**Supervisor Gustafson Financial / Business Report / Committee Reports**

**Committee Meeting Notes May 03, 2019**

**Town of Roseboom Committee Meeting Date: May 03, 2019 Loc: Town Office**

Present: Supervisor Patti Gustafson, Deputy Supervisor Curtis VanDewerker, Councilperson Charles Diamond, Councilperson Dan Gage, and Councilperson Allegra Schecter

Excused/Absent: Hwy Supt Mitchell Vanburen (vacation)

Other Present: Code Officer, Lloyd Stannard

**ITEMS OF DISCUSSION --**

**HIGHWAY --- CONTRACTS, ROADS, EQUIPMENT, BUILDING, CHIPS**

* **NYS DOT SIR 11 Cost Report (2017/2018 & 2018/2019 Seasons):** Hwy Supt will track monthly Snow & Ice costs on the SIR 11 form. Report completed by Supt Vanburen and submitted to Town Supervisor for reconciliation. . **Update:** Supervisor reconciling report/data.
* **NYS DOT Snow & Ice Contract 2018/2019 Season ($82,513.92):**. **Update:** Supervisor received & deposited (05/07/19) check for $27,229.59 for the 2018/2019 Snow & Ice Contract.
* **County Snow & Ice Contract 2018/2019 Season:** Supervisor received and deposited (04/05) check ($9794.60) for the period of 08/01/18 – 12/31/18. Completed 4/5/19
* **Storage Shed Building (Rte 165): Phase I completed (Door replacements & Wall repairs).**  Weather has impeded progress. Deferred until Spring 2019. Insurance Company indicate they would not be able to cover building at the current replacement value rate. Board discussed and Hwy Superintendent VanBuren and his Crew will address/contact insurance representative @ Tokyo Marine to discuss Insurance requirements in order to repair building. Thank you, Mitchel & Crew, for addressing these repairs asap!
* **Qualified Abandoned Road Proposal (Bob Rich Road): deferred**
* **Edwards Road Culvert Replacement via DHSES & FEMA 4204-0005:** Supervisor received confirmation that FEMA has approved the Budget ($47,121.50) at a ratio of 75% -FEMA /25% Town. Extension of August 30, 2019 pending. **Update:** extension approval pending. The Qtr Report (Oct 01 – Dec 31) completed & filed by Hwy Supt Vanburen & Supervisor Gustafson. Completed 4/5/19
* **Highway Building –** **Electric Panel Box upgrade:** Supervisor asked Hwy Supt to contact alternate Electrician to install panel and to obtain quote on other need electrical repairs to the Town Building. **Update:**
* **Otsego County Soil & Water (Stream Management Program; Excavator Grant):**. Resolution No 3 – 2018 was approved to financially support the $1400 annual fee for five years for a total of $7000. Resolution was signed & sealed and sent to Mr. Clements**.** J Clements spoke with DS VanDewerker indicating he is continuing presentations/ meetings with municipalities to gain support for his efforts to secure grant funds for this Three-Relay Partnership (Otsego County, Towns & Villages, District) to secure grant funds for an Excavator and Bulldozer. project. Currently, 20% of municipalities have approved financial support.
* **Gage School House Road (Speed Control)** **& Honey Hill Road (Speed Control):** Supervisor Gustafson & Superintendent Vanburen completed the requested NYS DOT data (i.e. terminus descriptions, segment lengths, and ownership status; including road numbers. The data and resolution 4 & 4a were sent (02/21/19) to Rich Brimmer, Otsego Co DPW for review; he will forward to NYS DOT. Status: no update
* **Security Camera Installation:** Prior discuss had been heard regarding the need to install a Security Camera at the Town Garage/Town Office Building. Supervisor Gustafson asked Highway Superintendent Vanburen to explore options/costs for a basic model that would be appropriate to cover the area to be viewed. Hwy Supt Vanburen to explore options. Hwy Supt Vanburen to explore, purchase, and install security cameras. Update:
* **BSROE Reports:** Supervisor to compile & submit monthly BSROE (Budget Summary & Report f Expenditures to the Hwy Supt for tracking purposes; and to stay on target with budgetary items**. April 2019 -** Completed.
* **Clean-up Day for Town Garage:**. The Town Board expressed their appreciation for the hard work and efforts of the Highway Employees who have been working to clean up inside and outside of the Town Building/Garage. They are scrapping items, and discarding others, painting the walls and trim, etc.. Hwy Supt secured a dumpster for this project. Completed.
* **Scrap Metal ($2392.90**): M Vanburen & the Hwy Department received $2392.90, so far, for scrap metal from private bid and Auto Crushers. They will be taking the dump truck (# ) anticipating over $1000. Note: Dump Truck was totaled, and the Town received payment from Insurance Company. GREAT JOB Highway Department; thank you!!! Completed.
* **Equipment Truck #227:** may put up for auction w/plow & wing.
* **CHIPS (Middlefield Road Culverts/Tubes):** Hwy Supt reports he will address Middlefield Road Tubes/culverts in the Fall 2019. This will be prep work for the 2020 CHIPS program.
* **Mail Drop Boxes:** Councilperson Charles Diamond expressed he will install the new lock drop mail boxes for the Hwy Department and the Justice Court. One box has been installed. Second box pending. Thank you ! Charlie!! **Update**
* **CHIPS 2019:** Supervisor & Hwy Superintendent received notice from NYS DOT announcing the total for CHIPS & PAVE NY for 2019 for the Town of Roseboom ***is $104,424.*** Most of these funds have been booked to repair Gage Road; with possible sealing on a few other roads. Note: Gov Cuomo’s budget eliminated the Town’s EWR funds totaling $16,433. These funds were anticipated in the Town’s 2019 Budget to complete road repairs. This is a loss to the Town!!
* **CHIPS (Gage Road):** Hwy Department preparing Gage Road for CHIPS work this summer. Has looked at several tubes/culverts (12+) that need replacement. Further, check on tube replacement for lower Gage Road; consider alternative of cross tube at intersection of Stannard Hill & Gage Road; leaving old tube on right side in place but diverting water above by inserting a cross-tube; resulting in cost savings.
* **CHIPS 2019 Projects:** Hwy Supt will obtain quotes from Gorman Group, Suit Kote, and Hansen for CHIPS projects.
* **Hoose Road:** loose dirt/gravel needs to be cleared from road. Ditch needs to be dug in front of Yearry property to allow water runoff to flow into creek; currently it is back flowing on to private property-causing damage.
* **Payroll:** Payroll Sheets need to reflect pay dates as Friday – Thursday (not Mon- Fri).
* **Buttermilk Hill Road:** road repair needed asap!!; due to safety issues near Scott Harris property.
* **Town Line Road (J Fedore):** large amounts of sod were torn up and parts of the ditch have been thrown several yards onto his pasture land. Town Hwy to assess and clean up debris from his property asap. Thank you Hwy Crew
* **Tractor/Sweeper:** road sweeping delayed as the tractor needed repairs. Repairs completed, but Tractor broke down again. Repair vendor contacted by Council person Diamond. Vendor will look at work slip and get back to Councilperson Diamond.
* **Road/Hwy Committee Meetings:** Board members, Hwy Supt, and Hwy employees will meet on Tuesday 05-07-19 @ 6:30 am to review the new “***Hwy Dept Road Repair Work Schedule for 2019”***. Supervisor drafted Work Schedule Report; outlining and prioritizing each project to be completed. Committee to meet weekly, if possible, to review & update Project Report and status of implementation.

**JUSTICE COURT**

* **Justice Court 2019 Reports & Fees (A.2610):** Jan, Feb, Mar, Apr Fees received from Justice Donna Yerdon.
* **Court Hours:** Justice Yerdon holds court the 1st Wednesday each month.

**FINANCIAL**

* **Financial Reports –** Supervisor’s Financial Reports on file; e-mailed to Board members. Completed.
* **County Sales Tax received- (A.1120)** Supervisor received & deposited $5389 for distribution dates 4/4 &4/12.
* **NYMIR:** at the 11/9/17 Town Board Meeting County **\_**Rep. Bliss commented on the Insurance Health Consortium (Excellus Blue Cross Blue Shield). He indicated the Town Supervisor may contact Dan Crowell, Health Administrator or Len Carson, Lead Rep. Supervisor Gustafson reported that the NYMIR is a group of businesses or organizations that join together to provide [insurance coverage](https://www.investopedia.com/terms/i/insurance-coverage.asp). Insurance consortiums allow for [economies of scale](https://www.investopedia.com/terms/e/economiesofscale.asp) and increased [efficiencies](https://www.investopedia.com/terms/e/efficiency.asp), since the groups that are part of the [consortium](https://www.investopedia.com/terms/c/consortium.asp) can spread out the cost of administration and can obtain better [discounts](https://www.investopedia.com/terms/d/discount.asp) through volume. Further, she will discuss with Gates & Cole Rep. Maggie S. **Update:** Supervisor Gustafson received and commented on an e-mail from Len Carson that indicates they are currently looking at an Article 47 or another path with BOCES to allow our county municipalities an opportunity to join and lower their health care insurance costs. The Health Consortium are still gathering information on the second option and will be sharing with every community as soon as they have confirmed its ability to save. **Update: Supervisor & Deputy Supervisor to head up Health Care Insurance Project.**
* **NBT Credit Card**: Town Board supported & approved Hwy Superintendent Vanburen’s request to obtain a Town Credit Card for emergency purchases with a cap of $3000. Currently, the Town has an NBT Visa Debit Card which is used for large purchases (i.e. Auction Item) as needed. See Board motion from July 12th Board meeting. **Update:** Supervisor to set up credit card and review with Accountant.
* **Retirement System:** monthly report for 04/30/2019 has passed all validations and is scheduled for posting to the members' accounts. Completed.
* **CDPHP Health Insurance/Dental Plan:** Hwy Department employees requested a change in plan (lower costing plan; i.e Silver Plan or Bronze Plan) in order to receive a higher hourly wage. Supervisor called CDPHP. CDPHP indicates the Town can not switch plans in mid-term contract. However, the Supervisor asked CDPHP to send a breakdown of benefits & costs for the other – lower- CDPHP Plans (Bronze, Silver, Gold). The Town will discuss Plan options with the Highway Department employees and make a change, if applicable, at the time of renewal (renewal date effective 12/01/2019). Completed.

**SALT SHED**

* **Salt Shed-excavation of land for new site:** Hwy Superintendent spoke with Dave Bassler who indicated the Town may excavate the bank area and only will need a building permit. As the Town will not have to have the site surveyed & engineer approval, this is a cost savings for the Town. Town Board received three estimates and approved quote (S Gridley) via motion at the Nov 8th Board meeting. Project was postponed due to weather; expect to commence work Spring 2019. Completed.
* **Salt Shed design:** at the April 2019 Board meeting the Board reviewed Salt Shed plan(s)/design(s) submitted by Council Person Diamond and Councilperson Gage. Upon discuss the Board chose to build 2 bays instead of 1 bay. Estimated cost is $25,000 ($13,00 excavation & concrete work, and $12,000 Materials/Supplies w/Town Hwy Dept to build salt shed). **Update:** Board will review written Plan/Design with Code Officer L Stannard for his input and approval. Upon submission of plan/design and Code Officer approval; Supervisor Gustafson will explore funding options. Board looking at Revenue Anticipation Note (RAN); building the deficit cost into the 2020 & 2021 Budgets (Debt Service)
* **Salt Shed – Otsego County:** Dave Bliss, Otsego Co Board Chair & Town Representative was asked to clarify if Otsego County could assist the Town financially under the Shared Services Plan; and if there is an existing appropriation line that could be accessed to assist the Town. Supervisor Gustafson e-mailed (04/28) Rep Dave Bliss & Hwy Supt Rich Brimmer asking if the County could assist in the financial cost of the new Salt Shed. **Update:** Co Rep Bliss replied that the County was unable to assist due to the financial constraints resulting from negative impact of the NYS Budget. Town will try to explore funding options with NYS DOT. Will set up meeting with Jerry Murello to discuss.
* **TOWN CLERK & TAX COLLECTOR**
* **Web-Site for the Town of Roseboom**: To see the new web page go to: Town of Roseboom.com. **COMPLETE.**

 **TOWN ASSESSOR – Pam Dyn-Gohde**

* **Re-Assessment concerns remaining; local resident and Board members expressed their concerns regarding the remaining re-assessment concerns brought to their attention.** In the Fall 2018 there were approximately (10) more parcels that needed to be addressed by the former Assessor. The new appointed Assessor (Pam Dyn Gohde will be expected to address these items. Update: Supervisor Gustafson sent an e-mail (04/28) to Assessor Dyn-Gohde requesting a status on the re-evaluation outstanding issues. Assessor reported that it was too late to address the issues; deadline was 04/15. Board discussed why there was no follow through on this matter.
* **Assessor Appointed**: on 01/10/19 the Town Board appointed Pam Dyn Gohde to fill the term (Expiration date of 09/30/19) of former Assessor,Doug Gohde. Mrs. Gohde accepted the appointment. Completed.
* **Assessor Vacancy effective 10/01/2019:** Supervisor has received resume(s) and letters of interest in serving as the Town Assessor. Board will review all potential candidates and appoint Sole Assessor at the August or September Town Board Meeting. Supervisor asked (via e-mail) the Town Clerk to post another notice in the newspaper (July 2019).

**Tentative Assessment Roll:** a notice will be published indicating that the Town of **Roseboom**, County of Otsego has completed the tentative assessment roll for the current year. From May 1 to May 31 the assessment roll may be seen at the Town Clerk’s Office during the regular business hours. The Assessor(s) will be in attendance with the tentative roll on:

* **May 9th from 4 pm to 8 pm AT: Roseboom Town Barn**
* **May 11th from 1 pm to 5 pm AT: Roseboom Town Barn**
* **May 16th from 3 pm to 7 pm AT: Roseboom Town Barn**
* **May 17th from 10 am to 2 pm AT: Assessor’s Home: 238 Gately Rd, Schenevus, NY 12155**
* **The Board of Assessment Review** will meet at **Roseboom Town Barn** on **May 30th, 2019, from 4 pm to 8 pm** to hear and examine all complaints in relation to assessments on the application of any person believing himself to be aggrieved.
* **Assessor Activity Work Report:** Assessor submitted her Activity Work Report for Feb -Apr 2019. Board reviewed and discussed.
* **Notice of Tentative Special franchise Full Value:** Supervisor received a notice from State Office of Real Property Tax Services indicating they have determined the tentative special franchise tax value for the special franchise companies: Niagara Mohawk (dba-Nat Grid) $1,140,778; Verizon $145,420. The special franchise values set forth in the notice are “tentative” and must ***not*** be entered on the assessment roll. The final full value for entry on the assessment roll will b transmitted at a later date. Completed.

**DOG CONTROL**

* **Dog Control Officer:** no report for May 2019

**TOWN SIGNS CEMETERY ASSOCIATIONS TOWN HISTORIAN IT/COMPUTER ITEMS**

* **SIGNS --Town of Roseboom Sign(s):** Board moving forward with the placement of three (3) new WELCOME TO ROSEBOOM SIGNS (the Rte 165 Schoharie/Otsego County Line, Rte 166 Middlefield Town/Roseboom Town Line, and Rte 166 the Cherry Valley Town/Roseboom Town Line). Supervisor discussed with Vendor who will e-mail her three (3) design samples. . Supervisor & Council Person Gage to work on Sign Project.

**Chery Valley Joint Fire District/ EMS Squad Cell Tower/Service AED Unit Internet/Broadband Service**

**SOLAR INITIATIVE(S) LED STREET LIGHTING PIPELINE SAFETY PUBLIC SERVICE**

* **National Grid Street Light Agreement:** Supervisor Gustafson asked Councilperson Schecter t(11/28/18) to contact National Grid to obtain the new Street Light Agreement that includes the two (2) new lights. **Update:** Supervisor received National Grid Agreement. Agreement will be signed, notarized and submitted to National Grid in May 2019.
* **NYS DEC: Adopt the Climate Smart Communities Pledge (Resolution):** Councilperson Schecter discussed and presented a model resolution for the Town Board to consider regarding “steps needed to qualify for a DEC Clean Energy Community. Resolution #6 was approved. This allows the Town of Roseboom to be designated as a Clean Energy Community and will help with grant opportunities. Councilperson Allegra Schecter has been working diligently-- received letter from Office of the NYS Commissioner ***congratulating the Town of Roseboom on adopting the Climate Smart Communities Pledge.*** Completed.
* **NYSERDA: Clean Energy Community Grant Initiative:** Allegra attended the MVEDD meeting in Little Falls (10/29). She spoke with Amy Wyant who will meet with Allegra on Friday (11/02) @ 11:30 to go over the solar items the Town has completed. Once the Town has completed four (4) actions (which we have already done for the Cleaner Energy Communities) and they are certified, the Town may be eligible for a $5000 general grant that may be used as the Town deems necessary. The process is complicated, and Ms. Wyant will assist in the tabulation of data to be entered. Again, thank you Allegra for a great job!!! Councilperson Allegra Schecter has been working diligently on this Grant Initiative as follows: 1) ***adopting the Climate Smart Communities Pledge,*** 2) ***First Impact Action approved***--- documentation demonstrating completion of LED Street Lights conversion, 3) ***Second Impact Action approved*** --- documentation demonstrating completion of the Unified Solar Permit, 4) ***opened an EPA Portfolio Manager Account*** ---registering the Roseboom Town Barn/Garage as a multi-use building. 5) further, Allegra ***obtained usage history for National Grid (electric usage) and Mirabito ( Fuel usage***); however, this did not support a decrease in usage. 6) Lloyd Stannard’s certificate of trainings did not meet the High Impact Item needed for the grant, 7) the Town will pursue explore purchase of a Charging Station as the last High Impact Item in order to qualify for the NYSERDA grant ($5000). Allegra reported that the grants are going fast; with only 12 remaining. Councilperson Diamond was asked to explore which Charging Station should be purchased. upon discussion the Charging Station was not considered a viable option for the Town. 6) However, Code Officer, Lloyd Stannard stepped up and agreed to and did attend the Special 8 hr training to meet the High Impact Item the Town needed to move forward to secure the Grant. The Town will pay the Code Officer a stipend to defray the expenses associated with attending the special NYSERDA training. Thank you Lloyd!!!! **Update:**
* NYSERDA: Climate Smart Communities Grant to open May 1st 2019. Application due July 26th. Councilperson Schecter was asked to explore this next grant opportunity. Supervisor Gustafson will assist. Councilperson Schecter discussed that the Town will have to work on getting 110 more points before we are certified and qualify to apply for this grant. **Update:** pending
* **Hughes Net:** the Town Board authorized to terminate OEC Blue and install Hughes Net for internet service at the Town Building/Office. This change is a result from slow service for the Justice Court reporting on-line to NYS. Completed.

**PLANNING BOARD……………2nd Monday each Month @ 7pm**

* **Comprehensive Plan Comparison:**Supervisor, Councilperson and Planning Board members obtained various documents to be included with the Comprehensive Plan. Comprehensive Plan, Supporting Documents, and SEQR are required for Town Board to finalize and submit to the Otsego County Planning for their review. Councilperson Schecter updated the Appendix with new maps and submitted them to Karen Sullivan, Director Otsego County Planning. Board expresses its utmost appreciation to all the Planning Board members!! Completed.
* **Comprehensive Plan –***Otsego County Planning Findings:* The county planning agency, under GML 239, has reviewed the Town of Roseboom's referral, Comprehensive Plan Update. Via e-mail; attached is their notice of action, summary and template for the town to return once a decision is made. Their 3 recommendations are only binding to the point the Town need only override the agencies recommendations by a majority plus one vote. #1 – Reference County’s updated Ag. Farmland Protection Plan #2- Include Action Items for each strategy #3 – Reference consolidation of Ag. Districts and include updated ag map. **Update:** Planning Board met on April 2019; and deferred final changes to the Comprehensive Plan until the May 2019 mtg.
* **SERQ Document:** The Town Board approved the following action at the Nov 8th Board meeting: to declare the Revised Comprehensive Plan as a Type 1 action, then the Board declares it has completed the FEAF (parts 1,2,3), then the Board declares there are “no negative impacts to the environment”. The Town Board authorizes the Town Supervisor to submit the revised Comprehensive Plan to Otsego County Planning for their review, approval, and comments. Supervisor delivered Comprehensive Plan to Otsego County Planning on 11/23/18. Once Otsego County Planning send their finding the Board may move forward at the Jan. 10th, 2019 to adopt/approve the revised Comprehensive Plan. Approval/Findings from Otsego County Planning pending. Otsego County Planning sent the Town a notice (12/07) indicating they had received the Comprehensive Plan, Referral form, and SEQR parts 1-4. Completed.
* **Land Use Regulation Document:** pending discussion & revisions.
* **Otsego Co Planning -*Training on Comprehensive Plans:*** the Otsego County Planning Department is holding a training on April 22, 2019 from 5- 8:15 pm on Comprehensive Planning and Community Design Tools. Completed.
* **GMVLB:**Bob Albrecht from gave a brief presentation regarding blighted properties within the community. Planning Board agreed to be a “Worthy Partner” as the Town Board moves forward with the GMVLB. Completed.
* **GMVLB:**Councilperson Diamond expressed his concerns regarding the “power/authority afforded to the GMVLB”. He will research and report findings to the Board.

**ORGANIZATIONAL CHART / TOWN Bi-LAWS**

* **Organizational Chart / Bi-Laws** – Assessor Pam Dyn Gohde requested a date change for the Assessment Review Board. As such, the Town Board to approve an amendment to the Organizational Chart & Bi-Laws to reflect the ***Assessment Review Board will meet on the 4th Thursday, after the 4th Tuesday in May 2019.***  Further, Assessor Dyn-Gohde was asked to remind the assessment review board members of the date change (Board members: R. Hansen, N. VanBuren, E. Yerdon) Completed.
* **Greater Mohawk Valley Land Bank (GMVLB):** Town Supervisor, Council Person Schecter, and Bob Albrecht from GMVLB attended the April 2019 Planning Board meeting to discuss the possibility of the PL as the “Worthy Partner”. Upon discuss, the Planning Board voted unanimously to become the Worthy Partner; working in conjunction with the Town Board. Supervisor Gustafson explained that the Town Board is only interested in identifying property(s) that are abandoned or owned by the bank (no one living in residence; or in foreclosure). The Planning Board explored, identified, and prioritized four (4) blighted property’s that could be consider for rehabilitation. A revised MOU was signed by Chairperson, Larry Lamb and mailed by Town Supervisor to Mr. Albrecht, GMVLB; along with a list of proposed blighted properties (04/29/19). Completed.
* **GMVL & Otsego County:**  The Town Board was informed that Meg Kennedy from Otsego County Planning Department is on the GMVLB Board. Completed 03/01/19 Completed.

**SHARED SERVICES with OTSEGO COUNT.**

* **County-Wide Shared Services Plan:** meeting scheduled for March 21st @ 5:30 @ ONC Boces, Milford, NY

**HAZARD MITIGATION PLAN with OTSEGO COUNTY**

* **HMP:** Supervisor & Deputy Supervisor met (9/19/18) to discuss, prepare, and submit (via e-mail 9/20) the Town’s chapter of the HMP to Tetra-Tech representative Ms. Duckworth. Tetra-Tech is the contract consultant working with Otsego County Planning & Solid Waste to update the County’s current Hazard Mitigation Plan (HMP). If the Town of Roseboom does not participate in the HMP, our municipality ***will not*** be eligible for FEMA or NYS DHSES funding!! The next update is not until CY 2013. Upon review, the HMP was submitted to Otsego County Planning, Karen Sullivan; meeting the deadline of 09/28, 2018. Supervisor Gustafson contacted (via e-mail) Tetra Tech to follow up on the progress with the HMP. Tetra Tech indicates they received the Town’s Report and they are working on the County HMP. Town Supervisor, Deputy Supervisor VanDewerker & Tetra Tech revised worksheet of the updated draft annex in January 2019. The “drafted Annex” will be used at the 02/19/19 HMP Meeting. Supervisor to discuss with Deputy Supervisor & Hwy Superintendent; then contact Tetra Tech to update the “Drafted Annex”. Completed.
* **HMP Meeting** Supervisor, Deputy Supervisor, and Hwy Supt attended the HMP Meeting (02/19/19) from 5-8 pm. Met with DHSES, Steve Bornt, Project Manager for Mitigation Projects. Mr. Steven Bornt, Project Manager, DESHS assisted in completing two (2) Mitigation Items and expressed he would be available for consultation if needed. The Town Board has completed some of the Mitigation Items that were originally identified in prior years. Most of the new Mitigation Items will revolve around Tube / Culvert Replacement. (i.e. Stannard Hill Intersection, Morton Road, Adair Road, Honey Hill Road, Turpenings Road). Supervisor, D. Supervisor, and Hwy Supt. will work on completing the HMP Worksheet with Tetra Tech.

**CODE ENFORCEMENT OFFICER**

* **NYS Annual Report 2018**: Supervisor Gustafson received a notice that the town of Roseboom is responsible for administration and enforcement of the Uniform Code and Energy Code in its jurisdiction.  The notice is a reminder that NYCRR Title 19 Part 1203 requires every city, village, town, and county, charged with administration and enforcement of the NYS Uniform Fire Prevention and Building Code (Uniform Code) to annually submit a report of its activities to the Secretary of State.  Supervisor forwarded the e-mail notice to Code Officer, Lloyd Stannard for completion by April 1st. Code Officer, Lloyd Stannard completed & submitted the Annual Report. Completed.
* **GMVLB Survey Monkey**: Supervisor completed survey from GMVLB regarding shared services and Code Enforcement Officer data. Completed.
* **Hoose Road Property**: Code Officer, Lloyd Stannard reported he has condemned the Leo W Yearry property located at 316 Hoose Road (Tax ID 103.00-1-9.00). Further, the NYS DEC (Environmental Police Officer) inspected the property and it was reported to the Town Supervisor that potential citations/fines to be issued to the resident that was residing at the property. The Town Supervisor was asked and did contact the Town Attorney to confirm the Town’s option in “Cleaning Up the property”. Note: it has been reported to the Town Board and the Board discussed the accumulation of abandoned vehicles, trailers, mowers, garbage, tires, etc. The Town Board decided to move forward with implementing NYS Codes/Regulations to address the blighted a\property. Town Attorney inspected the sight (04/27) and made recommendation to the Town Supervisor. Attorney Findings/Recommendation: 1) property is up for taxes @ $2500, 2)as this property is up for Tax Sale, let the process of the Tax Sale, in August 2019, take place, 3) the new owner will be responsible for the cleanup 4) if no-one buys the property at the Tax Sale then the County becomes the owner and they would have to clean up the property. 5) Town will need the Health Officer to complete an inspection Report of the property (i.e. dog/cat feces, dead animals, animals living in abandoned trailers, other safety & health issues). Town Supervisor contacted Dr Delong & left message on 4/30/19; no reply. Supervisor has been in contact with concerned resident(s) regarding this issue.
* **NYS Budget**:
* NYS Budget Falls on Several Fronts: NYS Senator James Seward’s response to the 2020 NYS Budget: the budget, which he **opposed**, increases taxes by more than $1.4 billion this year and $4.5 billion next year (so far). The plan does nothing to help struggling small businesses, ignores upstate needs, and slaps more **unfunded mandates on local government**. The budget is also loaded with policies that do not reflect the concerns heard from people every day! A recent poll revealed some disturbing trends----more than a third of New Yorkers cannot afford to live here, and nearly half of our young people are planning to leave NYS. Senator Seward expresses we need to take action to make our state more affordable and get our economy back on track. He will continue to fight to lower our cost of living while advancing policies that will grow the economy. A few of his ideas are available at his website, and he appreciates our feedback. Completed. [www.nysenate.gov/senators/james-L-seward](http://www.nysenate.gov/senators/james-L-seward)
* **NYS Budget – Update re AIM:** the Governor’s original budget cut Aid to Municipalities (AIM) funding significantly. The final budget “restores” that cut, but the funding mechanism is county government and new tax, **not** the state. Supports made assurances that the money would be included in the state budget, but they fell well short of keeping that pledge. The NYS Board of Elections estimates that early voting will cost local Government !175million, the amount in the state budget to cover the expense - $25 million. The Town of Roseboom will have a short fall of $ 3541 re NYS Aid. Completed.

**TOWN HISTORIAN**

Town Historian, Pat Mabie: Supervisor sent letter of commendation to Mrs. Mabie for all her dedication & service as the Town Historian. Completed.

**TOWN BOARD AGENDA- requests for Agenda Items.**

**Respectfully submitted by - Patti Gustafson, Town Supervisor END**