TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**May 8, 2014**

The Regular Monthly Meeting of the Roseboom Town Board was held on May 8, 2014. Supervisor Gustafson called the regular board meeting to order at 6:33 pm.

**PRESENT**: Supervisor Patti Gustafson. Councilpersons Curtis VanDewerker, Karen Donnelly and Allegra Schecter. Highway Superintendent Michael Mabie.

**ABSENT:** Councilperson Tim Hotaling

**OTHER OFFICIALS PRESENT:** Deputy Supervisor Larry Prill, County Rep. Beth Rosenthal, and Larry Lamb from the Town Planning Board

**VISITORS LISTING:** Attachment #1.

**AGENDA:** Attachment #2

**MINUTES**: Tabled until next meeting- at that time, March, April and May 2014 will be approved.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the Supervisor’s/Fiscal Officer Report, board members were provided with copies. Any budget questions will be addressed at the June committee meetings.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 4: $3,286.19
* Abstract for Highway Fund number 4: $10,646.19
* A **motion** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to accept the General Fund Abstract #5 in the amount of $3,286.19 and Highway Fund Abstract #5 in the amount of $10,646.19. All were in favor. Motion carried.

**AUDIT UPDATES:**

* Town Justice Books Audit- assigned to Councilperson Donnelly- the Town Justice met with Councilperson Donnelly. She indicated that everything was in order and accurate. The report was shared with the board.

**ROAD COMMITTEE REPORT: Councilperson Donnelly**

* Councilperson Donnelly- Regarding Larry Lamb’s concerns- Superintendent Mabie has followed up with the concerns as well as Supervisor Gustafson. Supervisor Gustafson sent a letter to the County Highway Superintendent Tiderencel to request a reduction in the speed limit on Middlefield Rd. A letter from DOT was received back indicating that they will be completing an evaluation of this and once that is done the town will receive an update. The issue regarding the guard rail will continue to be looked into.

**COMMUNICATIONS COMMITTEE REPORT: Councilperson Donnelly**

* Councilperson Donnelly- The survey is underway and progress is being made.
* The next committee meeting is TBD.
* So far the response from the surveys is very positive.

**MACHINERY COMMITTEE REPORT: Councilperson Hotaling- Absent**

* Tabled

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- Shared proposal from Contractors Millwork, Inc for spray foam at the town barn building. Discussion took place regarding this.
* Shared information from NYSERDA about a potential grant.
* NYSERDA information as well as proposals for spray foam will be discussed at the June Committee meeting.
* The meeting room walls have been cleaned, the ceiling and floor will be cleaned as well.
* $25,000 grant that was originally for building rehab is being explored further. Bernadette Phillip, Executive Assistant from Senator Seward’s office is working with Supervisor Gustafson to move forward with this. The Town’s request for Grant Funds will be presented to the Senate Finance Committee, then to the Division of Budget, then to the State Department. The State Department will contact Supervisor Gustafson and will assign a NYS contact person to work with regarding the Grant funds and fiscal components.
* Committee is exploring various updates that need to be done to improve the building. The Town Justice has also been granted $5,600.00 to be used for construction and furniture. This will include doors, floor repair, tables and chairs, etc.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Councilperson VanDewerker- Tabled

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mabie**

* Highway Superintendent Mabie indicated that he has no updates on FEMA or NRCS. The $10,000 CHIPS money that was thought to be for potholes is NOT for potholes. There are two different pots of money and two separate guidelines for the use of the money. The $10,000 is basically additional CHIPS money, not for potholes.
* Highway guys are currently fixing up bad spots caused by winter.
* Sweeping will continue once parts come in to fix the machinery.

**TOWN CLERK’S REPORT:** Attachment #6

* Summary of monies received for April 2014

Dog Licenses: For the Town- $38.00 For NYS- $11.00 Total: $49.00

Vitals For the Town- $90.00 Total: $90.00

* Supervisor Gustafson received a check from the Town Clerk for $128.00 on 5/8/14
* A check was mailed to NYS Ag & Markets from the Town Clerk for $11.00 on 5/8/14
* The town received $975.05 in Tax Penalties this month and $56.00 in post card fees; Supervisor Gustafson received two checks in these amounts on 5/8/14 from the Town Clerk.
* A letter was received from the state indicating that Local Law #1-2014 has been filed.
* Town Clerk hours will now be Monday and Tuesday evenings from 6-8pm at the Town Clerk’s home- 387 Honey Hill Rd. The Thursday afternoon hours will no longer be held as tax season is now over.

**TOWN FINANCIAL ASSISTANT REPORT: Christine Lalonde- Absent**

* Tabled

**COUNTY REPRESENTATIVE REPORT**:

* County Representative Beth Rosenthal gave her report. She indicated that regarding a question from last meeting, the Oneonta City Fire Department accepts old medication. There will also be a date in September for the County where it can be dropped off.
* MOSA is pretty much dissolved. The user fee will stay in place.
* Provided the board with the new hours of operation for the transfer station.
* ESTS System continues with sites being identified and structures erected, about 18 months away from being live.
* A task force will be developed to look at climate change and the impact on our County.

**PLANNING BOARD REPRESENTATIVE REPORT:** Larry Lamb

* Currently working on Emergency Comprehensive Plan.

**OTHER BUSINESS:**

* **Resolution 2014-9** - Cherry Valley Joint Fire District Agreement in the amount of $8500. A **motion** was made by Councilperson VanDewerker and seconded by Councilperson Donnelly to adopt Resolution #9. All in favor, motion carried. A discussion took place regarding this Resolution.
* **ACTION: Councilperson VanDewerker-** contact the fire department to find out if there is a report available regarding calls and coverage in the Roseboom Township.
* **ACTION: Town Clerk Seeley-** will update the website with all resolutions and local laws.
* The Town Board will be holding Committee Meetings on a monthly basis, the 1st Thursday (one week prior to the Town Board Meeting) of each month starting at 9 am and ending at 11 am. These meetings will be held at the Roseboom Town Barn.
* Requests for flags for cemeteries were made by Pat Mabie and Mary Stannard. Supervisor Gustafson placed the order for these flags and they should be here within 3-5 business days.

**PUBLIC COMMENT:**

* Larry Lamb- suggested that the Town should pursue an outside free energy audit by NYSERDA, as previously suggested by Jeremy Seeley, to be sure that town monies are being spent in the best way possible.
* **ACTION: Council Person Schecter –** will contact NYSDER to request a free estimate of the Town Building rehabilitation needs and any grant opportunities they may offer.
* Greta Peterson- asked about a hidden driveway sign for her driveway.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, June 12th, 2014 at 6:30pm at the South Valley First Christian Church Fellowship hall located at State Hwy 165, Cherry Valley, NY 13320.

### MEETING ADJOURNMENT:

* A **motion** to adjourn the May 8, 2014 meeting was made by Councilperson VanDewerker and seconded by Councilperson Donnelly. All were in favor. The meeting was adjourned at 8:26 PM.

Respectfully Submitted,

Erin Seeley

Erin Seeley

Town Clerk