TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**December 10, 2020**

The Regular Monthly Meeting of the Roseboom Town Board was held on December 10, 2020. Supervisor Gustafson called the regular board meeting to order at 6:38 pm.

**PRESENT**: Supervisor Gustafson. Councilpersons: Curtis VanDewerker, Steve Gridley, Allegra Schecter.

**ABSENT/EXCUSED**: Councilperson Charles Diamond, Highway Superintendent Daniel Gage.

**OTHER OFFICIALS PRESENT:** None

**VISITORS LISTING:** No visitors

**AGENDA:** See Attachment #2

**PRESENTATION:** None

**MINUTES:**  A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the minutes from the November 2020 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** See Attachment #3

* Supervisor Gustafson reviewed the committee notes and gave the supervisors report. A **MOTION** was made by Councilperson Gridley and seconded by Councilperson VanDewerker to approve the committee notes/supervisor report. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the purchase of Highway Equipment from Auction International; purchased as a pre-pay in November 2020 with signed approval by the Board members. Detail: 2010 Mack Dump Truck w/sander, plow and wing. Voucher #158 totaling $28,158; less $988 refund due= $27,170. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Gridley and seconded by Councilperson Schecter to approve the Susquehanna SPCA Contract for the 2021 year. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson Gridley to approve holding a public hearing in January regarding Local Law 1-2021 regarding Community Choice Aggregation Program. All were in favor, **MOTION** carried. Town Clerk will post the notice in the pennysaver and on the website.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gridley to approve allowing accrued comp time to be rolled over from 2020 to 2021 for Highway FTE. All were in favor, **MOTION** carried. Organizational Bi Laws document will be amended 2021.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 12: $23,729.48
* Abstract for Highway Fund number 12: $54,186.84

A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gridley to accept the General Abstract #12 for $23,729.48 and Highway Fund Abstract #12 for $54,186.84. All were in favor. **MOTION** carried.

**HIGHWAY SUPERINTENDENT’S REPORT:**

* Truck 69- several repairs completed
* Ditching of several roads
* Listed unused equipment on Auctions International
* Insurance Inspection- went well
* All staff attended a “Right to Know” class
* Discussed COVID plan with County
* All sand is hauled
* All Trucks have been serviced and are ready to go for winter
* New truck is on the road and working well
* Flags are down for winter
* Met with Gorman to discuss upcoming road projects

**TOWN CLERK’S REPORT: Town Clerk Seeley**

* Building Permits- 3 total for the month of November 2020, totaling $225.00 for the Town
* Vital Statistics- 1 death certificate seal for November 2020, totaling $10.00 for the Town
* Total deposit for the month of November is $235.00 and will be made to Oneonta NBT on December 11, 2020 due to COVID and Cherry Valley branch being closed. Check was written to Supervisor Gustafson in the amount of $235.00 (check #3121) and given on December 10, 2020.
* Office hours are currently by appointment only. Residents can call or email to conduct business or to schedule an appointment. This will continue into tax season. Tax payers are encouraged to pay by mail and if payment is person is needed, please call the town clerk to schedule a time to do so.

**ASSESSORS REPORT: Matt Lippitt**

* Not Present

**JUSTICE REPORT:**

* Not Present- $118 in funds submitted for November.
* The Town Board needs to complete the Annual Audit.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not Present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not Present

**PLANNING BOARD: Allegra Schecter, Planning Board liaison**

* Meetings are held on the 1st Thursday of each month at 7 pm. Meetings are held at the town barn and are open to the public.
* Meetings are currently not being held due to COVID 19.

**PUBLIC COMMENT:**

* None

**NEXT TOWN BOARD MEETING:** will be held on Thursday, January 14, 2021 at 6:30 pm at the Town Barn, located at 126 Co. Hwy 50.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, January 8, 2021 at 7:30 am at the Town Barn, located at 126 Co. Hwy 50. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the December 10, 2020 meeting was made by Councilperson VanDewerker and seconded by Councilperson Gridley. All were in favor. The meeting was adjourned at 7:40 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector