TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**January 10, 2019**

The Regular Monthly Meeting of the Roseboom Town Board was held on January 10, 2019. Supervisor Gustafson called the regular board meeting to order at 6:45 pm.

**PRESENT**: Councilpersons- Curtis VanDewerker, Charles Diamond and Highway Superintendent- Mitchell Vanburen.

**ABSENT/EXCUSED**: Excused: Daniel Gage, Allegra Schecter

**OTHER OFFICIALS PRESENT:** Pam Dyn Ghode

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**PRESENTATION:** None

**MINUTES:**  A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to approve the minutes from the December 13, 2018 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson reviewed the committee notes and gave the supervisors report. A **MOTION** was made by Councilperson ­VanDewerker and seconded by Councilperson Diamond to approve the committee notes. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to pass **RESOLUTION 2019-1** approving the organizational chart and bi laws for the 2019 year. All were in favor, **MOTION** carried, **RESOLUTION** passed.
* A **MOTION** was made to by Councilperson VanDewerker and seconded by Councilperson Diamond to approve the Susquehanna Animal Shelter Contract for the 2019 year. All were in favor, **MOTION** carried.
* A **MOTION** was made to Councilperson VanDewerker and seconded by Councilperson Diamond to approve entering into agreement with Parsons Oil Co. for Fuel Oil and Diesel Fuel effective 1/11/19. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to approve Pam Dyn Ghode to serve out the term of former Assessor Doug Ghode. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Gage and seconded by Councilperson Schecter to approve All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond approving the 2003 International Truck to be sold as scrap. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to approve the bid of $500 from Howard Young for the 1991 International Truck. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond approving Hwy Supt Vanburen to utilize funds from the Highway Equipment Reserve savings account up to $40,000 to purchase a highway vehicle (this amends the Decembers motion). All were in favor, **MOTION** carried.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 12A: $4663.34
* Abstract for General Fund number 01: $12,237.23
* Abstract for Highway Fund number 12A: $32,495.67
* Abstract for Highway Fund number 01: $1,311.14
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to accept the General Fund Abstract #12A for $$3,617.34 and #01 for $1,871.12 and Highway Fund Abstract #12A for $32,495.67 and #01 for $1,311.14. All were in favor. **MOTION** carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway Report

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway Report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway Report

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Nothing to report at this time

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Nothing to report at this time

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mitchell Vanburen**

* FEMA- Edwards Road Mitigation: Extension pending.
* CHIPS: Payment received and deposited.
* Salt Shed: deferred until Spring.
* Closed roads- signs posted and barriers placed
* Storm Stella- NYS share of 12% not received, Fed share received.
* Equipment Issues: 1 ton truck is currently down. Other minor truck repairs have been made throughout the month.

**TOWN CLERK’S REPORT: Town Clerk Seeley**

* Dogs- 1 neutered dog totaling $4.00 for the Town and $1.00 for the State.
* Total for the month of December 2018 was $5.00, deposited on January 10, 2019 in NBT Bank. NYS Dept of Ag and Mkts received a check for $1.00 (check #3082) and Supervisor Gustafson received a check in the amount of $4.00 (check #3083) on January 10, 2019.
* **Tax Collector-**The Town Tax Collector gave a check in the amount of $38,812 (check #1368) for the Highway Fund and $15,000 (check #1369) for the General Fund to Supervisor Gustafson on January 10, 2019. Balances remaining for the General Fund is $74,214.00, Highway Fund is $180,000 and Fire Protection is $9,000.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to approve the Town Clerk Report. All were in favor, **MOTION** carried.

**ASSESSORS REPORT: Pam Dyn Gohde**

* Pam Dyn-Gohde was appointed to fill the term of Assessor Doug Gohde, whom resigned 12/31/2018.
* Town Board welcomed Assessor P Gohde and discussed a Work Scope, Office Hours, and Demographics to be posted. WELCOME PAM!
* Pam has been answering questions regarding star exemption.

**JUSTICE REPORT:**

* Court Reports & Fees: outstanding report and fees for July – November 2018 are due to the Town.
* Court Report and Fees for December 2018 were received and deposited.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to *accept the resignation of Justice Lucy A. Proper.* All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to

Accept the *Assignment Order from the sixth Judicial District; hereby ordering that Hon. Donna Yerdon, Middlefield Town Court, Otsego County, be temporarily assigned to the Town of Roseboom, Otsego County effective immediately. Assignment Order dated: December 31, 2018.* All were in favor, **MOTION** carried.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not Present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not present

**PLANNING BOARD: Larry Lamb, Chairperson**

* Not present- on recess until the spring.

**OTHER BUSINESS:**

* None

**PUBLIC COMMENT**

* None

**NEXT TOWN BOARD MEETING:** will be held on Thursday, February 14, 2019 at 6:30 pm at the South Valley Christian Church Fellowship hall located on St. Rt. 165 located in South Valley, NY.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, February 8, 2019 at 7:30 am at Roseboom Town Barn. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the January 10, 2019 meeting was made by Councilperson VanDewerker and seconded by Councilperson Diamond. All were in favor. The meeting was adjourned at 8:15 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector