TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**April 10, 2014**

The Regular Monthly Meeting of the Roseboom Town Board was held on April 10, 2014. Supervisor Gustafson called the regular board meeting to order at 6:44 pm.

**PRESENT**: Supervisor Patti Gustafson. Councilpersons Karen Donnelly, Tim Hotaling and Allegra Schecter. Highway Superintendent Michael Mabie.

**ABSENT:** Councilperson Curtis VanDewerker.

**OTHER OFFICIALS PRESENT:** Deputy Supervisor Larry Prill, County Rep. Beth Rosenthal, and Financial Assistant Christine Lalonde.

**VISITORS LISTING:** Attachment #1.

**AGENDA:** Attachment #2

**MINUTES**: approval of the March 2014 minutes were tabled until the next meeting.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the Supervisor’s/Fiscal Officer Report, board members were provided with copies.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 4: $12,757.22
* Abstract for Highway Fund number 4: $6,866.54
* A **motion** was made by Councilperson Hotaling and seconded by Councilperson Donnelly to accept the General Fund Abstract #4 in the amount of $12,757.22 and Highway Fund Abstract #4 in the amount of $6,866.54. All were in favor. Motion carried.

**AUDIT UPDATES:**

* Town Justice Books Audit- assigned to Councilperson Donnelly- the Town Justice has not yet been able to meet. **ACTION:** Councilperson Donnelly will complete this audit. **ACTION:** Supervisor Gustafson will follow up with Judge Travis to emphasis the importance of this audit being completed.

**ROAD COMMITTEE REPORT: Councilperson Donnelly**

* Councilperson Donnelly- NYS has made available additional funds to fix potholes.
* Summer road work has begun.

**COMMUNICATIONS COMMITTEE REPORT: Councilperson Donnelly**

* Councilperson Donnelly- The second meeting of this committee will take place on April 13th. Some committee members have changed, Roseboom has added a third member.
* A phone survey has been developed and will be completed to residents within these towns to find out what residents are using for phone and internet. It is important that all residents participate as this will drive the grant. If anyone would like to volunteer to help with making calls, please contact Karen. **ACTION:** all board members, including the supervisor and clerk will help with the phone calls.
* The goal is 80-100% participation.
* **ACTION:** Karen and Patti will meet to organize the survey and how it will be administered.

**MACHINERY COMMITTEE REPORT: Councilperson Hotaling**

* Councilperson Hotaling: Still looking to purchase a used 4 wheel drive. Options are being explored.

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- had someone come in and look at the furnace. Indicated that it is fine but needs to be cleaned. **ACTION** Councilperson Schecter: look into getting a maintenance agreement for cleaning on a regular basis from Parsons, Sharon Springs, NY..
* Discussed options for blown-in insulation in the walls and ceiling. Allegra presented three (3) different estimates she obtained and all were discussed. Board members were given handouts.
* Discussed the need for automatic garage door openers in order to reduce heat loss. Quotes were presented for this. **ACTION** Councilperson Schecter**:** price options regarding the cost savings as more doors are done rather than just one.
* Discussion took place among the board regarding the different quotes.
* It was decided that a decision could not be made at this time as the codes officer needs to be contacted regarding his thoughts. **ACTION** Councilperson Schecter: Contact Codes Officer to obtain information and then contact Upstate Spray Foam again to see how the cost would differ if this project was done in stages rather than all at once.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker- Absent**

* Tabled until next month.

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mabie**

* Highway Superintendent Mabie indicated that he has spoke with NRCS and they are working to get things wrapped up.
* There has been a landslide on Kirshman Hill that has now added an additional 32 feet to the project, hopefully this can be incorporated in the original project, if not, the town will be responsible for this cost.
* Talked with John and we will be getting about another 10,000 dollars to fix pot holes. More information about what exactly this money can be used for will be given to the town.
* The town board will need to decide how to spend chips money at the next board meeting.
* Middlefield road needs some major repair and this will be beyond the hot mix that has already been purchased.
* At the superintendents meeting it was found out that there has been a proposal to allow towns to create their own speed zones/limits within the town. This still needs to be passed at the assembly level.
* Working to create an inventory of roads and what needs to be done.
* Spring road work has started; Edward’s road is a main concern due to damage.
* Emergency plates have been received and are now on 3 town trucks, this will be used in times of emergencies such as flooding or gas shortages.
* **TOWN CLERK’S REPORT:** Attachment #6
* Summary of monies received for March 2014

Dog Licenses: For the Town- $12.00 For NYS- $3.00 Total: $15.00

Vitals For the Town- $20.00 Total: $20.00

* Supervisor Gustafson received a check from the Town Clerk for $32.00 on 4/10/14
* A check was mailed to NYS Ag & Markets from the Town Clerk for $3.00 on 4/10/14
* The town received $505.13 in Tax Penalties this month; Supervisor Gustafson received a check in this amount on 4/10/14 from the Town Clerk.

**TOWN FINANCIAL ASSISTANT REPORT: Christine Lalonde**

* Town Financial Assistant Lalonde gave her report. Discussed the $25,000 grant.
* **ACTION:** Supervisor Gustafson will set up a meeting with Larry Prill and Michael Mabie to discuss what projects should take priority for this grant. This will then be reviewed with Board members and then given to Christine to submit to Senator Seward’s office.

**COUNTY REPRESENTATIVE REPORT**:

* County Representative Beth Rosenthal gave her report. There is not much new to report at this time, the county is currently working on ending connections with MOSA.
* The household hazardous waste disposal event has been set for September 13th. More information is available on the County Planning Department website. Appointments must be made to participate.
* This month is child abuse awareness month; County Rep. Rosenthal discussed the rise of child abuse in Otsego County.

**PLANNING BOARD REPRESENTATIVE REPORT:** Larry Lamb

* Meeting will be next week but there are concerns regarding the health and safety of the building. The planning board is looking for other meeting locations.

**OTHER BUSINESS:**

* A **motion** was made by Councilperson Schecter and seconded by Councilperson Hotaling to adopt Local Law #1-2014. All in favor- Motion Carried.
* **Resolution #7**- To rescind Resolution #2013-10; and authorize Town Supervisor to transfer $25,000 from the General Fund (Unallocated Reserves) to the Highway Fund in order to meet the Highway Road Repair Projects as presented by Highway Superintendent Mabie. A **motion** was made by Councilperson Hotaling and seconded by Councilperson Donnelly to adopt Resolution #7. All in favor, motion carried.
* **ACTION:** Town Clerk Seeley- Post adopted Local Law and Resolutions 4-7 on the town website. Town Clerk to send Local Law #1-2014 to Town Attorney Parshall.
* Discussion took place regarding the need to find a new cleaning person to clean the town barn as the current person is no longer able. The pay for this is $15.00 per hour. If anyone is interested, contact Allegra Schecter, Building Committee Chairperson..
* Supervisor Gustafson discussed renewing the snow and ice contract with NYS and Otsego County.
* Supervisor Gustafson spoke with the Attorney Parshall regarding NFIP and SEQRA. Also, Supervisor spoke with Dave Sherman, DEC noting there were two minor changes that needed to be made on the NFIP Local Law (draft). Supervisor Gustafson made the changes, submitted via electronically to DEC. She will follow up with Town Attorney Parshall. Once NFIP & SEQRA Local Law draft has been reviewed a public hearing will be set.
* Attorney is working on a local law regarding parking on the sides of roads.
* Town Supervisor has completed correspondence regarding the DELTA Road Manuel.
* The town board will try to hold three (3) Town Hall Meetings a year; we will be looking to set up the first one for June. .
* A **motion** was made by Councilperson Schecter and seconded by Councilperson Donnelly to adopt Resolution 8-2014 regarding the need to submit a letter to Otsego County Highway concerning the need to reduce the speed limit to 40 MPH beginning at the intersection of State Highway 165 and Middlefield Rd, and continuing to the Town of Middlefield’s Rezen Road.
* **ACTION:** Supervisor Gustafson to draft Resolution #8-2014, have the board members sign, file with the Town Clerk for publication on the website and then submit along with a letter to the Highway Department.

**PUBLIC COMMENT:**

* Larry Lamb- Lives on Middlefield Rd, has requested a guide rail be installed by his property to reduce potential hazards regarding out of control vehicles. Second concern is increase in traffic on Middlefield Rd and the speed that vehicles are traveling. Larry would like to request that the speed limit be reduced to 40 MPH. Also, replacements of a warning STOP ahead sign so that vehicles slow down prior to reaching the STOP sign. Lastly, driveway erosion due to condition of road. Larry is asking that this be addressed and did submit a letter of concern to the board. Highway Superintendent Mabie responded to these concerns.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, May 8th, 2014 at 6:30pm at the South Valley First Christian Church Fellowship hall located at State Hwy 165, Cherry Valley, NY 13320.

### MEETING ADJOURNMENT:

* A **motion** to adjourn the April 10, 2014 meeting was made by Councilperson Schecter and seconded by Councilperson Hotaling. All were in favor. The meeting was adjourned at 9:13 PM.

Respectfully Submitted,

Erin Seeley

Erin Seeley

Town Clerk