

The Forsyth Board of Aldermen met in regular session on December 16, 2024 at 6:00 p.m. with the following present:

Mayor Missi Hesketh, absent
Dennis Winzenried
Shawn Mathenia
Scott Novak
Dustin Krob

Pat Gray, Julie AuBuchon, Tim Crawley, Cheryl Peterson, Matt Bailey, Mark Moore, Jim Viebrock, Nathan Bower, James Grady, Tonya Grady, Ann Roberts, David Veldman, Hal Owen, Cheyenne Beasley, Greg Petersen, Leslie Petersen, AJ Meakins, Corey Smith, Will Mattegat, Frank Diecedue, and Cody Pender.

The meeting was opened with a prayer followed by the Pledge of Allegiance

ANNOUNCE CHRISTMAS HOUSE DECORATION CONTEST WINNERS

The Christmas house decoration contest winners were announced as follows: First place 290 Eagle Drive, second place, 428 Skyline Drive, first runner up 370 Hobart Drive, and second runner up 226 Cedar Street. Prizes were given to the winners. The prizes were donated by the local businesses.

HAL OWEN – NUISANCE PROPERTIES

Mr. Owen has some concerns about the property next to his on highway 160. The board explained that the owner of the property has been sent a letter stating the concerns. The building department is following the dangerous building ordinance, and the process takes some time. The building department will continue with the process on this property.

JESSE PENDER – NIGHTLY RENTAL CAMPGROUND 1 SPOT – RIO DRIVE

Cody Pender was present to speak for Jesse Pender. Mr. Pender is asking if a variance would be possible to put a camper on the property to be used a nightly rental. The board explained that the city has an ordinance that only allows someone to live in a camper if they have an active building permit to build a house on the property. The board to discuss other options for the property with the Penders at a later date.

SECOND AND FINAL READING OF BILL NUMBER 576 – PUT USE TAX ON THE BALLOT

On a motion by Shawn Mathenia and seconded by Dustin Krob bill number 576 was placed on its second and final reading by title only. Motion carried with all members present voting aye.

The reading was approved on a motion by Shawn Mathenia and seconded by Dustin Krob and adopted as ordinance number 576 with a roll call vote of Shawn Mathenia, aye, Dustin Krob, aye, Scott Novak, aye, and Dennis Winzenried, aye.

SET PUBLIC MEETING TIME AND DISCUSS FORMAT FOR JANUARY 27TH USE TAX MEETING

The board will hold a public meeting to discuss the use tax on January 27, 2025 at 1:00 p.m. at City Hall. This is a come and go meeting to address questions and concerns about the use tax.

SET RIBBON CUTTING DATE FOR THE PICKLE BALL COURTS

The board would like to wait on setting the date until the mayor is available.

POLICE CHIEF UPDATE

The Chief explained that there has been an increase in animal calls and domestic cases. Had a great turn out for the Christmas parade and shop with a cop. Will have coffee with the chiefs on Wednesday morning at 7:00 at Chappy's and everyone is welcome.

BUILDING INSPECTOR UPDATE

Building Inspector Will Mattegat explained to the board that he has 31 open permits and 10 open permits on dangerous buildings. The Forsyth School has turned in an application for a permit for an indoor activity center and gym.

FIRE CHIEF UPDATE

Fire Chief Nathan Bower explained that he has 24 active volunteers, and the department has had 474 calls for service so far this year. The smoke detector program is in place and the department will install smoke detectors for free. Contact the fire department if you need a smoke detector.

APPROVE TO PURCHASE DECALS FOR THE NEW FORD TRUCK – FIRE DEPARTMENT

Fire Chief Nathan Bower explained that he received several bids for decals for the truck. Some bids were for repainting the truck and others for a wrap. The follow bids were received: Road Runners Signs for \$2,300.00, Timmy Simmons \$1,800.00, Sign Man \$1,800.00, Branson Wraps \$1,500.00, and Crash Champions (re-paint truck) \$7,747.48.

On a motion by Shawn Mathenia and seconded by Scott Novak it was approved to accept the bid from Branson Wraps in the amount of \$1,500.00. Motion carried with all members present voting aye.

APPROVE TO PURCHASE FIRE DEPARTMENT RECORDS MANAGEMENT PROGRAM

Chief Bower explained that the current management program expires at the end of the year would like to with a different program thru First Due in the amount of \$8,900.00 for one year. On a motion by Scott Novak and seconded by Shawn Mathenia it was approved to accept the bid from First Due in the amount of \$8,900.00 for one year.

CITY ADMINISTRATOR UPDATE

City Administrator Jim Viebrock explained that the scada program for the sewer lift stations is in the construction stages. The pickle ball nets have been installed and will be working on new LED lights for the tennis courts in Shadowrock Park. Will be working on a program to update the Christmas decorations and drive thru light display in Shadowrock Park.

APPROVE TRANSFER TO REIMBURSE GENERAL FUND – FROM FIRE DEPARTMENT EXPENSES

Finance officer Ann Roberts explained that in the past the transfer to reimburse the general fund for fire expenses has been done once a year. She would like to start doing these transfers monthly. Would like to have permission from the board to transfer the money for the purchase of the Ford truck purchase to reimburse the general fund in the amount of \$9,000.00.

On a motion by Scott Novak and seconded by Shawn Mathenia it was approved to transfer \$9,000.00 from the fire department expense funds to general fund to reimburse the general fund for the purchase of the Ford truck. Motion carried with all members present voting aye.

PARK BOARD UPDATE – PLAN FOR PUBLIC INPUT FOR MASTER PLAN

Will have an update from the park board later because they will not have a meeting until January.

MINUTES – NOVEMBER 18, 2024 MEETING AND DECEMBER 2, 2024 MEETING

On a motion by Shawn Mathenia and seconded by Scott Novak the minutes of the November 18, 2024 meeting and the December 2, 2024 meeting were approved. Motion carried with all members present voting aye.

BILLS FOR APPROVAL

On a motion by Shawn Mathenia and seconded by Dustin Krob the bills for November 21, 2024 for \$47,440.90, November 27, 2024 for \$8,711.47, December 5, 2024 for \$114,376.74, and December 12, 2024 for \$23,727.01 were approved for payment. Motion carried with all members present voting aye.

APPROVE TRANSFERS FROM NOVEMBER 21, 2024 THRU DECEMBER 12, 2024

On a motion by Shawn Mathenia and seconded by Scott Novak the transfers from November 21, 2024 thru December 12, 2024 were approved. Motion carried with all members present voting aye.

FINANCIAL STATEMENTS AS OF NOVEMBER 30, 2024

On a motion by Scott Novak and seconded by Dustin Krob the financial statements as of November 30, 2024 were approved as presented. Motion carried with all members present voting aye.

PUBLIC COMMENT SECTION

Mark Moore wished everyone a merry Christmas.

On a motion by Shawn Mathenia and seconded by Dustin Krob it was approved to go into closed session under authority of section 610.021(3) – personnel at 7:38 p.m. with a roll call vote of Dustin Krob, aye, Dennis Winzenried, aye, Scott Novak, aye, and Shawn Mathenia, aye.

CLOSED SESSION

City Administrator Jim Viebrock explained that the city had to opportunity to get an intern from Missouri State University. The internship is for 300 hours.

On a motion by Shawn Mathenia and seconded by Scott Novak it was approved to hire Matthew Carter as an intern for 300 hours at \$16.50 per hour not to exceed \$5,00.00. Motion carried with all members present voting aye.

On a motion by Scott Novak and seconded by Dustin Krob it was agreed to return to open session at 8:15 p.m. with a roll call vote of Dustin Krob, aye, Dennis Winzenried, aye, Scott Novak, aye, and Shawn Mathenia, aye.

RETURN TO OPEN SESSION

The announcement was made that in closed session a motion was made by Shawn Mathenia and seconded by Scott Novak to hire Matthew Carter as an intern for 300 hours at \$16.50 per hour not to exceed \$5,000.00.

On a motion by Scott Novak and seconded by Shawn Mathenia the meeting was adjourned at 8:16 p.m. Motion carried with all members present voting aye.

Cheyenne Beasley, City Clerk

Dennis Winzenried, President of the Board