TOWN OF ROSEBOOM

 TOWN BOARD SPECIAL MEETING

**October 16th, 2017**

A Special Board Meeting of the Roseboom Town Board was held on October 16th, 2017. Deputy Supervisor VanDewerker called the special board meeting to order at 7:00 am.

PRESENT: Supervisor Patti Gustafson, Deputy Supervisor VanDewerker, Councilperson’s Allegra Schecter, Daniel Gage and Charles Diamond.

**ABSENT/EXCUSED**: none

**OTHER OFFICIALS PRESENT:** Highway Superintendent Mitchell Vanburen

**VISITORS LISTING:** No visitors

The special board meeting was held in order to discuss SFY 2017 CHIPS, EWR, and PAVE NY Funding.

Supervisor Gustafson discussed and reviewed the reimbursement process for the above referenced programs.

The submission for CHIPS, EWR, and PAVE NY reimbursements will require supporting documentation, including proof of payments. In order to ensure a December 2017 timely reimbursement, NYSDOT Regional Office must receive the original signed payment requests forms by November 7, 2017.

Supervisor Gustafson, Deputy Supervisor VanDewerker, and Highway Superintendent Vanburen have been compiling data for the reimbursement forms.

Supervisor Gustafson presented and reviewed the YTD CHIPS Disbursement Report. Board discussed final expenditures and cost projections for road projects.

**NO MOTIONS/ACTION TAKEN BY BOARD**

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the Special September 28, 2017 meeting was made by Councilperson Schecter and seconded by Councilperson Gage. All were in favor. The meeting was adjourned at 6:43 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk