TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**February 10, 2022**

The Regular Monthly Meeting of the Roseboom Town Board was held on February 10, 2022. Supervisor Gustafson called the regular board meeting to order at 6:35 pm.

**PRESENT**: Deputy Supervisor Curtis VanDewerker, Councilpersons: Steve Gridley, Charles Diamond and Allegra Schecter. Highway Superintendent Dan Gage.

**ABSENT/EXCUSED**: Excused: Supervisor Patti Gustafson.

**OTHER OFFICIALS PRESENT:** None

**VISITORS LISTING:** See Attachment #1

**AGENDA:** See Attachment #2

**PRESENTATION:** None

**MINUTES:**  A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gridley to approve the minutes from the January 13, 2022 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** See Attachment #3

* **Committee Meeting Minutes/Notes:** Deputy Supervisor VanDewerker reviewed the committee meeting minutes & notes and gave the supervisors report. A **motion** was made by Councilperson Diamond and seconded by Councilperson Schecter to approve the committee notes/supervisor report. All were in favor, **Motion** carried.

**OTHER BUSINESS/MOTIONS:**

* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to approve **RESOLUTION 2022-2**- adopting the 2022 Organizational Chart and Bi-Laws, effective 1/1/2022. This resolution includes: 2a- Hourly Employees Rate of Pay Cap, 2b- Official Depository/Financial Institution /Fiscal Officer, 2c- Prior Written Notice of Defective Conditions, and 2d- Highway Department Specific Documents and Forms- which includes a newly created Highway Employee Handbook, Highway Employee Evaluation Form, and Progressive Discipline Policy and Forms. All were in favor, **MOTION** carried, **RESOLUTION** passed.
* A **MOTION** was made by Councilperson Gridley and seconded by Councilperson Schecter to approve **RESOLUTION 2022-3** approving the 2021/2022 NYS Snow & Ice Contract, choosing an Indexed Lump Sum reimbursement. All were in favor, **MOTION** carried, **RESOLUTION** passed.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the Town of Roseboom sponsoring the Roseboom Antique Power Days this year, held on August 20th and August 21st. Fire Dept. will provide traffic control. All were in favor, **MOTION** approved.

**ABSTRACTS**:

* General Fund Abstract – February 2022 $8,307.19
* Highway Fund Abstract – February 2022 $19,933.31

 A **motion** was made by Councilperson Gridley and seconded by Councilperson Schecter to approve the

 General Abstract(s) and Highway Abstract(s) as referenced above. All were in favor. **Motion** carried.

**HIGHWAY SUPERINTENDENT’S REPORT: Dan Gage**

* Dan reported that the highway department has been working to plow.
* Some work done on the salt shed.
* Equipment repair as needed, there was one breakdown that cost $3100 to repair. Repair complete.
* CPR and First Aid training has been completed.
* LeFleur Rd- DOT came to see Dan, the town is paid to maintain 2.18 miles of this road. They are requesting the town complete repairs as needed.
* Bob Ritch Road- abandonment for road discussed with DOT. Town needs to complete this process.
* Garage door is in need of repair, parts ordered but 14 weeks out. Door repaired for now to hold up until parts arrive.

**TOWN CLERK’S REPORT: by Town Clerk Seeley**

* A2544 Dog License: 12 total for $78.00 for the Town, $22.00 for NYS Ag & Mkt’s
* Total payment to Town Supervisor $78.00 (ck#3144)
* Total payment to NYS Ag & Mkt’s $22.00 (ck#3143)
* Total deposited & Disbursed ………..$100.00
* Town Clerk/Collector: $260,000 (check #1397) for the remaining Highway Fund balance and $50,000 (check #1398) for the remaining General Fund balance were given to Town Supervisor on Thursday, February 10, 2022.

**ASSESSORS REPORT: Matt Lippitt**

* Not Present

**DOG CONTROL REPORT: Bob Jorgenson**

* No report.

**JUSTICE REPORT:**

* Not Present.
* Court Fees for January: $
* The Town Board needs to complete the Annual Audit, Patti will schedule.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not Present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not Present

**ARPA (Federal Stimulus Funds): Allegra Schecter**

* Nothing to report

**CLIMATE SMART COMMUNITY TASKFORCE: Allegra Schecter**

* Nothing to report

**PLANNING BOARD: Allegra Schecter, Planning Board liaison**

* Meetings are held on the 1st Thursday of each month at 7 pm. Meetings are held at the town barn and are open to the public.
* Meetings are currently not being held due to COVID 19.

**PUBLIC COMMENT:**

* Aaron VanBuren- The VanBuren family will be hosting the Roseboom Antique Power Days this year. Aaron is asking that the Town Sponsor the event for insurance purposes. August 20th and August 21st. Fire Dept. will provide traffic control. See Motion above to honor request.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, March 10, 2022 at 6:30 pm at the Town Barn, located at 126 Co. Hwy 50.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Tuesday, March 4, 2022 at 7:30 am at the Town Barn/Office, located at 126 Co. Hwy 50. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the February 10 meeting was made by Councilperson Diamond and seconded by Councilperson Gridley. All were in favor. The meeting was adjourned at 8:40 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector