TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**February 13, 2020**

The Regular Monthly Meeting of the Roseboom Town Board was held on February 13, 2020. Supervisor Gustafson called the regular board meeting to order at 6:31 pm.

**PRESENT**: Deputy Supervisor Curtis VanDewerker. Councilpersons- Allegra Schecter and Charles Diamond.

**ABSENT/EXCUSED**: Highway Superintendent Mitchell Vanburen, Supervisor Patti Gustafson. Councilperson Daniel Gage.

**OTHER OFFICIALS PRESENT:** Matt Lippett- Assessor, Dave Bliss- County Representative

**VISITORS LISTING:** SeeAttachment #1

**AGENDA:** See Attachment #2

**PRESENTATION:** Written update submitted by Mary Ashwood regarding DOT study of Gage Schoolhouse Road & Broadband Inquiries. Mary’s email was read and discussed.

**MINUTES:**  A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Schecter to approve the minutes from the January 2020 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** See Attachment #3

* Deputy Supervisor VanDewerker reviewed the committee notes and gave the supervisors report. A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Schecter to approve the committee notes/supervisor report. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Schecter to appoint Kim Gray as the Planning Board Chair. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson Diamond to appoint George Duncan as the Planning Board vice Chair. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Schecter to amend the 2020 Organizational Chart and Bi Laws to reflect the new Planning Board Chair- Kim Gray and Vice Chair- George Duncan. All were in favor, **MOTION** carried. **RESOLUTION** passed.
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson Diamond to approve a deposit claim payment for two overhead garage doors (3,950 each for a total of $7,900) into the Municipal Building Savings Reserve Account. This is through Tokio Marine Insurance. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Schecter to approve the Town Clerk attending a Notary class and test, being held in Albany in April. The cost of the class/test is $60.00. Town clerk will also receive mileage reimbursement for 2 trips to Albany and back, 1 trip for the class and 1 trip for the test. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Curtis VanDewerker and seconded by Councilperson Charles Diamond to approve **RESOLUTION #3-2020** – approval of NYS DOT Amendment B for the purpose of correcting past contractual procedures; totaling $16,809.13.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 02: $4,767.23
* Abstract for Highway Fund number 02: $31,805.89

A **MOTION** was made by Councilperson Schecter and seconded by Councilperson Diamond to accept the General Abstract #02 for $4,767.23 and Highway Fund Abstract #02 for $31,805.89. All were in favor. **MOTION** carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway Report

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway Report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway Report

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- nothing to report at this time.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Nothing to report at this time

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mitchell Vanburen**

* Mitchell was excused. Curtis reported that there has been major truck breakdowns that have impacted the ability to plow.

**TOWN CLERK’S REPORT: Town Clerk Seeley**

* Dogs- 7 neutered and 3 un-neutered dogs totaling $58.00 for the Town and $16.00 for NYS.
* Marriage License- 1 total for January 2020 totaling $10.00 for the Town and $22.50 for NYS.
* Total for the month of January 2020 was $106.50, deposited on February 11, 2020 in NBT Bank. Supervisor Gustafson received a check in the amount of $68.00 (#3111) on February 13, 2020. A check for $16.00 (#3110) was mailed to NYS Ag. and Markets and $22.50 (#3109) to NYS Dept of Health on February 11, 2020.
* Town Tax Collector- Town Supervisor Gustafson was paid a total of $237,080.00 on February 4, 2020. Highway Fund- $138,627, General Fund- $83,953 and Fire Protection- $14,500. Remaining $100,000 for the Highway Fund was paid on February 13, 2020 to Supervisor Gustafson.

**ASSESSORS REPORT: Matt Lippitt**

* Matt reported that 7 residents visited him during office hours.
* There were 4 sales within the town, all in line with assessed values.
* Matt is close to completing the exemptions that he has to complete by March 1st.
* Matt has been traveling around the town to check properties. Matt will be going around with Lloyd to become more familiar with the town.
* Matt has received copies of permits from Town Clerk and Building Codes Officer.
* The bill that was received for $45.00 has to be paid by the Town of Roseboom, it can’t be split among towns- this is a per town cost.
* Continuing education classes and mileage to attend is split among all towns that Matt is Assessor for.
* Being Matt is the assessor for multiple towns, The Town of Roseboom will need to change their grievance day, this would need to happen by passing a local law.

**JUSTICE REPORT:**

* Not Present

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Dave reported that the county has 3 new board members. The treasurer is back in the office as well.
* No broadband update at this time.
* No cell tower update at this time.
* Dave discussed snow and ice contracts with the town.
* County has proposed at Bed Tax be increased 2%, this will need to be approved by the state.

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not present

**PLANNING BOARD: Allegra Schecter, Planning Board liaison**

* Meetings are held on the 1st Thursday of each month at 7 pm. Meetings are held at the town barn and are open to the public.
* The Planning Board is working to plan a clean-up day for the town, more info to come.

**OTHER BUSINESS:**

* None

**PUBLIC COMMENT:**

* None

**NEXT TOWN BOARD MEETING:** will be held on Thursday, March 12, 2020 at 6:30 pm at the South Valley Christian Church Fellowship hall located on St. Rt. 165 located in South Valley, NY.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, March 6, 2020 at 7:30 am at the Town Barn, located at 126 Co. Hwy 50. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the February 13, 2020 meeting was made by Councilperson Diamond and seconded by Councilperson Schecter. All were in favor. The meeting was adjourned at 7:48 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector