TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**April 11, 2019**

The Regular Monthly Meeting of the Roseboom Town Board was held on April 11, 2019. Supervisor Gustafson called the regular board meeting to order at 6:34 pm.

**PRESENT**: Councilpersons- Curtis VanDewerker, Allegra Schecter, Charles Diamond, Daniel Gage and Highway Superintendent- Mitchell Vanburen.

**ABSENT/EXCUSED**: none

**OTHER OFFICIALS PRESENT:** none

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**PRESENTATION:** None

**MINUTES:**  A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gage to approve the minutes from the March 14, 2019 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson reviewed the committee notes and gave the supervisors report. A **MOTION** was made by Councilperson ­Gage and seconded by Councilperson Schecter to approve the committee notes. All were in favor, **MOTION** carried.
* A **MOTION** was made to by Councilperson VanDewerker and seconded by Councilperson Gage to amend the Organizational Chart and Bi Laws to list George Duncan & Bob Schecter to serve as Planning Board Alternate Members. All were in favor, **MOTION** carried.
* A **MOTION** was made to by Councilperson VanDewerker and seconded by Councilperson Diamond to eliminate the Temporary HEO/Administrative Assistant- effective 3/15/19. All were in favor, **MOTION** carried.
* A **MOTION** was made to by Councilperson VanDewerker and seconded by Councilperson Schecter to Transfer unused funds back to their respective budget lines in regards to the Temporary HEO/Administrative Position. Original Budget Transfers approved on 2/18/19 DA.5110.R for $5,000, DA.5130.R $5,000, and DA.5110.4 $2,500 totaling $12,500. Inter fund Transfer from General Fund (Unallocated/Unappropriated Reserves) to Highway Fund in the amount of $10,000. Totaling $22,500. All were in favor, **MOTION** carried.
* A **MOTION** was made to by Councilperson VanDewerker and seconded by Councilperson Gage to approve the use of the debit card by the acting Highway Supervisor to purchase Mason Blocks at the April 2019 Auction in an amount up to $1,200. All were in favor, **MOTION** carried.
* A **MOTION** was made to by Councilperson Schecter and seconded by Councilperson Gage to approve the rental of a 60’ aerial lift from Ghode Enterprises for use on Gage Road to trim trees in the amount of $500. All were in favor, **MOTION** carried.
* A **MOTION** was made to by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the Salt Shed Design, Standard Structure (2 bays, 32’ wide x 24’ deep). Design will then be reviewed/approved by Code Officer L. Stannard. All were in favor, **MOTION** carried.
* A **MOTION** was made to by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the construction of a Salt Shed in the amount of $21,000. Supervisor to explore funding sources (Budget and/or Revenue Anticipation Note). Structure, $7500-$8000; Excavation &Concrete, $12,500-$13,500 All were in favor, **MOTION** carried.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 04: $8,624.79
* Abstract for Highway Fund number 04: $12,884.59

A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gage to accept the General Fund Abstract #04 for $8,624.79 and Highway Fund Abstract #04 for $12,884.59. All were in favor. **MOTION** carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway Report

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway Report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway Report

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter provided an update regarding our participation in the Mohawk Valley Land Bank. A list of properties has been drafted and will be shared with the Land Bank.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Nothing to report at this time

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mitchell Vanburen**

* Equipment issues- one of the trucks is leaking power steering fluid, another has a bad power steering pump.
* Generator- install is complete
* Tubes- Highway Superintendent will be getting this scheduled in the upcoming weeks
* Scrap Metal- so far $2200 brought in, more to do.
* Scrap Truck- in the shop, being used for parts for other trucks.
* Scrap truck that was sold has been delivered and paid for.

**TOWN CLERK’S REPORT: Town Clerk Seeley**

* Dogs- 3 neutered and 1 unneutered dogs for March 2019 totaling $22.00 for the Town and $6.00 for the State.
* Total for the month of March 2019 was $28.00, deposited on April 10, 2019 in NBT Bank. NYS Dept of Ag and Mkts received a check for $6.00 (check #3088) and Supervisor Gustafson received a check in the amount of $22.00 (check #3089) on April 11, 2019.
* **Tax Collector-**The Town Tax Collector has paid the town supervisor in full for 2019.

**ASSESSORS REPORT: Pam Dyn Gohde**

* Not present

**JUSTICE REPORT:**

* Court Report and Fees from Justice Yerdon for March 2019 were received and deposited.
* NYS Unified Court System has requested the town conduct an annual audit of 2018 Finances & Dockets.
* Internet update- service has been switched to Hughes Net Business Class.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not Present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not present

**PLANNING BOARD: Larry Lamb, Chairperson**

* Meetings are held on the 2nd Monday of each month at 7 pm. Meetings ae held at the town barn and are open to the public.
* The planning board has accepted and signed an MOU with GMVLB to serve as the worthy partner under the GMVLB Blighted Property initiative, further, the planning board will collaborate with the GMVLB and the Town Board to nominate Blighted Properties for consideration. It is noted that only abandoned/vacant properties will be considered for this initiative.

**OTHER BUSINESS:**

* Supervisor Gustafson will investigate the Cintas Contract and explore options to terminate the contract asap, and offer a clothing/uniform allowance to the Highway Employees instead.
* The town board would like to thank Mitchell for his hard work and dedication, several town residents have commented on this.

**PUBLIC COMMENT**

* None

**NEXT TOWN BOARD MEETING:** will be held on Thursday, May 9, 2019 at 6:30 pm at the South Valley Christian Church Fellowship hall located on St. Rt. 165 located in South Valley, NY.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, May 3, 2019 at 7:30 am at Roseboom Town Barn. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the April 11, 2019 meeting was made by Councilperson VanDewerker and seconded by Councilperson Diamond. All were in favor. The meeting was adjourned at 8:26 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector