVAC for \$29,499.00. On a motion by Scott Novak and seconded by Dennis Winzenried it was approved to accept the bid from Patriot Heat and Air for \$29,458.00. Motion carried with all members present voting aye.

Fire Chief Nathan Bower received three bids for the electrical wiring for the HVAC system for fire station 1. The following bids were received: Lakeside Builders for \$3,929.84, Daves Electrical \$4,000.00, and Blue Bird Electrical for \$5,561.03. On a motion by Dennis Winzenried and seconded by Scott Novak it was approved to accept the bid from Lakeside Builders for \$3,929.84. Motion carried with all members present voting aye.

APPROVE TRANSFER OF 30% OF BUILDING INSPECTOR PAYROLL COST TO FIRE DEPT FOR JULY AND AUGUST 2023

On a motion by Dennis Winzenried and seconded by Dustin Krob it was approved to transfer 30 % of the building inspector's payroll cost to the fire department for July and August 2023. Motion carried with all members present voting aye.

APPROVE MOU FOR PROCUREMENT & DISTRIBUTION OF MEDICAL SUPPLIES TO RESPONDERS IN TANAY COUNTY EMERGENCY MEDICAL SYSTEM

The City Attorney had some questions about the MOU. Will have the MOU on the next agenda for approval at the work session on October 10, 2023.

APPROVE ENDORSEMENT LETTER FOR DEVELOPMENTAL CONNECTIONS

On a motion by Dennis Winzenried and seconded by Dustin Krob it was approved to send the endorsement letter for Developmental Connections. Motion carried with all members present voting aye.

MINUTES – AUGUST 21, 2023

On a motion by Dennis Winzenried and seconded Dustin Krob the minutes of August 21, 2023 were approved as written. Motion carried with all members present voting aye.

BILLS FOR APPROVAL

On a motion by Dennis Winzenried and seconded by Dustin Krob the bills for August 24, 2023 for \$28,281.45, September 7, 2023 for \$335,231.84, September 14, 2023 for \$26,080.23 were approved for payment. Motion carried with all members present voting aye.

FINANCIAL STATEMENTS AS OF AUGUST 31, 2023

On a motion by Dennis Winzenried and seconded by Scott Novak the financial statements as of August 31, 2023 were approved. Motion carried with all members present voting aye.

APPROVE TRANSFERS FROM AUGUST 24, 2023 THRU SEPTEMBER 14, 2023

On a motion by Dennis Winzenried and seconded by Dustin Krob the transfers from August 24, 2023 thru September 14, 2023 were approved. Motion carried with all members present voting aye.

CONFIRM MONTHLY AUDIT REPORTING SHEET WAS RECEIVED AND REVIEWED

All members of the board and Mayor confirmed that they received and reviewed the monthly audit report.

PUBLIC COMMENT SECTION

No comments from those present.

On a motion by Mark Moore and seconded by Scott Novak it was approved to go into closed session under authority of Section 610.021.(3) Personnel at 7:35 p.m. with a roll call vote of Scott Novak, aye, Mark Moore, aye, Dennis Winzenried, aye, and Dustin Krob, aye.

CLOSED SESSION

Discussed personnel issues. The board would like to look into purchasing a software program that will keep track of employee payroll timecards. To have options to discuss at the October 10, 2023 work session.

On a motion by Dennis Winzenried and seconded by Scott Novak it was agreed to return to open session at 8:20 p.m. with the following roll call taken: Dustin Krob, aye, Dennis Winzenried, aye, Scott Novak, aye, and Mark Moore, aye.

RETURN TO OPEN SESSION

An announcement was made that in closed session the board discussed personnel issues. No decisions were made or votes taken. The board would like to look into purchasing a software program that will keep track of employee's payroll timecards. To have options to discuss at the October 10, 2023 work session.

On a motion by Dennis Winzenried and seconded by Dustin Krob the meeting was adjourned at 8:21 p.m. Motion carried with all members present voting aye.