TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**January 12, 2017**

The Regular Monthly Meeting of the Roseboom Town Board was held on January 12, 2017. Supervisor Gustafson called the regular board meeting to order at 6:37pm.

**PRESENT**: Supervisor Patti Gustafson, Allegra Schecter, Curtis VanDewerker and Superintendent Michael Mabie.

**ABSENT/EXCUSED**: EXCUSED for illness: Charles Diamond and Daniel Gage

**OTHER OFFICIALS PRESENT:** Lloyd Stannard

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**PRESENTATION:** none

**MINUTES**: A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the minutes from the December 2016 meeting. All were in favor, motion carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the committee notes.
* **A MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to accept **Resolution 2017-01** Organizational Meeting to include 2017 Wage Resolution-1a, the 2017 Official Depository/Financial Institution/Fiscal Officer Resolution-1b, the 2017 Prior Written Notice of Defective Conditions Resolution-1c, and the 2017 Organizational Meeting minutes as read. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson VanDewerker to set a public hearing for **LOCAL LAW 2017-1** regarding the National Flood Insurance Plan. This will take place at the on Feb 9th prior the regular monthly meeting beginning at 6:30 PM at the South Valley First Christian Church Fellowship Hall. All were in favor, **MOTION** carried.
	+ *Supervisor Gustafson reported the Draft Local Law (NFIP) was submitted to NYS DEC(Brad Wenskowski) for their review, as well as to the Otsego County Planning Department (Ms. Harris)*
	+ *Supervisor Gustafson reported that when the NFIP Local Law is adopted by the Town Board; the Local Law, the Resolution adopting the Local Law, the SEAF, and Application will be filed with NYS DEC and Otsego County Planning.*
	+ *Supervisor Gustafson reported that the Deadline for Local Law adopted by Community and approved by DEC & FEMA is* ***March 21, 2017.***
* Supervisor Gustafson reviewed the SEAF (Short Environmental Assessment Form) question by question with the board. The board found this to be a negative declaration. It has been determined, based on the information and analysis that the proposed action will not result in any significant adverse environmental impacts. A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to accept the SEAF. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to add a driveway permit, this will need to be completed when putting in any new driveway in the town. This could be used independently for a driveway only or with a building permit. The fee for a driveway permit will be $25.00. All driveway permits need to be approved by the highway superintendent. All were in favor, **MOTION** carried.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 12B: $6,998.53
* Abstract for General Fund number 01: $1,740.21
* Abstract for Highway Fund number 12B: $20,721.31
* Abstract for Highway Fund number 01: $9,169.23
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gage to accept the corrected General Fund Abstract #12B for $6,998.53 and #01 for $1,740.21 corrected and Highway Fund Abstract #12B for $20,721.31 and #01 for $9,169.23. All were in favor. **MOTION** carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway Report

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway Report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway Report

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Nothing to report at this time

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Nothing to report at this time

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mabie**

* Superintendent Mabie reported that the county just delivered more sand.
* Provided an update regarding current usage of sand.
* Truck 225 is currently out of service due to needed repairs. Further discussion will take place regarding this truck and potential replacement.

**TOWN CLERK’S REPORT:**

* Dogs-Spayed (5 total) $20.00 for town and $5.00 for NYS, Unspayed (1 total) $10.00 for town and $3.00 for NYS.
* Marriage License (1)- $10.00 for town and $22.50 for NYS.
* Death Certificate Seals (1)- $10.00 for town
* Building Permits (2)- $53.70 for town
* Total money for the town $103.70, Total money for NYS Ag & Mkts $8.00 and NYS DOH $22.50 Total collected- $134.20- deposited in the NBT bank account. A check was given to the Town Supervisor for $103.70, NYS Ag and Mkts was sent a check for $8.00 and NYS DOH was sent a check for $22.50.
* **TAXES-** A check was given to Supervisor Gustafson for $50,000.00 for tax monies collected in January 2017 toward the highway fund balance. This leaves a balance to be paid of $160,692 for the highway fund. A balance of $76,645 for the general fund, and a balance of $9,000 for fire protection.

**ASSESSORS REPORT: Doug Gohde**

* Not present/Excused

**JUSTICE REPORT: Lucy Ann Proper, Justice**

* Not present

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* The town board would like to express their appreciation to Lloyd for all of his assistance with the paperwork regarding the NFIP and the SEAF.
* Lloyd will send the driveway permit to the town clerk and this will then be updated on the town website.

**PLANNING BOARD: Larry Lamb, Chairperson**

* Not present- next meeting will be Monday February 13th at 7pm at the Town Barn.
* Councilperson Schecter attended the last meeting and provided an update.

**OTHER BUSINESS:**

* None

**PUBLIC COMMENT**

* Mr. Scott Harris asked if the town board had received his correspondence regarding his complaint of the Town of Roseboom court system, he provided an update regarding his previous complaint. He indicated that he will be sending more paperwork to the town board regarding his complaint. He asked that the town acknowledge receipt of his emails going forward.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, February 9th, 2017 at 6:30pm at the South Valley Christian Church Fellowship hall located on St. Rt. 165 located in South Valley, NY.

**NEXT TOWN BOARD COMMITTEEE MEETING**: will be held Friday, February 3rd, 2017 at 9:00 am at the Town Municipal Building/Town Barn located at County Highway 50, Cherry Valley, NY 13320. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the January 12th, 2017 meeting was made by Councilperson Diamond and seconded by Councilperson Gage. All were in favor. The meeting was adjourned at

8:35 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk