TOWN OF ROSEBOOM

TOWN BOARD MEETING

**April 07th, 2021**

The Regular Monthly Meeting of the Roseboom Town Board was held on April 07th, 2021. Supervisor Gustafson called the regular board meeting to order at 6:30 pm.

**PRESENT**: Supervisor Patti Gustafson, Councilpersons: Steve Gridley, Allegra Schecter, Charles Diamond.

**ABSENT/EXCUSED**: Councilperson Curtis VanDewerker, Town Clerk Erin Seeley

**OTHER OFFICIALS PRESENT:** Dan Gage, Highway Superintendent

**VISITORS LISTING:** No visitors

**AGENDA:** See Attachment #2

**PRESENTATION:** None

**MINUTES:**  A **MOTION** was made by \_\_\_\_\_\_\_\_\_ and seconded by Councilperson \_\_\_\_\_\_\_\_\_ to approve the minutes from the February 2021 regular meeting. All were in favor, **MOTION** carried.

**NOTE**: The March 11th Town Board meeting was not held due to COVID illness, there were not enough members present for a quorum. Bills for March 2021were reviewed and signed off by board members, formal approval was made at this April 2021 board meeting.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** See Attachment #3

* **Committee Meeting Minutes/Notes:** Supervisor Gustafson reviewed the committee meeting minutes & notes and gave the supervisors report. A **motion** was made by Councilperson \_\_\_\_\_\_\_\_ and seconded by Councilperson \_\_\_\_\_\_\_ to approve the committee notes/supervisor report. All were in favor, **Motion**  carried.
* **CCA Initiative Contact/Point Person(s):** A **motion** was made by Councilperson \_\_\_\_\_\_ and seconded by Councilperson \_\_\_\_\_\_ to approve Councilperson Allegra Schecter as CCA Point/Contact person & Town Clerk Erin Seeley as CCA Social Media Point/Contact person.All were in favor, **Motion** carried.
* **Organizational Chart & Bi-Laws:** A **motion** was made by Councilperson \_\_\_\_\_\_\_\_\_and seconded by Councilperson \_\_\_\_\_\_\_\_\_ to approve the 2021 Organizational Chart & Bi-Laws. All were in favor, **motion** carried.

**ABSTRACTS**: Attachments #4 and #5

* General Fund Abstract - March 2021 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* General Fund Abstract – April 2021 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Highway Fund Abstract - March 2021 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Highway Fund Abstract - April 2021 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A **motion** was made by Councilperson \_\_\_\_\_\_\_\_\_ and seconded by Councilperson \_\_\_\_\_\_\_\_to approve the General Abstract(s) and Highway Abstract(s) as referenced above. All were in favor. **Motion** carried.

**HIGHWAY SUPERINTENDENT’S REPORT:**

* Salt Shed – deferred to 2021 Summer as time permits.
* Working on road repairs & Maintenance
* 2021 CHIPS/EWR/PAVENY: received/discussed NYS DOT notice regarding the Town’s allotted funding.

**TOWN CLERK’S REPORT: (February & March 2021) by Town Clerk Seeley**

* A.1603 Vitals: 5 seals totaling $ 50.00 (Town)
* A.2544 Dogs Licenses: \_\_total dogs were recorded; totaling $42.00 (Town) and $11.00 (NYS Ag & Mkt’s).
* A.2555 Building Permits: total of $50 (Town)
* Total payment to Town Supervisor $142.00 (ck#\_\_\_\_)
* Total payment to NYS Ag & Mkts $ 11.00 (ck#\_\_\_\_\_\_\_)
* Total received & deposited ………..$ 153.00

**TAXES:** Town Supervisor Gustafson has received all monies owed to the town. Any payments collected going forward will be sent to the County.

**OFFICE HOURS:** Office hours are currently by appointment only. Residents can call or email to conduct business or to schedule an appointment. This will continue into tax season. Taxpayers are encouraged to pay by mail and if payment is person is needed, please call the town clerk to schedule a time to do so.

**ASSESSORS REPORT: Matt Lippitt**

* Not Present

**JUSTICE REPORT:**

* Not Present.
* Court Fees: Jan=$0, Feb=$100, Mar = no report
* The Town Board needs to complete the Annual Audit.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not Present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not Present

**PLANNING BOARD: Allegra Schecter, Planning Board liaison**

* Meetings are held on the 1st Thursday of each month at 7 pm. Meetings are held at the town barn and are open to the public.
* Meetings are currently not being held due to COVID 19.

**PUBLIC COMMENT:**

* None

**NEXT TOWN BOARD MEETING:** will be held on Thursday, May 13th, 2021 at 6:30 pm at the Town Barn, located at 126 Co. Hwy 50.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, May 7th, 2021 at 7:30 am at the Town Barn/Office, located at 126 Co. Hwy 50. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the April 07th meeting was made by Councilperson \_\_\_\_\_\_\_ and seconded by Councilperson \_\_\_\_\_\_\_\_\_ . All were in favor. The meeting was adjourned at \_\_\_\_\_\_pm.

Respectfully Submitted, Patti Gustafson, Town Supervisor