TOWN OF ROSEBOOM

TOWN BOARD MEETING

**July 13th, 2017**

The Regular Monthly Meeting of the Roseboom Town Board was held on July 13, 2017 Supervisor Gustafson called the regular board meeting to order at 6:36 pm.

**PRESENT**: Supervisor Patti Gustafson, Allegra Schecter, Curtis VanDewerker, Charles Diamond. Superintendent Derek Utter.

**ABSENT/EXCUSED**: Daniel Gage

**OTHER OFFICIALS PRESENT:** Doug Ghode

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**PRESENTATION:** None

A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Schecter to approve the minutes from the June 2017 meeting. All were in favor, motion carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the committee notes. A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to approve the committee notes. All were in favor, **MOTION** carried.
* Update on no parking on side of roads: The town attorney is working to draft a local law regarding no parking on town roads, side of roads, and pavement areas. A public hearing will be set for the August 10th meeting.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to set a public hearing regarding local law 2-2017 for August 10th, beginning at 6:30. This will be held at The South Valley First Christian Church Fellowship hall located on St. Hwy 165. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to approve contractual services at $15 dollars per hour to assist with data entry review regarding the comprehensive plan. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to update the organizational bi-laws to list Derek Utter as the Roseboom Highway Superintendent and update the salary for this position to 38,000. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to dispose of surplus equipment through an online auction service, bid or scrap. All were in favor, **MOTION** carried.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 07: $7,031.72
* Abstract for Highway Fund number 07: $58,723.28
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson VanDewerker to accept the General Fund Abstract #07 for $7,031.72 and Highway Fund Abstract #07 for $58,723.28. All were in favor. **MOTION** carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway Report

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway Report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway Report

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* The street light conversion to LED should begin soon.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Nothing to report at this time

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Derek Utter**

* Derek reported that Honey Hill Rd has been paved using CHIPS funds, shoulders still need to be completed.
* Work has been done to fix roads that have washed out with the latest rain.
* August 4th is the tentative date to pave Hansen Rd and Roseboom Hill Rd.

**TOWN CLERK’S REPORT:**

* No monies were received for June 2017.
* **The Town Clerk Audit-** has been completed with Town Supervisor Gustafson on June 20th, 2017. All accounting records and effective procedures are in place to account for and report town clerk financial activities properly. Appendix D is on file (General record keeping requirements & audit results).

**ASSESSORS REPORT: Doug Gohde**

* Doug provided an update on the re-eval and the board of review. Several residents attended the board of review and there are still a few that are in discussions with Doug. At this point, nothing can be changed now that board of review is over. Once changes are able to be made again, Doug will let the town know so that meetings can be had to discuss this.

**JUSTICE REPORT: Judge Lucy Proper**

* Not present

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not Present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not Present

**PLANNING BOARD: Larry Lamb, Chairperson**

* The next meeting will be Monday, August 14th at 7pm.

**OTHER BUSINESS:**

* None

**PUBLIC COMMENT**

* Jim Sweeney (representing the Cemetery Association) came to express concern regarding raising funds to maintain the South Valley Pleasant Brook Cemetery. The mowing costs have gone up to $4,500. The Cemetery association has asked the town to assist with funds for this. A formal letter was submitted. The association does hold fundraisers that do bring in some funds, just not enough. In addition to mowing, a new roof is needed on a shed that holds equipment. Jim thanked the town for the help that was given to build the road in the Cemetery, the road is still in need of repairs. The town responded that they will look closely at the budget to see what the town might be able to do. The town also suggested a mailing to all residents for a fund drive.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, August 10th, 2017 at 6:30 pm at the South Valley Christian Church Fellowship hall located on St. Rt. 165 located in South Valley, NY.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, August 4th, 2017 at 9:00 am at the Town Municipal Building/Town Barn located at County Highway 50, Cherry Valley, NY 13320. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the July 13, 2017 meeting was made by Councilperson Schecter and seconded by Councilperson VanDewerker. All were in favor. The meeting was adjourned at \_\_\_\_\_\_pm.

Respectfully Submitted,

Erin Seeley

Town Clerk