TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**June 12, 2014**

The Regular Monthly Meeting of the Roseboom Town Board was held on June 12, 2014. Supervisor Gustafson called the regular board meeting to order at 6:36 pm.

**PRESENT**: Supervisor Patti Gustafson. Councilpersons Curtis VanDewerker, Karen Donnelly and Allegra Schecter. Highway Superintendent Michael Mabie.

**ABSENT:** Councilperson Hotaling

**OTHER OFFICIALS PRESENT:** Deputy Supervisor Larry Prill, and Assessor Doug Gohde.

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**MINUTES**: A motion was made by Councilperson Schecter and seconded by Councilperson VanDewerker to approve the minutes from the March, April, and May 2014 meetings. All were in favor, motion carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the Supervisor’s/Fiscal Officer Report, board members were provided with copies. Budget training will be held at the next committee meeting for board members to gain a better understanding of how to read the budget report.
* Supervisor Gustafson and Highway Supervisor met with a Jay Fuller from FEMA to move forward with FEMA reimbursement for 2013 Storm damage. Paperwork was completed; submitted to FEMA and to the Army Corp of Engineers for review. This includes mitigation for Adair Rd.
* Supervisor Gustafson has received many compliments on current road work/repairs and some complaints/concerns; especially around “Seasonal Roads”. Highway Superintendent has reached out to all individuals to address concerns.
* Supervisor Gustafson also received a request that the town form a committee for road side clean up. This was presented to the board as something to think about in the future.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 6: $2,226.57
* Abstract for Highway Fund number 6: $13,298.27
* A **motion** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to accept the General Fund Abstract #6 in the amount of $2,226.57 and Highway Fund Abstract #6 in the amount of $13,298.27 All were in favor. Motion carried.

**ROAD COMMITTEE REPORT: Councilperson Donnelly**

* Councilperson Donnelly- The highway department is working hard to get summer work completed. Middlefield Rd. is the main project at this point.

**COMMUNICATIONS COMMITTEE REPORT: Councilperson Donnelly**

* Councilperson Donnelly- nothing to report at this time, the committee is still working on the survey.

**MACHINERY COMMITTEE REPORT: Councilperson Hotaling- Absent**

* Highway Superintendent is currently getting re-quotes on new truck prices.

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- NYSERTA will not come and do an energy audit for free being we are a municipality. At the committee meeting options for insulation were discussed. More options will be discussed in the next committee meeting.
* Discussed the NYSERTA $5,000.00 grant and what would need to be done to qualify for the grant. September 30th is the deadline for this. This will be discussed further at the July 2014 committee meeting and then discussed again further at the July board meeting; after being reviewed by the codes officer.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Councilperson VanDewerker- nothing to report

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mabie**

* Highway Superintendent Mabie indicated that the guys are working on Middlefield Rd.
* CHIPS on time money will be used to buy tubes.
* Talked with NRCS, waiting for a call back.
* FEMA and Army Corp. work is completed

**TOWN CLERK’S REPORT:** Attachment #6

* Summary of monies received for May 2014

Dog Licenses: For the Town- $16.00 For NYS- $4.00 Total: $20.00

Building Permits For the Town- $325.00 Total: $325.00

* Supervisor Gustafson received a check from the Town Clerk for $341.00 on 6/12/14
* A check was mailed to NYS Ag & Markets from the Town Clerk for $4.00 on 6/12/14
* The town received $116.00 in post card fees; Supervisor Gustafson received a check in this amount on 6/12/14 from the Town Clerk.

**TOWN FINANCIAL ASSISTANT REPORT: Christine Lalonde**

* Financial Assistant Lalonde discussed the FEMA grants, indicating she has a call in to find out when we can expect this money to come through.
* The governor has released 60 million dollars to be spent for pre disaster preparations. To qualify for this, we may be able to re-apply and modify our current applications which are currently outstanding. Christine will follow up on this. Supervisor Gustafson will assist with this initiative if needed.

**COUNTY REPRESENTATIVE REPORT**: Absent

* Councilperson Donnelly filled in and indicated that: The IDA committee has temporality halted the board band project that they were working on.

**ASSESSORS REPORT: Doug Ghode**

* Doug indicated that Board of Review was held the last Friday of May and 6 parcels need to be

 corrected. No complaints were filed.

* 26 star exemptions were taken off because people did not re-apply through the state. 13 of these

 were either new owners or bank owned. Doug will contact the other 13 to discuss the

 importance of this.

* Addressed a concern that he is not receiving building permits from the codes officer. **ACTION:**

 **Councilperson VanDewerker** will contact Lloyd about this.

**PLANNING BOARD REPRESENTATIVE REPORT:**

* The planning board has submitted a work copy of the Emergency Operations Plan. Supervisor Gustafson asked all board members to review this for any comments or suggestions. It was discussed that the planning board did a great job putting this plan together. The board will review this at the July committee meetings and any recommendations will then be given back to the planning board.

**OTHER BUSINESS:**

* **Resolution 2014-10** - To change the July board meeting from the second Thursday to the third Thursday of the month. A **motion** was made by Councilperson VanDewerker and seconded by Councilperson Donnelly to adopt Resolution #10. All in favor, motion carried.
* Committee Meetings will now be held on the Friday before each monthly board meeting at the Town Barn from 9-11am.
* A **Motion** was made by Councilperson Schecter and seconded by Councilperson VanDewerker to proceed with completing and re submitting the state applications for the NYS 60 million dollar initiative. All were in favor, motion passed.
* **ACTION: Town Clerk Seeley-** Post public notice regarding change in meeting, as the meeting will be held on the third Thursday rather than the second during the month of July.
* The Roseboom Historical Society will be having a multi family garage sale at the historical association on Saturday June 21st from 9 am until 5 pm.
* **ACTION:** **Town Clerk Seeley**- send the monthly report to Dog Warden regarding unpaid notices that have not been responded to.
* **ACTION: Supervisor Gustafson** follow up with town attorney regarding proposed local law “no parking on side of roadways”.

**PUBLIC COMMENT:**

* Bill and Greta Peterson read a letter to the town regarding dangerous conditions on their road due to their hidden driveway. The letter asked for a sign to be put up to make people aware of the hidden driveway. Highway Superintendent addressed the letter and discussed the issue. **ACTION:** Supervisor Gustafson will discuss this issue with the town attorney and then report back to the public and town board at the July meeting.
* A concern was addressed regarding cars parking on the side of the road which impacts cars abilities to see traffic before pulling out into the intersection. Supervisor Gustafson addressed this and will follow up.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, June 17th, 2014 at 6:30pm at the South Valley First Christian Church Fellowship hall located at State Hwy 165, Cherry Valley, NY 13320.

### MEETING ADJOURNMENT:

* A **motion** to adjourn the June 12, 2014 meeting was made by Councilperson Donnelly and seconded by Councilperson VanDewerker. All were in favor. The meeting was adjourned at 8:35 PM.

Respectfully Submitted,

Erin Seeley

Erin Seeley

Town Clerk