

Position Description – Spring Creek Equine

Stable Manager / Head Groom

Reporting to – Director, Spring Creek Equine

Overview

As a key part of the Spring Creek team the role of Stable Hand/ Head Groom supports the day to day running of the stable and includes all stable duties as well as horse care and strapping.

Key responsibilities- General Expectations

- Punctuality, neat tidy attire and appropriate PPE – Boots, Helmet, long pants.
- A very high standard of cleanliness in all work areas
- Safety is everyone's responsibility and this role is no exception
- As times you will be required to work unsupervised, all expectations still apply.
- A very high level of horse care, noticing 'abnormal' indicators in all horses
- Horse welfare is paramount, this runs through all aspects of the business and its management.

Daily Duties

- Feed run AM and PM including rug changes as directed
- Cleaning water buckets
- Turnout of horses
- Mucking out – yards and boxes
- Checking water and hay for all horses
- Ensuring clean water is available to all horses at all times
- Sweeping all areas regularly
- Grooming horses
- Catching horses
- Occasionally working horses as instructed
- Saddling and unsaddling horses
- Giving oral medication and supplements
- Checking legs and general health indicators (i.e.- vital signs) both as instructed as well as when you see fit to.
- Using hot and cold therapies
- Using equissage or other relevant treatments
- Treating injuries and bandage changes
- Washing horses
- Using the Horse Water Treadmill
- Preparing horses for competitions including plaiting up
- Trimming & clipping horses
- Applying topical treatments as instructed
- Horse washing – laundry, including folding
- Cleaning tack and equipment including trucks and floats where instructed
- Using initiative to ensure duties are completed to a high standard in a timely manner
- Packing and unpacking floats and trucks



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- Attending lessons/training/fitness sessions with riders when needed
- Arena grading
- Other stable and farm chores as instructed

Weekly/ Monthly Duties

- Cleaning feed buckets
- Cleaning water troughs in paddocks
- Harrowing paddocks
- Sweeping low traffic areas
- Emptying stables of bedding
- General cleaning as instructed
- Ordering Feed
- Clean Hay Storage Areas
- Check Fuel levels in machines and check Tyres
- Empty bins and take rubbish to tip trailer
- Keep whiteboards up to date

Hours of work

The hours of work are subject to variation depending on business needs. In the case of extreme weather you may be required to start early and finish early. In the process of training elite horses early mornings and/ or late nights are sometimes expected and a small amount of overtime may apply when necessary. You will not be expected to work unreasonable overtime however.

Horse Handling

As a business Spring Creek uses the Australian Equine Behaviour Centre (AEBC) System to handle horses on the ground. There will be times when you will be required to handle horses who have had little to no handling or who may have behavioural issues. All horses at Spring Creek are on site to be educated and you are expected to support this equine education by following a set system of handling as instructed and in line with the AEBC system. If at any time you are unconformable with an animal it is paramount you communicate your concerns so as to ensure the safety of both you and the horse.

Incumbent Name:

Incumbent Signature:

Date:

Signed:

Director, Spring Creek Equine

Spring Creek Equine
776 Maroondah Hwy
Coldstream VIC

