TOWN OF ROSEBOOM

 TOWN BOARD MEETING

**October 14, 2021**

The Regular Monthly Meeting of the Roseboom Town Board was held on October 14, 2021. Supervisor Gustafson called the regular board meeting to order at 6:32pm.

**PRESENT**: Supervisor Patti Gustafson, Councilpersons: Curtis VanDewerker, Allegra Schecter, Steve Gridley and Charles Diamond. Highway Superintendent Dan Gage.

**ABSENT/EXCUSED**: None

**OTHER OFFICIALS PRESENT:** Dave Bliss- County Rep

**VISITORS LISTING:** See Attachment #1

**AGENDA:** See Attachment #2

**PRESENTATION:** Maggie from Gates Cole Insurance presented on the Town’s insurance policy. Packets were given to all board members and reviewed in detail. All board member questions were answered.

**MINUTES:**  A **MOTION** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the minutes from the September 2021 regular meeting. All were in favor, **MOTION** carried.

**SUPERVISORS/FISCAL OFFICER’S REPORT:** See Attachment #3

* **Committee Meeting Minutes/Notes:** Supervisor Gustafson reviewed the committee meeting minutes & notes and gave the supervisors report. A **motion** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to approve the committee notes/supervisor report. All were in favor, **Motion** carried.

**OTHER BUSINESS/MOTIONS:**

* **Upon motion of Deputy Supervisor -Curtis Vandewerker, seconded by Councilperson -Allegra Schecter, the Board authorized the Town Supervisor to do an Interfund Transfer from General Fund to Highway Fund to meet the Highway Department year end expenses. Funds will be transferred, as needed, to meet payroll expenses and monthly bills.  The General Fund will be reimbursed when the CHIPS payment is received (usually at the end of December).**
* A **Motion** was made by Councilperson VanDewerker and seconded by Councilperson Schecter to pass **RESOLUTION 2021-3** for The Town of Roseboom to appoint a Climate Smart Communities (CSC) Coordinator and description of duties. All were in favor, **Motion** carried, **RESOLUTION** approved. Allegra Schecter was appointed as the Climate Smart Communities Coordinator.
* A **Motion** was made by Councilperson Diamond and seconded by Councilperson VanDewerker to pass **RESOLUTION 2021-4** for The Town of Roseboom to appoint a Climate Smart Communities (CSC) Task Force and description of duties. All were in favor, **Motion** carried, **RESOLUTION** approved. The task force will consist of all councilpersons, the town supervisor, the highway superintendent and two local business owners (Bob Schecter and Mary Jo Cronin)
* A **Motion** was made by Councilperson VanDewerker and seconded by Councilperson Gridley to approve the 2022 Preliminary Town Budget. All were in favor, **Motion** carried. A copy is on file with the Town Clerk and will be posted to the Town website.
* A **Motion** was made by Councilperson VanDewerker and seconded by Councilperson Diamond to approve changing the date of the November board meeting. The meeting will be held on November 4th (instead of Nov 11th) All were in favor, **Motion** carried. Town Clerk will post a notice.
* A **Motion** was made by Councilperson VanDewerker and seconded by Councilperson Gridley to approve holding 2 public hearings on November 4th before the start of the board meeting, 6:30. The public hearings will be held on: 1- Local Law regarding the Tax Cap Override, 2- the adoption of the 2022 Town Budget. All were in favor, **Motion** carried. Town Clerk will post notice regarding the public hearings.
* A **Motion** was made by Councilperson Schecter and seconded by Councilperson Diamond to approve holding a public hearing regarding a Local Law to adopt the NIR Natural Resources Inventory. All were in favor, **Motion** carried. Town Clerk will post notice regarding the public hearings.
* A **Motion** was made by Councilperson Schecter and seconded by Councilperson Gridley to approve the CDPHP Health and Dental Insurance for 2021/2022. All were in favor, **Motion** carried. Premium is @ 815.70 plus $26.79 for a total of $842.49, this is a savings of $33 over last year.

**ABSTRACTS**:

* General Fund Abstract – October 2021 $4,311.21
* Highway Fund Abstract - October 2021 $142,092.58

 A **motion** was made by Councilperson Gridley and seconded by Councilperson Diamond to approve the

 General Abstract(s) and Highway Abstract(s) as referenced above. All were in favor. **Motion** carried.

**HIGHWAY SUPERINTENDENT’S REPORT:**

* The Highway department has been working on Hoose Rd. Lots of material has been put down. Tubs put in, ditching done.
* Chip Seal was completed on 3 roads
* Preparations for winter on equipment has begun as well.

**TOWN CLERK’S REPORT: by Town Clerk Seeley**

* A2544 Dog Licenses: 6 total for $33.00 (Town) and $8.00 for NYS Ag & Mkts
* A2555 Building Permits: 2 total for $50.00 for the Town
* Total payment to Town Supervisor $83.00 (ck#3138)
* Total payment to NYS Ag & Mkts $8.00 (ck#3137)
* Total deposited & Disbursed ………..$91.00

**ASSESSORS REPORT: Matt Lippitt**

* Not Present

**JUSTICE REPORT:**

* Not Present.
* Court Fees for September: $20
* The Town Board needs to complete the Annual Audit, Patti will schedule.

**COUNTY REPRESENTATIVE REPORT**: **David Bliss**

* A county ambulance project is moving along, 2 ambulances have been put in service. The federal COVID stimulus was used to purchase the ambulances and to fund the first year. Once the first year is over, this will need to be funded differently. The county is exploring options to do this. There is discussion of allowing each town to opt in or out, this would then be covered through County Tax rates for opted in towns/municipalities. The thought is that 8 ambulances would be needed to cover the entire County. Each ambulance would recover some revenue through fee for service that would cover some of this cost.
* Sales tax is holding steady.
* Discussed high speed internet, no real updates on this.

**CODE ENFORCEMENT REPORT: Lloyd Stannard**

* Not Present

**ARPA (Federal Stimulus Funds): Allegra Schecter**

* Councilperson Schecter attended a webinar regarding the use and parameters of the ARPA funds. After the webinar, Councilperson Schecter met with Amanda Kaier on 10/12 to discuss the utilization of the funds for climate smart Projects.

**CLIMATE SMART COMMUNITY TASKFORCE: Allegra Schecter**

* See resolution 3 and 4 appointing Allegra as the Climate Smart Communities Coordinator and creating and appointing a taskforce.
* Proposed Local Law for Natural Resource Inventory.

**PLANNING BOARD: Allegra Schecter, Planning Board liaison**

* Meetings are held on the 1st Thursday of each month at 7 pm. Meetings are held at the town barn and are open to the public.
* Meetings are currently not being held due to COVID 19.

**PUBLIC COMMENT:**

* None

**NEXT TOWN BOARD MEETING:** will be held on Thursday, November 4th, 2021 at 6:30 pm at the Town Barn, located at 126 Co. Hwy 50.

**NEXT TOWN BOARD COMMITTEE MEETING**: will be held Tuesday, November 2, 2021 at 7:30 am at the Town Barn/Office, located at 126 Co. Hwy 50. Meeting is open to the public and all are welcome!

**MEETING ADJOURNMENT**:

* A **MOTION** to adjourn the October 14 meeting was made by Councilperson \_\_\_\_ and seconded by Councilperson \_\_\_\_. All were in favor. The meeting was adjourned at \_\_\_\_ pm.

Respectfully Submitted,

Erin Seeley

Town Clerk/Collector