TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**February 14, 2019**

The Regular Monthly Meeting of the Roseboom Town Board was held on February 14, 2019. Supervisor Gustafson called the regular board meeting to order at 6:45 pm.

**PRESENT**: Councilpersons- Allegra Schecter, Daniel Gage, Curtis VanDewerker, Charles Diamond.

**ABSENT/EXCUSED**: Absent: Highway Superintendent Mitchell Vanburen

**OTHER OFFICIALS PRESENT:** Pam Dyn Ghode, County Rep. Dave Bliss

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**PRESENTATION:** None

**MINUTES:**  A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the minutes from the January 10, 2019 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** Attachment #3

* Supervisor Gustafson reviewed the committee notes and gave the supervisors report. A **MOTION** was made by Councilperson ­Diamond and seconded by Councilperson Gage to approve the committee notes. All were in favor, **MOTION** carried.
* A **MOTION** was made to by Councilperson Diamond and seconded by Councilperson VanDewerker to approve the purchase of a LP portable generator, Power Mate 7.5 KW, at NYS contract pricing in the amount of 893.51. This will be purchased with PO #35. All were in favor, **MOTION** carried.
* A **MOTION** was made to Councilperson VanDewerker and seconded by Councilperson Gage to approve the MOA between Otsego County and the Town of Roseboom to participate in the Highway Asset Management Program as part of the 2018 Shared Services Plan. All were in favor, **MOTION** carried.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 02: $5,866.85
* Abstract for Highway Fund number 02: $70,098.99
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson VanDewerker to accept the General Fund Abstract #02 for $5,866.85 and Highway Fund Abstract #02 for $70,098.99. All were in favor. **MOTION** carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway Report

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway Report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway Report

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Nothing to report at this time

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Nothing to report at this time

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mitchell Vanburen- Not Present**

* FEMA- Edwards Road Mitigation: Extension pending. Work must be completed by 8/30/19
* Salt Shed: deferred until spring, design is in process with review by the codes officer.
* NYS Snow and Ice Contract- working to complete the SIR 11 the 2017/2018 & the 2018/2019 Winter Snow & Ice Season. This report will reflect costs associated with Snow & Ice service. Supervisor Gustafson will reconcile the data to the NYS DOT Contractual amount for a profit or loss projection.
* Speed Limit reduction on Gage Schoolhouse and Honey Hill Rd- Town Supervisor & Hwy Supt are completing paperwork. Paperwork & Resolution #4a-2018 will be submitted to Rich Brimmer at Otsego Co DPW for approval. He will forward to NYS DOT.
* No Parking at intersection of 166 & 165- The state has recommended that the town look into the parking issue near the intersection. The board discussed this issue and is in agreement with the NYS DOT Findings that there should be no parking this intersection. Town Supervisor will send a letter of recommendation; supporting NYS DOT’s findings.
* Snyder Creek- Plan of Action for Scour Critical Bridge
* CHIPS- The town is working to finalize the 2019 plan. Gage Road will be the biggest project.
* Scrap Metal- the town has metal to scrap, pricing is being explored.

**TOWN CLERK’S REPORT: Town Clerk Seeley**

* Dogs- 3 neutered dog totaling $12.00 for the Town and $3.00 for the State.
* Death Certificate Seals- 7 totaling $70.00 for the Town.
* Permits- 3 totaling- $180.00
* Total for the month of January was $265.00, deposited on February 14, 2019 in NBT Bank. NYS Dept of Ag and Mkts received a check for $3.00 (check #3084) and Supervisor Gustafson received a check in the amount of $262.00 (check #3085) on February 14, 2019.
* **Tax Collector-**The Town Tax Collector gave a check in the amount of $150,000.00 (check #1373) for the remaining Highway Fund balance to Supervisor Gustafson on February 14, 2019. All monies have been paid to the town. All remaining monies will go to Otsego County.

**ASSESSORS REPORT: Pam Dyn**

* Pam has been answering questions regarding exemptions.
* The Town did receive another resume and letter of interest for the Assessor position, the Town Supervisor will send a letter to let the applicant know that the position has been filled but the resume will be kept on file.

**JUSTICE REPORT:**

* Court Reports & Fees: outstanding report and fees for July – November 2018 are due to the Town.
* Court Report and Fees for January 2019 were received and deposited.
* The 6th Judicial District accepted the resignation of Justice Proper; appointing Honorable Donna Yerdon to fill the Town of Roseboom Justice position.
* NYS Unified Court System- request for the Town to conduct an annual audit of 2018 Finances & Dockets.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* The county is working to get a cell service provider on the county tower that has been put up in the Town of Roseboom.
* The county is proceeding with shared services agreements.

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not present

**PLANNING BOARD: Larry Lamb, Chairperson**

* Not present- Meetings will resume in April, with the first meeting being held on April 8, 2019 at the town barn.

**OTHER BUSINESS:**

* The town received a letter from The Association of Towns stating the proposed 2020 NYS budget included cuts to the Aid and Incentives to Municipalities, this will mean a loss for the Town of Roseboom in the amount of $3541.

**PUBLIC COMMENT**

* None

**NEXT TOWN BOARD MEETING:** will be held on Thursday, March 14, 2019 at 6:30 pm at the South Valley Christian Church Fellowship hall located on St. Rt. 165 located in South Valley, NY.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, March 8, 2019 at 7:30 am at Roseboom Town Barn. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the February 14, 2019 meeting was made by Councilperson Diamond and seconded by Councilperson VanDewerker. All were in favor. The meeting was adjourned at 8:57 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector