TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**May 14, 2020**

The Regular Monthly Meeting of the Roseboom Town Board was held on May 14, 2020. Supervisor Gustafson called the regular board meeting to order at 6:34 pm.

**PRESENT**: Supervisor Patti Gustafson. Councilpersons- Curtis VanDewerker, Steve Gridley, Allegra Schecter and Charles Diamond.

**ABSENT/EXCUSED**: None

**OTHER OFFICIALS PRESENT:** None

**VISITORS LISTING:** None

**AGENDA:** See Attachment #2

**PRESENTATION:** NONE.

**MINUTES:**  A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gridley to approve the minutes from the April 2020 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** See Attachment #3

* Supervisor Gustafson reviewed the committee notes and gave the supervisors report. A **MOTION** was made by Councilperson Gridley and seconded by Councilperson VanDewerker to approve the committee notes/supervisor report. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Gridley and seconded by Councilperson Schecter to approve the 2020 CHIPS (Middlefield Road) project to Gorman Brothers Inc. Total project cost $92,169.69 plus milling $11,600.00 and the hauling of stone (cost to be determined). All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to approve the Cherry Valley Fire District Contract; 2020 from $9k to $14k, 2021 from $14k to $20.75K, and 2022 from $20.75 to $27K. All were in favor, **MOTION** carried. Supervisor Gustafson will return to Cherry Valley Fire District.
* A **MOTION** was made by Councilperson Gridley and seconded by Councilperson Diamond to approve the resignation of the PTE Acting Highway Superintendent- Mitchel Vanburen effective 5/14/20. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gridley to approve a pay rate of $25/hr out of A.1490.1 for completion of Administration Highway Duties. Duties have been re-distributed to designated Board Members & others (as needed) until a new Highway Superintendent is appointed or elected. All were in favor, **MOTION** carried. Each Board member has taken on additional workload to cover these duties (payroll, CHIPS, Road Repairs, Supervision, Contracts, Quotes, bills, invoices, vouchers, purchase, equipment needs, FEMA, DHSES, Budget, etc.). A monthly voucher/time log will be submitted to the Town Supervisor for payroll approval.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to approve the town clerk to post a notice for the Highway Superintendent Vacancy in the pennysaver and on the website. All were in favor, **MOTION** carried.
* A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Gridley to approve a COLA ($2.00 per hour increase) for Highway Department Employees, effective May 25th, 2020. Increases will be based on adjacent Towns and County rates. All were in favor, **MOTION** carried.

**ABSTRACTS**: Attachments #4 and #5

* Abstract for General Fund number 05: $2,359.81
* Abstract for Highway Fund number 05: $5,512.62

A **MOTION** was made by Councilperson Schecter and seconded by Councilperson Diamond to accept the General Abstract #05 for $2,359.81 and Highway Fund Abstract #05 for $5,512.62 All were in favor. **MOTION** carried.

**ROAD COMMITTEE REPORT: Councilperson VanDewerker**

* Deferred to Highway Report

**MACHINERY COMMITTEE REPORT: Councilperson Diamond**

* Deferred to Highway Report

**GARAGE COMMITTEE REPORT: Councilperson Schecter**

* Deferred to Highway Report

**ENVIRONMENTAL IMPACT COMMITTEE REPORT: Councilperson Schecter**

* Councilperson Schecter- nothing to report at this time.

**LAND ACQUISITION COMMITTEE REPORT: Councilperson VanDewerker**

* Nothing to report at this time

**HIGHWAY SUPERINTENDENT’S REPORT:**

* No report this month

**TOWN CLERK’S REPORT: Town Clerk Seeley**

* No monies received for the month of April 2020.
* Office hours are currently canceled however, residents can call or email to conduct business.
* Town Tax Collector- Highway Fund, General Fund and Fire Protection have been paid in full. April has be closed, waiting on County to settle.
* Tax Collector- Supervisor Gustafson received a check in the amount of $1,430.72 for March and April penalty and postcards.

**ASSESSORS REPORT: Matt Lippitt**

* Not Present

**JUSTICE REPORT:**

* Not Present- April- no monies to deposit.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* Not Present

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not Present

**PLANNING BOARD: Allegra Schecter, Planning Board liaison**

* Meetings are held on the 1st Thursday of each month at 7 pm. Meetings are held at the town barn and are open to the public.
* Meetings are currently not being held due to COVID 19.

**OTHER BUSINESS:**

* None

**PUBLIC COMMENT:**

* None- No public present.

**NEXT TOWN BOARD MEETING:** will be held on Thursday, June 11, 2020 at 6:30 pm at the South Valley Christian Church Fellowship hall located on St. Rt. 165 located in South Valley, NY.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Friday, June 5, 2020 at 7:30 am at the Town Barn, located at 126 Co. Hwy 50. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the May 14, 2020 meeting was made by Councilperson Schecter and seconded by Councilperson Diamond. All were in favor. The meeting was adjourned at 8:48 pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector