TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**March 12, 2020**

The Regular Monthly Meeting of the Roseboom Town Board was held on March 12, 2020. Supervisor Gustafson called the regular board meeting to order at 6:41 pm.

**PRESENT**: Supervisor Patti Gustafson. Councilpersons- Curtis VanDewerker, Daniel Gage, Allegra Schecter and Charles Diamond. Highway Superintendent Mitchell Vanburen.

**ABSENT/EXCUSED**: None

**OTHER OFFICIALS PRESENT:** Matt Lippett- Assessor

**VISITORS LISTING:** SeeAttachment #1

**AGENDA:** See Attachment #2

**PRESENTATION:** NONE.

**MINUTES:**  A **MOTION** was made by Councilperson Schecter and seconded by Councilperson VanDewerker to approve the minutes from the Revised February 2020 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** See Attachment #3

* Supervisor Gustafson reviewed the committee notes and gave the supervisors report. A **MOTION** was made by Councilperson Diamond and seconded by Councilperson Schecter to approve the committee notes/supervisor report. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson VanDewerker to adopt **Local Law 1-2020**, setting a new Grievance Day for The Town of Roseboom. The new Grievance Day for the Town of Roseboom will be the first Monday after the fourth Tuesday in May. (Note: Monday ---- June 1st, 2020. **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve an Indexed Lump Sum 2019/2020 NYS DOT Snow & Ice Contract for $87,618.76. This replaces the old Fixed Lump Sum contracts previously used for reimbursement. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to accept the resignation of Highway Superintendent Mitchell Vanburen effective 4/10/20. All in favor, **MOTION** carried. Hwy Supt has accepted a full-time position with a company that will meet his future endeavors. Thank you, Mr. Vanburen for your dedication and hard work for the Town of Roseboom!
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to create a Part Time, Temporary position for Acting Highway Superintendent and to appoint Mitchell Vanburen, effective 04/11/20. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve **Resolution #4-2020** – approving the Full Time Highway Superintendent resignation & Appointment as temporary Part Time Acting Highway Superintendent with flexible work-schedule. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to accept the quote from Gridley Excavating to replace culvert tubes on Middlefield Rd as a CHIPS project. All were in favor, **MOTION** carried. Supervisor Gustafson will send a letter to both companies that supplied quotes notifying of decision.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter approving the utilize funds to purchase a used tractor, using $15,500 from budgeted funds and the balance from Equipment Reserve Savings. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to accept the resignation of Dan Gage as Councilperson; effective 03/12/20. All were in favor, **MOTION** carried. Mr. Gage has decided to focus on personal and professional aspects of his life; the Town Board expresses their sincere appreciation for his excellent dedication and distinguished commitment to the community.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to appoint Mr. Steve Gridley as Councilperson to fill the term of Board member Dan Gage; effective 03/13/20. Term to run through 12/31/2020. All were in favor, **MOTION** carried. It is noted that Mr. Gridley may continue to contract with the Town of Roseboom on various projects. In doing so, he will abstain in Board decisions regarding such work projects.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to amend the 2020 Organizational Chart and Bi Laws to reflect the new date set for Grievance Day (first Monday after the fourth Tuesday in May), to reflect the resignation of Mitchell Vanburen as Full Time Highway Superintendent and reflect his newly created, part time-temporary position, and to reflect the resignation of Dan Gage and appointment of Steven Gridley as councilperson. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Schecter and seconded by Councilperson Diamond to change the April meeting date from Thursday April 9th to Thursday April 16th. Meeting place and time will remain the same. All in favor, **MOTION** carried. Town Clerk will post notice regarding the meeting change.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 03: $5,779.24
* Abstract for Highway Fund number 03: $23,749.29

A **MOTION** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to accept the General Abstract #03 for $5,779.24 and Highway Fund Abstract #03 for $23,749.29. All were in favor. **MOTION** carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway Report

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway Report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway Report

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- nothing to report at this time.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Nothing to report at this time

**HIGHWAY SUPERINTENDENT’S REPORT: Superintendent Mitchell Vanburen**

* Mitchell reported that the guys will be getting crusher run to repair many roads. Quotes were obtained both hauled and picked up, town discussed the options.
* The guys have started to work on Middlefield Rd, starting with brush work.
* Tractor trade value with mower through Casanovia Equipment was $15,000. The price of the 2011 tractor that would be an option is $32,500, this price is without a mower.
* The town is exploring rental costs of a boom mower for use this summer to mow roadsides.
* Waiting on quotes to move forward with garage door replacement.
* 2 quotes were received and reviewed for culvert replacements on Middlefield Rd.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to accept the quote from Gridley Excavating to replace culvert tubes on Middlefield Rd. All were in favor, **MOTION** carried. Supervisor Gustafson will send a letter to both companies that supplied quotes notifying of decision.

**TOWN CLERK’S REPORT: Town Clerk Seeley**

* Dogs- 5 spayed/neutered $20.00 for the Town and $5.00 for NYS.
* Building Permits- 2 totaling 190.80 for the town.
* Total for the month of February 2020 was $215.80, deposited on March 12, 2020 in NBT Bank. Supervisor Gustafson received a check in the amount of $210.80 (#3113) on March 12, 2020. A check for $5 (#3112) was mailed to NYS Ag. and Markets.
* Town Tax Collector- Town Supervisor Gustafson was paid a total of $365.51 (check #1382) for February penalties on March 12, 2020. Highway Fund, General Fund and Fire Protection have been paid in full.

**ASSESSORS REPORT: Matt Lippitt**

* Matt reported that he had 11 visitors over the last month and 3 new sales.
* March 1st was the deadline for new or renewed exemptions. These are being processed.
* Matt reported that he is almost done working through the building permits issued.
* Norma Vanburen agreed to stay on the grievance board for 1 more year.
* The state is looking to purchase a section of land to add as state land, Matt will look into this to see how this will work.

**JUSTICE REPORT:**

* Not Present- February reports and payments have been received and deposited.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not Present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not Present

**PLANNING BOARD: Allegra Schecter, Planning Board liaison**

* Meetings are held on the 1st Thursday of each month at 7 pm. Meetings are held at the town barn and are open to the public.

**OTHER BUSINESS:**

* None

**PUBLIC COMMENT:**

* Michael Mabie asked if the town is planning to continue with the county for the snow and ice contract. The town let him know that they intend to continue and a formal letter will be sent to the county in April to communicate this.
* Michael Mabie also asked how many tubes the town is planning to replace on Middlefield Rd. Highway Superintendent replied to this, not all tubes will be replaced, most plastic tubes with the exception of 1 are still good. Metal tubes will be needing replacement, the estimate was around 13 tubes will be replaced.
* Michael Mabie asked the Town Supervisor about paperwork that he is requesting to buy back time for retirement.
* Michael Mabie shared that someone will be coming around soon offering free trapping, this may be helpful to the town with beaver issues.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, April 16, 2020 at 6:30 pm at the South Valley Christian Church Fellowship hall located on St. Rt. 165 located in South Valley, NY.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, April 3, 2020 at 7:30 am at the Town Barn, located at 126 Co. Hwy 50. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the March 12, 2020 meeting was made by Councilperson Diamond and seconded by Councilperson Schecter. All were in favor. The meeting was adjourned at 8;35 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector