TOWN OF ROSEBOOM

TOWN BOARD MEETING

**January 8, 2015**

The Regular Monthly Meeting of the Roseboom Town Board was held on January 8, 2015. Supervisor Gustafson called the regular board meeting to order at 6:35pm.

**PRESENT**: Supervisor Patti Gustafson. Councilperson’s Curtis VanDewerker, Charles Diamond, Karen Donnelly and Allegra Schecter. Highway Superintendent Michael Mabie.

**ABSENT:** None

**OTHER OFFICIALS PRESENT:** Assessor Doug Gohde, Deputy Assessor Pam Dyn, Codes Officer Lloyd Stannard.

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**MINUTES**: A motion was made by Councilperson VanDewerker and seconded by Councilperson Diamond to approve the minutes from the December 2014 meeting. All were in favor, except Councilperson Donnelly who abstained as she had not had a chance to read them, motion carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the Supervisor’s/Fiscal Officer Report.
* Bullet points from report are included in the agenda, see attached.
* **ACTION:** Councilperson Donnelly will complete the Town Court Justice Audit for 2014 and file a copy with the clerk and supervisor. Karen will also call Mary Ann to find out the process for appointing a new Justice.
* The town would like to thank Christin Lalonde for all of her work on the Senator Seward Grant. Supervisor Gustafson along with Council Person(s) completed the budgetary components. Supervisor Gustafson finalized the Grant Documents, filed with NY Department of State.
* A letter was received from the DOT regarding the request to reduce the speed limit on Middlefield Rd, they denied the 30 MPH request and agreed to a 40 MPH speed limit.
* Meetings will continue at the South Valley Fellowship Hall through April with the goal of going back to the town barn starting in May 2015.
* The Town of Roseboom Board will appoint a Dog Control Officer at the February 2015 meeting.
* Committee meetings will be February 6th 2015 at 9 am the town barn.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 12A: $5,169.78
* Abstract for General Fund number 01: $20,991.68
* Abstract for Highway Fund number 12A: $11,834.33
* Abstract for Highway Fund number 01: $600.31
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Donnelly to accept the General Fund Abstract #12A for $5,169.78, #01 in the amount of $20,991.68 and Highway Fund Abstract #12A for $11,834.33 and #01 for $600.31. All were in favor. Motion carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* A **MOTION** was made to pass **RESOLUTION 2015-1** to approve the NYS DOT 2014/2015 Snow & Ice Contract; contractual reimbursement rate of $71,630.68 by Councilperson VanDewerker and seconded by Councilperson Donnelly. All were in favor, motion carried.

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Councilperson Diamond discussed the air compressor that we are currently using which was new

when the building was originally build. Quotes are in process for a new air compressor. The

Town will also be looking to purchase a used chipper.

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- Provided an update regarding the construction project and the purchase of 3 Garage Door Openers using money from the Solar Grant that was received.
* A MOTION was made by Councilperson Schecter to authorize $3,250.00 to purchase 3 garage door openers including initialization (3,000.00) and electrical supplies to power the openers (250.00), Solar Grant monies of $2,500.00 and Contingency Fund of 750.00 will fund this, seconded by Councilperson VanDewerker. All in favor, motion carried.
* ACTION: Councilperson Schecter will contact the company to arrange for installation.

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- A **MOTION** was made to pass **RESOLUTION 2015-4** to approve a Public Comment to DEC in regards to Constitution Gas Transmission Pipeline by Councilperson Schecter and seconded by Councilperson VanDewerker. All were in favor, except for Councilperson Diamond who voted no, motion carried.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Councilperson VanDewerker- A **MOTION** was made to pass **RESOLUTION 2015-2** to approve the Land Lease Agreement between the Town of Roseboom and Michael Breen; effective 01/01/15 by Councilperson VanDewerker and seconded by Councilperson Diamond. All were in favor, motion carried. Supervisor Gustafson will follow up with Attorney West to finalize the transaction and implementation of the Contractual Agreement.

**SPECIAL PROJECTS COMMITTEE REPORT: Councilperson Donnelly**

* Councilperson Donnelly indicated that no new news to report.

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mabie**

* Superintendent Mabie indicated that he will be working on signs, probably at least $1800.00 to get started.
* Sand pile is getting low, more sand will be needed soon.
* See Agenda for additional information.

**TOWN CLERK’S REPORT:**

* Summary of monies received for December 2014- No monies were received.
* Tax bills have been mailed out and collection has started. Office hours for this are Mondays and Tuesdays from 6-8 pm and Thursdays from 10 am – noon during the month of January. Other hours, including weekends, are available by appointment.

**COUNTY REPRESENTATIVE REPORT**: **Beth Rosenthal- Absent**

* Beth was excused/absent.

**ASSESSORS REPORT: Doug Ghode**

* Doug introduced Pam Dyn who is the Deputy Assessor for the town. Pam will be attending the next few meetings in place of Doug.
* Exemptions need to be in to Doug this month so that he can turned them in by March.

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Lloyd indicated that energy codes have changed as of January 1st for commercial properties and in June the building codes will change again.

**PLANNING BOARD: No member present**

* The planning board will not meet for winter months and will re-convene in March.

**OTHER BUSINESS:**

* A **MOTION** was made to pass **RESOLUTION 2015-3** to approve the 2015 Organizational Document / Bi-Laws for 2015 to include the 2015 Wage Resolution, 2015 Official Depository/Financial Institution/Fiscal Officers Resolution, the 2015 Prior Written Notice of Defective Conditions Resolution, and the 2015 Organizational Meeting Minutes as read by Councilperson Diamond and seconded by Councilperson Donnelly. All were in favor, motion carried.
* **ACTION: Supervisor Gustafson** follow up with town attorney regarding proposed local law “no parking on side of roadways”.
* **ACTION: Town Clerk Seeley** will update the website and bulletin board.

**PUBLIC COMMENT:**

* Christine LaLonde would like it on record that she does not agree with the timing of the committee meetings as it is not a time when all board members are able to attend. Discussion took place regarding initial set up of this time, at which time it did work for all board members. A discussion took place at the December 2014 board meeting regarding this and there were no other times for which all members would be able to attend so it was decided to stick to the originally set time.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, February 12, 2015 at 6:30pm at the South Valley First Christian Church Fellowship hall located at State Hwy 165, Cherry Valley, NY 13320.

### MEETING ADJOURNMENT:

* A **MOTION** to adjourn the January 8, 2015 meeting was made by Councilperson VanDewerker and seconded by Councilperson Diamond. All were in favor. The meeting was adjourned at 10:03 PM.

Respectfully Submitted,

Erin Seeley

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Town Clerk