TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**January 14th, 2016**

The Regular Monthly Meeting of the Roseboom Town Board was held on January 14, 2016. Supervisor Gustafson called the regular board meeting to order at 7:07 pm.

**PRESENT**: Supervisor Patti Gustafson. Councilperson’s Curtis VanDewerker, Daniel Gage, Allegra Schecter and Charles Diamond. Superintendent Michael Mabie.

**ABSENT/EXCUSED**: None

**OTHER OFFICIALS PRESENT:** Doug Ghode

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**MINUTES**: A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to approve the minutes from the December 2015 meeting. All were in favor, motion carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the Supervisor’s/Fiscal Officer Report.
* Notes from the Committee Meetings were made available to the public and discussed in detail.
* A **MOTION** was made to accept **RESOLUTION 2016-1** to approve the 2016 Organizational Chart and Bi-Laws, **2016-1 (a)** to approve the town employee wage **RESOLUTION**, and **2016-1 (b)** to approve the official depository/financial institution/fiscal officer **RESOLUTION** by Councilperson VanDewerker and Seconded by Councilperson Dan Diamond. All were in favor, all motions carried.
* A **MOTION** was made authorizing the Highway Superintendent to sign the Shared Service Agreement between the Town of Roseboom and the NYS DOT by Councilperson VanDewerker and Seconded by Councilperson Charles Diamond, all were in favor, **MOTION** carried.
* A **MOTION** was made authorizing the Town Supervisor to sign the contract with the Susquehanna Animal Shelter by Councilperson VanDewerker and seconded by Councilperson Dan Gage. All were in favor, motion carried.
* The board would like to congratulate Lucy Ann Proper on being elected as the Town Justice and completing the Taking the Bench course.
* The town board would also like to thank Justice Donna Yerdon for her service as our Interim Town Justice. Supervisor Gustafson read a letter she draft to be sent to Justice Yerdon; thanking her for her services to the Town of Roseboom.
* The dog control officer was asked for his report, he indicated that he would have it to the board before the next committee meeting.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 12B: $5,536.17
* Abstract for General Fund number 01: $12,430.69
* Abstract for Highway Fund number 12B: $3,836.90
* Abstract for Highway Fund number 01: $1,137.04
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to accept the General Fund Abstract #12B for $5,536.17 and #01 for $12,430.69 and Highway Fund Abstract #12B for $3,836.90 and #01 for $1,137.04. All were in favor. Motion carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway report.

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway report.

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway report.

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- Shared information regarding her contact with National Grid regarding the Town’s interest in changing the street lights to LED. National Grid indicated that they have no initiatives available to do so. Allegra was in contact with Cooperstown who is currently in the process of making the switch. Councilperson Schecter drafted a letter to the public service commission regarding this and it was shared.
* A **MOTION** was made by Councilperson Schecter to send a letter to the Public Service Commission regarding the Towns interest in converting street lights to LED, this was seconded by Councilperson VanDewerker. All were in favor, motion carried.
* Councilperson Schecter also shared an update on her solar initiative.
* Councilperson Gage contacted National Grid and did find out that all of National Grids lighting is contracted out to a separate company. He did leave a message with this company and has not yet heard anything back. Councilperson Gage did find out regarding lights that are out, once a light is out and is turned in, the town will get a credit from the time it is turned in until it is repaired.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Councilperson VanDewerker- Nothing to report at this time.

**SPECIAL PROJECTS COMMITTEE REPORT:**

* Nothing to report at this time.

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mabie**

* Highway Superintendent Mabie indicated that a windshield had to be replaced on one truck. There are other repairs that will need to be completed in the near future.
* The salt shed is holding up nicely. Other options for going forward were discussed.
* There is a small water issue in the office where water runoff from the trucks is pooling. Possible rug options will be explored.

**TOWN CLERK’S REPORT:**

* Summary of monies received for December 2015
* Marriage Licenses-1 10.00 for town 22.50 for state Total: 32.50
* $32.50 was deposited into NBT Bank.
* Town Supervisor Gustafson received a check for $10.00 and NYS Dept of Health was mailed a check for $22.50
* TAXES- Town Supervisor Gustafson received a check for $68,123.00 for the General Fund. This pays that account in full for 2016.

**COUNTY REPRESENTATIVE REPORT**: **Not present**

* A new representative, David Bliss, has been elected, contact information needs to be gathered.

**ASSESSORS REPORT: Doug Ghode**

* All exemptions have been sent out, they need to be in by the 15th of March.

**JUSTICE REPORT: Lucy Proper**

* Discussed some issues with outstanding fines that have yet to be paid. Justice Proper will be following up to get these taken care of.
* If anyone has questions regarding court issues they need to come to court hours, questions cannot be answered over the phone.
* Court will be held on the 3rd Monday of the month unless it falls on a holiday, in that case it will be held on the 4th Monday of the month at 6 pm. The phone number for the court is 264-8091. Email for the town justice is lproper@nycourts.gov.
* There are several things that need to be ordered for the court.
* Discussion of the Driver Diversion Program took place.

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not present.

**PLANNING BOARD: Allegra Schecter (Board Representative)**

* The Planning Board will not meet until March of 2016 due to the winter season.
* Surveys can still be completed and sent in or given to any planning board member.

**OTHER BUSINESS:**

* **ACTION:** Town Clerk Seeleywill update the website and bulletin board.

**PUBLIC COMMENT:**

* Mickey Ward commented on how good the room looks at the town barn; due to some renovations/repairs..

**NEXT TOWN BOARD MEETING:** will be held on Thursday, February 11th, 2016 at 6:30pm at the South Valley First Christian Church Fellowship hall located at State Hwy 165, Cherry Valley, NY 13320.

**NEXT TOWN BOARD COMMITTEEE MEETING**: will be held Friday, February 5th, 2016 at 9:00 am at the Town Municipal Building/Town Barn located at County Highway 50, Cherry Valley, NY 13320. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the January 14, 2016 meeting was made by Councilperson VanDewerker and seconded by Councilperson Diamond. All were in favor. The meeting was adjourned at 8:41 pm.

Respectfully Submitted,

Erin Seeley

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Town Clerk