TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**July 17, 2014**

The Regular Monthly Meeting of the Roseboom Town Board was held on July 17, 2014. Supervisor Gustafson called the regular board meeting to order at 6:32 pm.

**PRESENT**: Supervisor Patti Gustafson. Councilpersons Curtis VanDewerker and Allegra Schecter. Highway Superintendent Michael Mabie.

**ABSENT:** Councilperson Donnelly and Hotaling

**OTHER OFFICIALS PRESENT:** Deputy Supervisor Larry Prill, and Assessor Doug Ghode, County Rep. Beth Rosenthal, Codes Officer Lloyd Stannard

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**MINUTES**: A motion was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the minutes from the June 2014 meeting. All were in favor, motion carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the Supervisor’s/Fiscal Officer Report, board members were provided with copies.
* The board will be having an informal informational meeting with Assessor Doug Ghode to discuss re-evaluations and equalizations. This meeting will be held on Wednesday July 23rd at 6:30pm at The Roseboom Town Barn. This meeting is open to the public.
* The town received revenues for the snow and ice contracts, this is reflected in the fiscal report.
* Response letters have been sent to several residents who have sent letters of concern to the board regarding different issues.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 7: $3,810.34
* Abstract for Highway Fund number 7: $30,374.17
* A **motion** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to accept the General Fund Abstract #7 in the amount of $3,810.34 and Highway Fund Abstract #7 in the amount of $30,374.14 All were in favor. Motion carried.

**ROAD COMMITTEE REPORT: Councilperson Donnelly- Absent**

* Councilperson Donnelly- Absent no report

**COMMUNICATIONS COMMITTEE REPORT: Councilperson Donnelly- Absent**

* Councilperson Donnelly- Absent no report given

**MACHINERY COMMITTEE REPORT: Councilperson Hotaling**

* Councilperson Hotaling- Absent no report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- went to the municipal solar talk that was held recently, shared what was learned and how the town could benefit from using solar energy. Lloyd was asked to discuss this further, see his report section.
* **ACTION:** Councilperson Schecter will contact Lloyd for a contact and then call to see if someone from the solar company could come and do a presentation for the board and town members.
* Discussed the solar grant that was also brought up at the next meeting, in order to move forward with this the town needs to pass a resolution and set a fee for a solar permit.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Councilperson VanDewerker- had an informal discussion with the land owner who owns the land behind the town barn. The land owner is going to consider either selling or leasing this land to the town. The land owner will get back to the town regarding this.

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mabie**

* Highway Superintendent Mabie indicated that a letter was received stating that the speed limit reduction request made for Beaver Street, the speed limit has been reduced to 30MPH for this road. The town is responsible for posting appropriate signs. Highway Superintendent will work to do this.
* Discussed FEMA, had to re-apply for permits from the army corp.
* Discussed NRCS projects and progress. Tubes have been order and are in for this project.
* CHIPS program update- pavement has been put down on Middlefield Rd, the project is not finished but is moving along.
* Kirshman Hill is the only road left that needs the ditches cleaned. Once this is done, he will move on to road sealing.

**TOWN CLERK’S REPORT:** Attachment #6

* Summary of monies received for June 2014

Dog Licenses: For the Town- $34.00 For NYS- $9.00 Total: $43.00

* Supervisor Gustafson received a check from the Town Clerk for $34.00 on 7/17/14
* A check was mailed to NYS Ag & Markets from the Town Clerk for $9.00 on 7/17/14

**TOWN FINANCIAL ASSISTANT REPORT: Christine Lalonde- Absent**

* Financial Assistant Lalonde was absent

**COUNTY REPRESENTATIVE REPORT**: **Beth Rosenthal**

* Beth indicated that the county board voted to move the 911 services over from the sheriff’s department to emergency services until a new director is hired.
* MOSA assets- There will be an action to sell off equipment which will generate revenue for the county.
* Sale of the Manor is moving along but there have been a few delays.
* Addressed a question regarding garbage costs.

**ASSESSORS REPORT: Doug Ghode**

* Doug indicated that more people are still signing up for STAR and the state has extended the

 deadline to December.

**CODES OFFICER REPORT: Lloyd Stannard**

* Lloyd discussed the use of solar power in other local towns and how Roseboom could use this as well. This is done by an outside solar company who looks at your past electric bills and then designs a solar system that would benefit the town. This is done through a lease over a set period of time. There is no upfront cost or final payment at the end of the lease.
* For private individuals, there is a tax right off available for doing this. This does not apply to a municipality as they are tax exempt.
* Lloyd indicated that several people are doing work without permits. Lloyd wanted to bring this to the board’s attention as people may be complaining once he issues stop work orders. The board will support Lloyd’s decisions regarding following up on these issues.

**PLANNING BOARD REPRESENTATIVE REPORT:** Absent

* No report given

**OTHER BUSINESS:**

* **Resolution 2014-11** – Standard workday and reporting resolution for all paid elected and appointed officials.
* A **Motion** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to adopt Resolution 2014-11. All were in favor. Motion carried.
* **Resolution 2014-12-** to adopt the NYS Unified Solar Permitting Form for solar panel installation with a permit fee of $50.00
* **A Motion** was made by Councilperson Schecter and seconded by Councilperson VanDewerker to adopt Resolution 2014-12. All were in favor. Motion carried.
* Supervisor Gustafson indicated that she had called and spoke to someone in Senator Seward’s office about the 2008 Grant. She has received email regarding this and will fill out the necessary forms and then follow up.
* Supervisor Gustafson indicated that she spoke to someone at Verizon regarding our current plan and she will be renewing this.
* Supervisor Gustafson discussed the working copy of the Emergency Operations Plan that was given to the board by the Planning Board. The board indicated that the plan looked great and made a few suggestions that will be passed back to the Planning Board for consideration. The town also has to appoint a public information officer. The board discussed who would like to do this. The board suggested that Councilperson Donnelly fill this role, if she does not want to do this, Councilperson VanDewerker volunteered.
* **ACTION:** **Town Clerk Seeley**- send the monthly report to Dog Warden regarding unpaid notices that have not been responded to.
* **ACTION: Town Clerk Seeley-** Lloyd will email the updated building permit forms that will then be put on the website for public access.
* **ACTION: Supervisor Gustafson** follow up with town attorney regarding proposed local law “no parking on side of roadways”.

**PUBLIC COMMENT:**

* A question was asked about dogs getting licensed in the town. The board discussed the possibility of doing enumerations. This will be discussed further at the next meeting.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, August 13th, 2014 at 6:30pm at the South Valley First Christian Church Fellowship hall located at State Hwy 165, Cherry Valley, NY 13320.

### MEETING ADJOURNMENT:

* A **motion** to adjourn the July 17, 2014 meeting was made by Councilperson Schecter and seconded by Councilperson VanDewerker. All were in favor. The meeting was adjourned at 8:50 PM.

Respectfully Submitted,

Erin Seeley

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Town Clerk