

The Forsyth Board of Aldermen met in regular session on May 19, 2025 at 6:00 p.m. with the following present:

Mayor Julie AuBuchon  
Dennis Winzenried  
Shawn Mathenia  
Scott Novak  
Dustin Krob, absent

Cheyenne Beasley, David Willette, Ruby Arambulo, Jim Viebrock, Ann Roberts, Nathan Bower, Pat Gray, Terry Goodwrench, Dave Jones, Marie Poremski, Tim Donovan, and Scott Brasher.

Dennis Winzenried said a prayer and it was followed by the Pledge of Allegiance.

The Mayor officially opened the meeting at 6:03 p.m.

#### SIGNED – IN SPEAKERS

No one signed up to speak.

#### VARIANCE REQUEST – DAVID WILLETTE – 375 SANTA FE DRIVE

On a motion by Dennis Winzenried and seconded by Shawn Mathenia it was approved to grant a variance at 375 Santa Fe Drive. The code requirement is 8 feet from the property line. The variance is for the building to be 3 feet from the property line. Motion carried with all members present voting aye.

The board approved this due to the neighbor is in agreement of this variance and there is access for emergency personnel to get through if needed.

#### SECOND AND FINAL READING OF BILL NUMBER 578 – WATER AND SEWER RATES

On motion by Dennis Winzenried and seconded by Shawn Mathenia it was approved to place bill number 578 on its second and final reading by title only. Motion carried with all members present voting aye.

The reading was approved on a motion by Dennis Winzenried and seconded by Shawn Mathenia and adopted as ordinance 578 with a roll call vote of Dennis Winzenried, aye, Shawn Mathenia, aye, Scott Novak, aye, and Dustin Krob, absent.

## CONFIRM NAMES ON CITY BANK ACCOUNTS

On a motion by Shawn Mathenia and seconded by Scott Novak it was approved to remove the former Mayor Missi Hesketh from the bank accounts and add the new mayor Julie AuBuchon. The other names on the accounts will remain the same. Motion carried with all members present voting aye.

## POLICE CHIEF UPDATE

Police Chief Pat Gray explained that the department has had 530 reports for the year. Has been conducting a traffic study on Skyline Drive. Need to look at the speed limits in residential areas. Need to be consistent with the speed limits. Some speed limits need to be lowered on narrow roads.

## FIRE CHIEF UPDATE

Fire Chief Nathan Bower explained that the department had 57 calls for service in April. The remodel for a new office for the assistant chief is finished at fire station 1. The gentleman with Hydrant Guy will be here on May 27<sup>th</sup> to work on the fire hydrants.

## CITY ADMINISTRATOR UPDATE

The city administrator presented the board with a written report to read and will not present a report due to trying to move the meeting along due to bad weather in the area.

## PROPERTY SPLIT – SWAN CREEK PASS

On a motion by Dennis Winzenried and seconded by Shawn Mathenia it was approved to allow the lot split of the property on Swan Creek Pass, and authorize the city clerk and mayor to sign the plat. Motion carried with all members present voting aye.

## OMNIGO INVOICE – RECORDS MANAGEMENT PROGRAM AND SUPPORT FOR POLICE DEPARTMENT

The finance department wanted the board to be aware that this invoice will be paid soon in the amount of \$23,167.27 this is for the police department's program for reports and evidence.

## BUSINESS LICENSE DISCUSSION

The board had a discussion about requiring a business license for contractors and businesses that perform services in town. Also need an ordinance to allow the fire department to inspect buildings in town. Need to have a list of occupied buildings in town. Some businesses are not required to pay for a license under state statute. Need a list of these to be able to inspect the building. To check with other cities and see what requirements they have for businesses.

## MINUTES – APRIL 21, 2025 AND MAY 1, 2025

On a motion by Dennis Winzenried and seconded by Shawn Mathenia the minutes of the April 21, 2025 meeting and the minutes of the May 1, 2025 meeting were approved as written. Motion carried with all members present voting aye.

## FINANCIAL STATEMENTS AS OF APRIL 31, 2025

On a motion by Dennis Winzenried and seconded by Shawn Mathenia the financial statements were approved as presented. Motion carried with all members present voting aye.

## BILLS AND TRANSFERS FOR APPROVAL

On a motion by Dennis Winzenried and seconded by Shawn Mathenia the bills and transfers were approved. The following bills were approved for payment: April 24, 2025 for \$44,229.72, May 1, 2025 for \$14,102.96, May 8, 2025 for \$71,185.16, and May 15, 2025 for \$35,167.87. Motion carried with all members present voting aye.

## CONFIRM MONTHLY AUDIT REPORTING SHEET FOR APRIL WAS RECEIVED AND REVIEWED

The mayor and all board members stated they received and reviewed the audit sheet for April

## PUBLIC COMMENT SECTION

No comments from those present.

On a motion by Dennis Winzenried and seconded by Scott Novak it was approved to go into closed session at 6:42 p.m. under authority of section 610.021(3) personnel with a roll call vote of Dennis Winzenried, aye, Shawn Mathenia, aye, Scott Novak, aye and Dustin Krob, absent.

#### CLOSED SESSION

On a motion by Dennis Winzenried and seconded by Shawn Mathenia it was approved to offer Luke Horning the public works director position with a wage of \$28.00 per hour, and will look into the possibility of allowing him to drive a city truck home.

In the same motion it was approved to offer David Williams the public works supervisor position. Motion carried with all members present voting aye.

On a motion by Dennis Winzenried and seconded by Shawn Mathenia it was approved to have meeting on June 2, 2025 at 1:00 p.m. to discuss a personnel issue. Motion carried with all members present voting aye.

On a motion by Dennis Winzenried and seconded by Shawn Mathenia it was approved to return to open session at 7:40 p.m. with roll call vote of Dennis Winzenried, aye, Shawn Mathenia, aye, Scott Novak, aye, and Dustin Krob, absent.

#### RETURN TO OPEN SESSION

The announcement was made that in closed session it was approved to offer Luke Horning the public works director position with a wage of \$28.00 per hour and will look into the possibility of allowing him to drive a city truck home, and it was approved to offer David Williams the public works supervisor position.

A motion and second was made to have a meeting on June 2, 2025 at 1:00 p.m. to discuss a personnel issue.

On a motion by Scott Novak and seconded by Shawn Mathenia the meeting was adjourned at 7:41 p.m. Motion carried with all members present voting aye.

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Cheyenne Beasley, City Clerk

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Julie Aubuchon, Mayor

