TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**November 8, 2018**

The Regular Monthly Meeting of the Roseboom Town Board was held on November 8, 2018. Deputy Supervisor VanDewerker called the regular board meeting to order at 6:42 pm.

**PRESENT**: Councilpersons- Allegra Schecter, Curtis VanDewerker (acting as Deputy Supervisor) , Charles Diamond and Daniel Gage. Highway Superintendent- Mitchell Vanburen.

**ABSENT/EXCUSED**: Supervisor Patti Gustafson- Excused

**OTHER OFFICIALS PRESENT:** None

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**PRESENTATION:** None

**MINUTES:**  A **MOTION** was made by Councilperson Schecter and seconded by Councilperson Diamond to approve the amended minutes from the October 11, 2018 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Deputy Supervisor VanDewerker discussed the committee notes. A **MOTION** was made by Councilperson ­Gage and seconded by Councilperson Diamond to approve the November 2018 Committee notes. All were in favor, **MOTION** carried.
* The Supervisors Financial report was shared with the board.
* A **MOTION** was made by Councilperson Gage and seconded by Councilperson Diamond to adopt the 2019 budget. All were in favor, **MOTION** carried.
* A **MOTION** was made to Councilperson Schecter and seconded by Councilperson Diamond to authorize the Town Supervisor to appropriate $12,500 from the 2018 fund balances (General = $2000 & Highway = $10,000) for the 2019 Town Budget.
* A **MOTION** was made by Councilperson Gage and seconded by Councilperson Schecter to declare the Comprehensive Plan revision as Type 1 Action, declaring they completed & reviewed the FEAF (Full Environment Assessment Form) (parts 1,2,3), declaring there is no negative environmental impact. All were in favor, **MOTION** carried. Board will submit FEAF and Comprehensive Plan revision to Otsego County Planning for review, approval & findings. Upon approval from Otsego County Planning the Town Board will set a Public Hearing and may move to adopt/approve the revised Comprehensive Plan at the Jan. 10, 2019 Board Meeting.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gage to pass **RESOLUTION 8-2018** approving the 2018/2019 NYS Snow and Ice Contract. All were in favor, **MOTION** carried, **RESOLUTION** passed.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gage to pass **RESOLUTION 9-2018** approving the Establishment of Energy Benchmarking Requirements. All were in favor, **MOTION** carried, **RESOLUTION** passed.
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson Diamond to accept the resignation of Raymond Auger Jr. effective 10/2/18. All were in favor, **MOTION** carried. Mr. Augar was sent a letter expressing appreciation for the time he served the Town of Roseboom.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Gage to approve the renewal of the CDPHP & Delta Dental Insurance Plans, effective 12/01/1 Policy EPO Copay 120 Platinum. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Gage to approve the hiring of a HEO, effective immediately. All were in favor, **MOTION** carried. Candidates have been interviewed and an offer will be made.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Gage to accept the estimate from Gridley Excavating for work on the salt shed in the amounts of $9,500 for the slab and $1,500 for the site work, the project will move forward with Gridley Excavating. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Gage and seconded by Councilperson Schecter to create a new 2018 appropriation line A.1220.1x Deputy Supervisor Stipend; to transfer funds from A.1110.4 Justice Court Contractual to A.1220.1x Deputy Supervisor Stipend in the amount of $500. Further, to compensate Deputy Supervisor, Curtis VanDewerker, for the extra work he has put in to fill in for Supervisor Gustafson for October & November 2018 in the amount of $500. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Gage and seconded by Councilperson Schecter to amend the 2019 Budget to reflect General Fund appropriation A.1220.1x Deputy Supervisor Stipend.
* The board reviewed the insurance quote from Gates-Cole. The board has a few questions that will be presented to the agent. (value of contents of town barn, value of 2005 international truck)

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 11: $10,724.52 (amended amount)
* Abstract for Highway Fund number 11: $34,610.95 (amended amount)
* A **MOTION** was made by Councilperson Gage and seconded by Councilperson Schecter to accept the General Fund Abstract (amended) #11 for $10,724.52 and Highway Fund Abstract #11 for $34,610.95 All were in favor. **MOTION** carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway Report

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway Report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway Report

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Nothing to report at this time

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Nothing to report at this time

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mitchell Vanburen**

* FEMA- Edwards Road Mitigation: Extension pending.
* County Highway 50- Completed
* Hoose Rd: Completed
* CHIPS: Reimbursement Report & Data Sheets being compiled.
* Salt Shed: estimates has been received for concrete work, one was approved.

**TOWN CLERK’S REPORT: Town Clerk Seeley**

* Dogs- 2 neutered and 1 un-neutered dogs totaling $18.00 for the Town and $5.00 for the State.
* Vitals: 6 total death seals totaling $60.00 for the Town.
* Total for the month of October 2018 was $83.00, deposited on November 8, 2018 in NBT Bank. NYS Dept of Ag and Mkts received a check for $5.00 (check #3078) and Supervisor Gustafson received a check in the amount of $78.00 (check #3079) on November 8, 2018.

**ASSESSORS REPORT: Doug Gohde**

* Not Present

**JUSTICE REPORT: Judge Lucy Proper- Not Present**

* **Court Reports & Fees:** outstanding report and fees for July, August, September, October 2018 are due to the Town. Supervisor received an official notification/ letter (dated 10/17/18) from NYS Office of State Comptroller indicating the Town Justice had not properly reported to the State Comptroller for the months of June - August 2018.
* **Town Court Official Mailing Address:** official mailing address is PO Box 3, Roseboom, NY 13450.
* **Town Court Internet Issues:** Town Board working with 6th Judicial District office to explore what options are available to enhance the internet for Town Court use.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not Present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not present

**PLANNING BOARD: Larry Lamb, Chairperson**

* Not present- on recess until the spring.

**OTHER BUSINESS:**

* Office for the Aging will hold a Planning for the Future: Real Property, Deeds and Reverse Mortgages on Wednesday November 14th at 2pm. The meeting will be held at the Milford Community Center located at 86 W. Main St. To register contact The Office for the Aging at 607-547-4232.

**PUBLIC COMMENT**

* Robert Whiteman expressed concern with Doc Ahlers Rd, the upcoming winter season, and section of the road that is closed. The board let him know that an evaluation will be completed by DOT to explore options for barriers.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, December 13, 2018 at 6:30 pm at the South Valley Christian Church Fellowship hall located on St. Rt. 165 located in South Valley, NY.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, December 7, 2018 at 7:30 am at Roseboom Town Barn. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the November 8, 2018 meeting was made by Councilperson Gage and seconded by Councilperson Diamond. All were in favor. The meeting was adjourned at 8 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector