TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**August 14, 2014**

The Regular Monthly Meeting of the Roseboom Town Board was held on August 14, 2014. Supervisor Gustafson called the regular board meeting to order at 6:32 pm.

**PRESENT**: Supervisor Patti Gustafson. Councilperson’s Curtis VanDewerker, Karen Donnelly, Tim Hotaling and Allegra Schecter. Highway Superintendent Michael Mabie.

**ABSENT:** None

**OTHER OFFICIALS PRESENT:** Deputy Supervisor Larry Prill, Financial Assistant Christine LaLonde, Assessor Doug Ghode and County Rep. Beth Rosenthal.

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**MINUTES**: A motion was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the minutes from the July 2014 meeting. All in favor except Councilperson Donnelly who abstained due to absence at the July 2014 meeting, motion carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the Supervisor’s/Fiscal Officer Report, board members were provided with copies.
* Committee meetings will be September 5th at 9am.
* Town is in final phase of getting approved for money from FEMA. The first check has been received in the amount of $3,799.73.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 8: $2,226.77
* Abstract for Highway Fund number 8: $10,233.67
* A **motion** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to accept the General Fund Abstract #8 in the amount of $2,226.77 and Highway Fund Abstract #8 in the amount of $10,233.67 All were in favor. Motion carried.

**ROAD COMMITTEE REPORT: Councilperson Donnelly**

* Councilperson Donnelly- Deferred to Highway Superintendent Report.

**MACHINERY COMMITTEE REPORT: Councilperson Hotaling**

* Councilperson Hotaling- The gradall needs to be repaired, parts have been ordered. It will cost just over $6,000.00 to fix this.

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- nothing to report at this time regarding the town barn.
* Documents were submitted for the Solar Energy project.
* **ACTION:** Councilperson Schecter will contact the Solar Energy Company to arrange for a presentation at an upcoming board meeting. Once this is done, arrangements will also be made for a public presentation at the next Town Hall Meeting.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Councilperson VanDewerker- received correspondence from Mr. Vinny Breen who owns the property next to the town barn. The town had requested to lease land from him to move the current sand pile back, by doing this it will improve drainage around the town barn. Mr. Breen has agreed to a 5 year lease with the town at this time. The town’s responsibility is to maintain the driveway, plant trees so that the land owner is not able to see the sand pile from his residence and pay a fee of $1,000.00 per year. An official agreement has been submitted by Mr. Breen.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Donnelly to continue to pursue the agreement with Mr. Breen by taking the agreement presented by Mr. Breen to the town attorney for review. After it is approved by the attorney, a Resolution will be created and approved at a further meeting. All were in favor, Motion carried.

**SPECIAL PROJECTS COMMITTEE REPORT: Councilperson Donnelly**

* Councilperson Donnelly- Discussed a grant that was applied for through Senator Seward’s office. Senator Seward has signed it and it is now with the finance committee who has requested additional information.
* **ACTION:** Karen will work with Patti to complete this paperwork and get it submitted. A meeting date was set; all board members were invited to attend.
* With regards to the Telecommunication committee, this committee has taken the summer off and will resume working on this in the fall.
* With regards to NFIP, The Draft Local Law has been given to the Planning Dept. for review. It was suggested by Councilperson Schecter that the town use Michelle Kennedy to assist with this.
* **ACTION:** Councilperson Donnelly will contact Michelle Kennedy.
* The town did have an informational meeting with Mr. Ghode to discuss a re-evaluation for the town. It was suggested that this be a topic at the next town hall meeting so that the public can get some information as well.

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mabie**

* Highway Superintendent Mabie indicated that the town is getting ready to start some sealing.
* Other roads have been patched and shimmed.
* The Gradall is broke down, parts have been ordered and the goal is to have it fixed soon.
* A hydraulic hose blew on one of the trucks, after discussion with a tech it was indicated that this may be the start of a list of problems with this truck. Superintendent Mabie suggested that the board consider getting rid of this eventually and replacing it.
* Superintendent Mabie also suggested buying a machine that would repair/build hydraulic hoses for the future. The cost of this is $3,500.00.
* A **MOTION** was made by Councilperson Donnelly and seconded by Councilperson Hotaling to do complete a budget amendment to use the fund balance from the highway savings to increase the appropriation DA5110.4 (general repair) and the appropriate income line DA2770.0 (unclassified revenue) to allow for the purchase of the Hydraulic Hose Machine in the amount of $4,000.00. All were in favor, Motion carried.
* With regards to projects, paperwork has come and permits are in. The town can continue with the tube project. Hose Road and Adair Road projects will hopefully start soon.
* A question was asked about mowing, the town has done one pass.

**TOWN CLERK’S REPORT:** Attachment #6

* Summary of monies received for July 2014

Dog Licenses: For the Town- $16.00 For NYS- $4.00 Total: $20.00

Marriage: For the Town- $10.00 For NYS- $22.50 Total: $32.50

Vitals: For the Town- $100.00 Total: $100.00

* Supervisor Gustafson received a check from the Town Clerk for $126.00 on 8/14/14
* A check was mailed to NYS Ag & Markets from the Town Clerk for $4.00 on 8/14/14
* A check was mailed to NYS Dept. of Health from the Town Clerk for $22.50 on 8/14/14

**TOWN FINANCIAL ASSISTANT REPORT: Christine Lalonde**

* Financial Assistant Lalonde indicated that The Town of Roseboom is not eligible for one of the grants we were trying for.
* The state now has a new process of applying for grants, this comes with an application and Christine is working to complete this application now.
* No news on the FEMA grants. So far only larger municipalities have been approved.

**COUNTY REPRESENTATIVE REPORT**: **Beth Rosenthal**

* Beth indicated that the minimum charge for garbage has been lowered to $20.00 instead of $25.00 at the transfer stations.
* The county is looking to extend the hours at the northern transfer station.
* The county has a revenue stream from the non-compete agreement with the casinos which will bring in extra money for the county.
* The county has also received its first “kick back” check from Casella for garbage.
* FFFP which is a social services program has been underpaid for a while now and needs to be re-paid. This will be a negative budget impact.
* The sale of the manor is moving along. The goal is to close by the end of the year. This will impact the budget in a positive way for next year.

**ASSESSORS REPORT: Doug Ghode**

* Doug indicated that we are getting a few more people onto the STAR list. If people owe the state any money, the people will not receive STAR money; instead, this money will go to the state towards the debt that is owed.

**PLANNING BOARD REPRESENTATIVE REPORT:** Larry Lamb

* The Emergency Plan has been reviewed by the town and is ready to go back to the planning board.
* The planning board is going to review the comprehensive plan again and with this would like to develop a mission statement as well.
* Current meetings are being held at The South Valley Women’s Club which closes for the winter. Once October comes the planning board will need to either find a new meeting place or stop meeting for the winter months.

**OTHER BUSINESS:**

* Roseboom now has a small free library on Co. Hwy 57. They are currently accepting books. You do not need a library card and anyone is welcome to use the library.
* **ACTION: Town Clerk Seeley-** Lloyd will email the updated building permit forms that will then be put on the website for public access (still waiting for Lloyd’s email).
* **ACTION: Supervisor Gustafson** follow up with town attorney regarding proposed local law “no parking on side of roadways”.
* Supervisor Gustafson indicated that we are behind in the budget line for building permits and has received several concerns regarding the timing of getting permits issued.
* **ACTION:** Councilperson VanDewerker will follow up with Lloyd on this.
* **ACTION: Town Clerk Seeley-** Update the website and informational board at the town barn.
* The board discussed appointing someone to do dog enumerations, it was suggested that we hire someone from outside of the town to do this. This would be announced to the public prior to completing this so that people have time to license dogs before getting a fine/ticket.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Hotaling to adopt **RESOLUTION** 2014-13 indicating that the Town hereby supports the Antique Power Days event held within the Town of Roseboom on August 16th and 17th 2014. All were in favor, motion passed.
* A discussion was held regarding having community days, similar to what other local towns do. **ACTION:** Supervisor Gustafson will contact Deb from the Planning Board to discuss this further.

**PUBLIC COMMENT:**

* A question was asked regarding dog enumerations.
* A question was asked regarding progress on speed limit reduction request for Middlefield Rd. The board indicated that the request was submitted and that with the last road that the request was made for it took one year. The highway superintendent indicated that he saw someone from the state on the road taking down information and this may have been regarding this.
* A question was also asked regarding the bid process for the town to buy a new truck or any equipment over a certain amount.
* A question was also asked regarding when the signs will be hung changing the speed limit on Beaver St.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, September 11th, 2014 at 6:30pm at the South Valley First Christian Church Fellowship hall located at State Hwy 165, Cherry Valley, NY 13320.

### MEETING ADJOURNMENT:

* A **motion** to adjourn the August 14th, 2014 meeting was made by Councilperson Donnelly and seconded by Councilperson VanDewerker. All were in favor. The meeting was adjourned at 8:32 PM.

Respectfully Submitted,

Erin Seeley

Erin Seeley

Town Clerk