

The Forsyth Board of Aldermen met in regular session on July 21, 2025 at 6:00 p.m. with the following present:

Mayor Julie AuBuchon

Dennis Winzenried

Shawn Mathenia

Dustin Krob

Scott Novak

Summer Hankins, Shane Hankins, Jack Baker, Scott Brasher, Nathan Bower, Rudy Arambulo, Dennis Wiggins, Frank Diecidue, Ron Houseman, Debbi Houseman, Nancy Foster, Matt Bailey, Steve Huggins, Roxeanne Amundsen, Pat Gray, Cheyenne Beasley, Ann Roberts, Andrea Nofsinger, Dave Jones, Luke Horning, Lee Ann Alliman, Ken Foster, and Tiffany Yarnell.

A prayer was said followed by the Pledge of Allegiance.

The Mayor officially opened the meeting at 6:03 p.m.

SIGNED – IN SPEAKERS

No one signed up to speak.

**SECOND AND FINAL READING OF BILL NUMBER 580 – ALLOW FIRE DEPARTMENT TO INSPECT STRUCTURES EXCEPT SINGLE-FAMILY DWELLINGS**

On a motion by Dennis Winzenried and seconded by Scott Novak bill number 580 was placed on its second reading by title only. Motion carried with all members present voting aye.

The reading was approved on a motion by Dennis Winzenried and seconded by Shawn Mathenia and adopted as ordinance 580 with a roll call vote of Dennis Winzenried, aye, Shawn Mathenia, aye, Scott Novak, aye, and Dustin Krob absent.

**SECOND AND FINAL READING OF BILL NUMBER 581 – REGULATING LIQUOR LICENSES**

On a motion by Dennis Winzenried and seconded by Shawn Mathenia bill number 581 was placed on its second reading by title only. Motion carried with all members present voting aye.

The reading was approved on a motion by Dennis Winzenried and seconded by Scott Novak and adopted as ordinance 581 with a roll call vote of Dennis Winzenried, aye, Scott Novak, aye, Shawn Mathenia, aye, and Dustin Krob, absent.

## BOARD OF ADJUSTMENTS – RE-APPOINT DANNY WAYTT AND APPOINT VACANT POSITION

On a motion by Scott Novak and seconded by Shawn Mathenia it was approved to re-appoint Danny Wyatt to the board of adjustments. Motion carried with all members present voting aye.

There is one open position on the board of adjustments. To put the opening on face book to see if anyone is interested in the position.

## APPROVE TO PURCHASE PLOT FOR LIFT STATION ON CHISHOLM TRAIL

The lift station on Chisholm Trail needs additional space. Shelia Rieken is willing to sale the city additional space of \$1.00. The owner will be building a cabin in the future and the city will not be charging them for a building permit. They will still need to follow the inspection process, but no fee will be charged for the permit.

On a motion by Scott Novak and seconded by Shawn Mathenia it was approved to purchase the lot for the lift station and allow a permit to be issued at no cost to the owner of the lot. Motion carried with all members present voting aye.

## APPROVE TO PURCHASE CHRISTMAS TREE

The city is a member of the Ozark mountain Christmas Coalition and they will be doing a fundraiser to purchase a Christmas tree to be put up in the front yard at city hall. Would like the city to purchase the tree and after the funds are raised they will reimburse the city for the tree.

On a motion by Shawn Mathenia and seconded by Scott Novak it was approved to purchase the Christmas tree from Wintergreen Corporation in the amount of \$7,939.76. Motion carried with all members present voting aye.

## APPROVE MONTHLY SERVICES FOR I.T. – PEARSON-KELLY TECHNOLOGY

Finance officer Ann Roberts explained that at this time the I.T. plan is for monitoring and any extra services is charged extra. Would like to upgrade the services to a flat rate for all services. It would add \$335.00 a month to what we are paying now.

On a motion by Dennis Winzenried and seconded by Shawn Mathenia it was approved to upgrade the services for an additional \$335.00 per month for I.T. services with Pearson-Kelly. Motion carried with all members present voting aye.

## DEPARTMENT UPDATES

Luke Horning public works director presented the board with a written report on the public works department. They have located and repaired a leak and this should help with the water loss issue.

Police Chief Pat Gray explained to the board that he has been addressing a complaint in town on some homeless people. The department is doing extra patrols in this area and will be speaking to the homeowner where this is occurring. Would like the board to consider an ordinance that would not allow camping outside of designated camping areas.

He presented the board with suggestions on changing the speed limits in some areas.

On a motion by Dennis Winzenried and seconded by Shawn Mathenia it was approved to have an open public meeting on the proposed speed limit changes to get input from the public. Motion carried with all members present voting aye.

Fire Chief Nathan Bower explained to the board that his department and the public works have been working on repairing the fire hydrants. Only have three hydrants out of service. Would like to purchase some fire hydrant rings that go on the fire hydrants so personnel will know they are out of service.

## FINANCIAL UPDATE

Finance officer Ann Roberts explained that she has been working on the budget. Will have the final budget for the board to approve at the next board meeting in August. Would like to have a meeting the last week in August to finalize the current budget. Will be contacting the aldermen to set the meeting date and time.

## APPROVE REPLACEMENT OF SCBA CYLINDERS – FIRE DEPARTMENT

Fire Chief Nathen Bower explained that need to replace the SCBA cylinders for the department. The cylinders only have a life span of 15 years, and they expire in two years. Received bids from Fire Master Fire Equipment for \$21,252.00 and NAFECO for \$19,858.00. On a motion by Shawn Mathenia and seconded by Scott Novak it was approved to accept the bid from Fire Master and purchase the 24 cylinders in the amount of \$21,252.00. Motion carried with all members present voting aye.

Accepted the bid from Fire Master due to the cylinders being Drager cylinders and use these cylinders now and are certified, and a good company to work with.

## APPROVE TO PURCHASE FIRE HELMETS – FIRE DEPARTMENT

Fire Chief Nathan Bower received three bids for fire helmets. Fire Master for \$5,677.15, Banner Fire Equipment for \$6,035.00 and Dinges Fire for \$7,207.15.

He received three bids for helmet shields. Taylor's Tins for \$798.00, Dinges Fire for \$1,235.00 and The Fire Store for \$816.81.

On a motion by Shawn Mathenia and seconded by Dennis Winzenried it was approved to accept the bid from Fire Master for the fire helmets in the amount of \$5,677.15 and approve the bid from Taylor Tins in the amount of \$798.00. Motion carried with all members present voting aye.

## APPROVE CHANGES TO FIRE DEPARTMENT POLICIES

Fire Chief Nathan Bower presented the board with four policies that need changes approved. Changes were made to sop #202, 209, 214, and 302. On a motion by Scott Novak and seconded by Shawn Mathenia the changes were approved as presented. Motion carried with all members present voting aye.

## ACCEPT BIDS FOR BALLFIELD DIRT FOR SHOALS BEND BALLFIELD

Assistant Fire Chief Scott Brasher explained that due to Shadowrock park being flooded the Shoals Bend ballfield is seeing increased use. The field needs infield mix put on it to improve the field. He received three bids for the infield mix. Sportsfield4U for a 24 ton bulk truck load is \$4,400. The other two companies only have the mix in bags. Dura Edge Collegiate mix \$2,010.72, and Site One Landscape Supply for \$3,117.48. Both are less materials than Sportsfield4U and Sportsfield4U is bulk, and they will deliver.

On a motion by Dennis Winzenried and seconded by Scott Novak it was approved to accept the bid from Sportsfield4U and purchase the infield mix for \$4,400.00. Motion carried with all members present voting aye.

Dustin Krob joined the meeting.

## APPROVE BUILDING DEPARTMENT REQUIREMENTS FOR DEMOLITION PERMITS DISCUSS VACANT AND NUISANCE PROPERTIES

Building Inspector Will Mattegat presented the board with a demolition permit checklist for approval. The board had a discussion on the proposed checklist and had some concerns.

On a motion by Scott Novak and seconded by Shawn Mathenia it was approved to table this issue until a later date for discussion. Motion carried with all members present voting aye.

#### DISCUSS ALDERMEN DEPARTMENT ASSIGNMENTS

On a motion by Dennis Winzenried and seconded by Dustin Krob it was approved to assign Dennis Winzenried to the office staff, and he will also remain over the parks department. Motion carried with all members present voting aye.

#### APPROVE AMENDMENT TO THE EMPLOYEE HANDBOOK – COMP TIME SECTION

Finance officer Ann Roberts explained the changes to the comp time section of the employee handbook. Compensatory time can only be used in addition to vacation or used as a day off. If overtime is not paid out in the current week in which it occurred, it will be rolled over to compensatory time as a rate of one and one-half hours for each hour of overtime worked. Employees must mark their timecard on whether to be paid overtime or carry it over to compensation time.

On a motion by Dennis Winzenried and seconded by Dustin Krob it was approved to amend the employee handbook and make the above changes to the employee handbook. Motion carried with all members present voting aye.

On a motion by Dennis Winzenried and seconded by Shawn Mathenia it was approved to change the amount of hours worked from 43 hours to 40 hours for the police department to be eligible for overtime time same as stated in the above motion. Motion carried with all members present voting aye.

#### APPROVE BID FOR PICKLE BALL COURT SEALING AND PAINTING – SHOALS BEND PARK

The city would like to make the half basketball court at Shoals Bend into a pickle ball court. Since Shadowrock Park is flooded there is no place to play pickle ball. The city received one bid for sealing and painting the half basketball court for pickle ball. The bid was from Advanced Sealing & Stripping in the amount of \$3,000.00.

On a motion by Shawn Mathenia and seconded by Scott Novak it was approved to accept the bid from Advanced Sealing and Stripping in the amount of \$3,000.00. Motion carried with all members present voting aye.

## APPROVE TO AMENDMENT TO ANIMAL CONTROL AGREEMENT WITH TANEY COUNTY

On a motion by Dennis Winzenried and seconded by Dustin Krob it was approved to accept the amendment to the animal control agreement with Taney County. Motion carried with all members present voting aye.

## APPROVE AGREEMENT WITH TANEY COUNTY TO PURCHASE 2018 FORD EXPLORER

On a motion by Shawn Mathenia and seconded by Dustin Krob it was approved to accept the agreement with Taney County to purchase a 2018 Ford Explorer in the amount of \$10,000.00 Motion carried with all members present voting aye.

## APPROVE TO CHANGE LIFE INSURANCE POLICY TO KANSAS CITY LIFE INSURNCE

On a motion by Dennis Winzenried and seconded by Dustin Krob it was approved to change life insurance companies from Anthem Life to Kansas City Life. Anthem Life was \$134.00 and Kansas City Life is \$80.50. Motion carried with all members present voting aye.

## APPROVE REQUEST TO TRANSFER FUNDS FROM FIRE DEPARTMENT TO GENERAL FUND

On a motion by Dennis Winzenried and seconded by Shawn Mathenia it was approved to allow the finance officer to transfer funds from the fire department fund to the general fund. Motion carried with all members present voting aye. The transfer reimburses the general fund for paying out fire department expenses for the budget year.

## DISCUSS EMPLOYEE EXTENDED SICK LEAVE POOL POLICY

On a motion by Scott Novak and seconded by Shawn Mathenia it was approved to amend the employee handbook section on sick time. It was approved to remove the section on employee sick pool and add employees can volunteer to give another employee sick time up to 80 hours. Motion carried with all members present voting aye.

## MINUTES – JUNE 16, 2025 MEETING

On a motion by Dennis Winzenried and seconded by Shawn Mathenia the minutes of the June 16, 2025 meeting were approved as written. Motion carried with all members present voting aye.

## BILLS AND TRANSFERS FOR APPROVAL

On a motion by Dennis Winzenried and seconded by Shawn Mathenia the bills and transfers were approved. The following bills were approved for payment: June 17, 2025 for \$31,098.09, June 23, 2025 for \$133,077.57, June 30, 2025 for \$15,964.63, July 7, 2025 for \$73,218.07, and July 14, 2025 for \$49,547.20. Motion carried with all members present voting aye.

## FINANCIAL STATEMENTS AS OF JUNE 30, 2025

On a motion by Scott Novak and seconded by Shawn Mathenia the financial statement as of June 30, 2025 was approved as presented. Motion carried with all members present voting aye.

## CONFIRM MONTHLY AUDIT REPORTING SHEET FOR JUNE WAS RECEIVED AND REVIEWED

The mayor and board members present stated that they received and reviewed the audit sheet for June.

## PUBLIC COMMENT SECTION

Frank Diecidue addressed the board about concerns for Arroya road. He feels this road needs paved due to it would be the only route out of this area if other roads are blocked. Also, may be difficult for emergency vehicles to get down the road in its current condition. Feels the city needs a storm water run-off program and would like to see the city work on the ADA compliance plan.

On a motion by Shawn Mathenia and seconded by Dustin Krob it was approved to go into closed session under authority of section 610.02(3) personnel and section 610.021(1) legal at 7:45 p.m. with a roll call vote of Shawn Mathenia, aye, Scott Novak, aye, Dennis Winzenried, aye, and Dustin Krob, aye.

## CLOSED SESSION

The board discussed a legal issue and no decisions or votes were taken.

On a motion by Scott Novak and seconded by Dennis Winzenried it was approved to change the building inspectors pay percents. The building inspector's wages will be split as follows: 50 percent out of the general fund and 50 percent out of the water and sewer fund. Motion carried with all members present voting aye.

On a motion by Dennis Winzenried and seconded by Shawn Mathenia it was agreed to return to open session at 8:45 p.m. with a roll call vote of Dennis Winzenried, aye, Dustin Krob, aye, Scott Novak, aye, and Shawn Mathenia, aye.

#### RETURN TO OPEN SESSION

The announcement was made that in closed session the board discussed a legal issue, but no votes or decisions were made.

A motion was made by Scott Novak and seconded by Dennis Winzenried to change the wage pay percents for the building inspector to 50 percent general fund and 50 percent water and sewer. Motion carried with all members present voting aye.

On a motion by Dennis Winzenried and seconded by Shawn Mathenia the meeting was adjourned at 8:46 p.m. motion carried with all members present voting aye.

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Cheyenne Beasley, City Clerk

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Julie AuBuchon, Mayor

