TOWN OF ROSEBOOM

TOWN BOARD MEETING

**December 13, 2018**

The Regular Monthly Meeting of the Roseboom Town Board was held on December 13, 2018. Supervisor Gustafson called the regular board meeting to order at 6:38 pm.

**PRESENT**: Councilpersons- Allegra Schecter, Charles Diamond and Daniel Gage. Highway Superintendent- Mitchell Vanburen.

**ABSENT/EXCUSED**: Excused: Councilperson Curtis VanDewerker.

**OTHER OFFICIALS PRESENT:** None

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**PRESENTATION:** None

**MINUTES:**  A **MOTION** was made by Councilperson Gage and seconded by Councilperson Schecter to approve the amended minutes from the November 8, 2018 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson discussed the committee notes. A **MOTION** was made by Councilperson ­Schecter and seconded by Councilperson Diamond to approve the committee notes. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Gage and seconded by Councilperson Diamond to approve funding in the amount of $1500. For tree removal and pruning at the Cherry Valley Tower owned by Delaney. All were in favor, **MOTION** carried. No maintenance has been addressed in 10 plus years. The total tree service cost is $7500, shared by 4 towns and the CVS school.
* A **MOTION** was made to Councilperson Schecter and seconded by Councilperson Gage to approve entering into agreement with Gates & Cole Insurance Company for Town’s Commercial property, DMV, Fire Fee, Terrorism, OCP, and General Liability Insurance Policy for 2019 @10,366.11. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Gage to approve the hire of a new HEO, Mr. Steve Moore to fill the vacant position. Effective 12/03/18. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Gage and seconded by Councilperson Schecter to approve the AAR (Absolute Auction & Realty Inc.) contract. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson Gage to pass **RESOLUTION 10-2018** Greater Mohawk Valley Land Bank 50/50 Resolution- committing to the Greater Mohawk Valley Land Bank’s efforts to reduce blighted properties in the Town of Roseboom. All were in favor, **MOTION** carried, **RESOLUTION** passed.
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson Diamond to approve a budget transfer. Due to low cash flow in the Highway Fund, the town board approves the Budget Office to transfer (loan) funds from the General Fund to the Highway Fund; up to $30,000. Highway will reimburse General when CHIPS check is received. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Gage to approve the resignation of Doug Ghode as the Town Assessor, effective 12/31/18. All were in favor, **MOTION** carried. The position will be posted.
* A **MOTION** was made by Councilperson Gage and seconded by Councilperson Schecter to approve funds from the Highway Equipment Reserve account up to $25,000 to purchase a highway vehicle. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Gage to approve funds from the Highway Fund to purchase a Hot Water Pressure Washer in the amount of $3400. All were in favor, **MOTION** carried.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 12: $3,160.79
* Abstract for Highway Fund number 12: $26,414.36
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Gage to accept the General Fund Abstract #12 for $3,160.79 and Highway Fund Abstract #12 for $26,414.36. All were in favor. **MOTION** carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway Report

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway Report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway Report

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Nothing to report at this time

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Nothing to report at this time

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mitchell Vanburen**

* FEMA- Edwards Road Mitigation: Extension pending.
* CHIPS: Reimbursement Report & Data Sheets have been submitted. Payment expected 12/17/18.
* Salt Shed: deferred until Spring.
* Storm Stella- NYS share of 12% not received.
* There have been several equipment repairs completed recently. The town has begun to look at some new to the town equipment/trucks.

**TOWN CLERK’S REPORT: Town Clerk Seeley**

* Dogs- 8 neutered and 1 un-neutered dogs totaling $42.00 for the Town and $11.00 for the State.
* Building Permits: 4 totaling $125.00 for the Town.
* Total for the month of November 2018 was $178.00, deposited on December 13, 2018 in NBT Bank. NYS Dept of Ag and Mkts received a check for $11.00 (check #3080) and Supervisor Gustafson received a check in the amount of $167.00 (check #3081) on December 13, 2018.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Gage to approve the Town Clerk Report for the month of November. All were in favor, **MOTION** carried.

**ASSESSORS REPORT: Doug Gohde**

* Not Present

**JUSTICE REPORT: Judge Lucy Proper- Not Present**

* Court Reports & Fees: outstanding report and fees for July, August, September, October are due to the Town.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not Present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not present

**PLANNING BOARD: Larry Lamb, Chairperson**

* Not present- on recess until the spring.

**OTHER BUSINESS:**

* None

**PUBLIC COMMENT**

* None

**NEXT TOWN BOARD MEETING:** will be held on Thursday, January 10, 2019 at 6:30 pm at the South Valley Christian Church Fellowship hall located on St. Rt. 165 located in South Valley, NY.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, January 4, 2019 at 7:30 am at Roseboom Town Barn. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the December 13, 2018 meeting was made by Councilperson Gage and seconded by Councilperson Diamond. All were in favor. The meeting was adjourned at 8:42 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector