TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**February 12, 2015**

The Regular Monthly Meeting of the Roseboom Town Board was held on February 12, 2015. Supervisor Gustafson called the regular board meeting to order at 6:35pm.

**PRESENT**: Supervisor Patti Gustafson. Councilperson’s Curtis VanDewerker, Charles Diamond and Allegra Schecter. Highway Superintendent Michael Mabie.

**ABSENT:** Councilperson Donnelly

**OTHER OFFICIALS PRESENT:** Deputy Assessor Pam Dyn.

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**PRESENTATION:** Dog Control Officer- Robert Jorgenson

* Robert gave a presentation regarding his experience and answered questions about what the Dog control officer does from the board and the public.

**MINUTES**: A motion was made by Councilperson VanDewerker and seconded by Councilperson Diamond to approve the minutes from the January 2015 meeting. All were in favor, motion carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the Supervisor’s/Fiscal Officer Report.
* Notes from the Committee Meetings were made available to the public and discussed.
* **ACTION:** Councilperson Donnelly will complete the Town Court Justice Audit for 2014 and file a copy with the clerk and supervisor. Karen will also call Mary Ann to find out the process for appointing a new Justice.
* Notice was received from the cleaning person, Mrs. Templin, that she was no longer able to provide cleaning services for the town. The board would like to thank her for her service.
* Committee meetings will be March 6th, 2015 at 9 am the town barn. This is open to the public.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 02: $4,472.05
* Abstract for Highway Fund number 02: $28,330.07
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to accept the General Fund Abstract #2 for $4,472.05 and Highway Fund Abstract #2 for $28,330.07. All were in favor. Motion carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Councilperson VanDewerker-The board would like to thank the highway workers for their hard work.

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Councilperson Diamond discussed some progress with looking into a compressor. Options are currently being looked into. Councilperson Diamond and Highway Superintendent Mabie will go to look at options once the weather allows.

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- Provided an update the garage openers which have now been installed. The quoted price ended up coming in lower than expected so the option of a 4th door will be looked into.

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- nothing at this time.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Councilperson VanDewerker- noting at this time.

**SPECIAL PROJECTS COMMITTEE REPORT: Councilperson Donnelly**

* Councilperson Donnelly was absent.

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mabie**

* Superintendent Mabie indicated that the supply of sand and salt is very low. There is currently a shortage and it will be difficult to get more. One order has been obtained at this time.
* The town guys built a new work bench for use in the town barn.
* Discussed some issues with a truck.
* Most time has been spent plowing snow.
* The window has been put in the grater and once time allows the guys will begin to push back banks.

**TOWN CLERK’S REPORT:**

* Summary of monies received for January 2015
* Dog Licenses 6 dogs 42.00 for town 12.00 for state Total: 54.00
* Town Supervisor Gustafson received a check for $42.00 and NYS Ag. and Markets was mailed a check for $12.00.
* Supervisor Gustafson audited the Town Clerk books and cash book on 2/12/15, all was in order.
* All town tax money has been paid to Supervisor Gustafson or the General, Highway and Fire Protection. Any money collected after this will be paid to the county.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to increase the amount of petty cash money kept on hand by the town clerk from $99 dollars to $150 dollars to accommodate the needs of tax collector. All were in favor, motion carried.
* **ACTION**: Supervisor Gustafson will request a check from the book keeper for $51.00 dollars in order to update the petty cash held by the town clerk.

**COUNTY REPRESENTATIVE REPORT**: **Beth Rosenthal- Absent**

* Beth was excused/absent.

**ASSESSORS REPORT: Pam Dyn**

* Pam indicated that STAR forms need to be in by March 1st.

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Lloyd was not present.

**PLANNING BOARD: No member present**

* The planning board will not meet for winter months and will re-convene in March.

**OTHER BUSINESS:**

* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to amend the 2015 Organizational Document to now include information about the Dog Control Officer, Robert Jorgensen. All were in favor, motion carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to proceed with the Dog Enumeration as discussed effective April 1st 2015. Post cards will go out to residents no later than March 1st. All were in favor, motion carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to appoint Mickey Ward as the Maintenance/cleaning staff for the Town Barn at a rate of $15.00 per hour. The expectation is that cleaning will happen 2x per month. All were in favor, motion carried.
* A **MOTION** was made by Councilperson VanDewerker and Seconded by Councilperson Diamond to formally set the meeting time and date of Committee Meetings for the Friday proceeding the regularly scheduled board meeting at the Town Barn at 9 am. These meetings are open to the public. All were in favor, motion carried. Supervisor Gustafson would like the minutes to reflect that every avenue has been extended to board members who may not be able to be physically present at the committee meetings via Skype, an additional meeting to discuss, or emailing’s of the notes taken at the meeting.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to purchase a radio that will be housed at the town barn and/or with the highway superintendent which will allow for communication with the fire department, dispatch, and EMS during emergency situations. All were in favor, motion carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to allocate up to $200.00 to purchase a new router and an all in one printer for use by the Highway Superintendent as the current equipment is not compatible with new computers and software that are currently being used. All were in favor, motion carried.
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson VanDewerker to approve the purchase of an automatic dialup telephone connection which will be used in the event of an electrical malfunction. The cost will be $136.00 and will be purchased and installed from Gary Hughes out of Worcester NY. All in favor, Motion Carried.
* A discussion took place among the board regarding looking into dissolving the Town Court and/or possibly merging with another local town court. Supervisor Gustafson will look into the options and will present back to the board at a future board meeting.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to make a voluntary monthly stipend of $25 per month to the South Valley First Christian Church for use of their building for town meetings to cover the cost of heating, lighting, etc. All were in favor, motion carried. Please let it be known that the Church did not ask for this.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to all the Town Highway Department to plow and sand the parking lot of the South Valley First Christian Church on nights of town meetings for liability purposes. All were in favor, motion carried.
* **ACTION: Supervisor Gustafson** follow up with town attorney regarding proposed local law “no parking on side of roadways”.
* **ACTION: Town Clerk Seeley** will update the website and bulletin board.

**PUBLIC COMMENT:**

* Discussion on public safety took place.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, March 12, 2015 at 6:30pm at the South Valley First Christian Church Fellowship hall located at State Hwy 165, Cherry Valley, NY 13320.

### MEETING ADJOURNMENT:

* A **MOTION** to adjourn the February 12, 2015 meeting was made by Councilperson VanDewerker and seconded by Councilperson Diamond. All were in favor. The meeting was adjourned at 8:34 PM.

Respectfully Submitted,

Erin Seeley

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Town Clerk