



**Cherry Valley Fire Department
Emergency Squad**

11 Railroad Avenue, PO Box 504

Cherry Valley, NY 13320



Cherry Valley Fire Department Emergency Squad Closure Plan

Dear All Parties,

The following written plan is for the closure of the Cherry Valley Fire Department Emergency Squad. The decision has been made that after years of service to our community and neighboring communities that the time has come to discontinue service. A discussion was held between the Board of Commissioners of the Cherry Valley Fire Department, Fire Chief and the EMS Captain. With the years of declined membership and the cost of operation, it was mutually agreed that the time has come to shut down the EMS services provided by the Cherry Valley Fire Department. The date we have chosen to close down and no longer provide EMS response is January 1st 2025. We will continue to respond to medical/trauma dispatches as a first response agency as we can with the limited membership we have until this date, with Otsego County EMS to continue providing ambulance transports to the hospital.

The current EMS Captain (Aaron Van Buren) will still be remaining a member of the Cherry Valley Fire Department as a fireman. He will remain available going forward during all transitions of the closure process, as well as, after our closure date. Mr. Van Buren's contact information will be provided at the end of this closure plan.

This closure plan will be provided via mail/email to REMSCO, REMAC, all neighboring EMS agencies, local town and village boards, our medical director, Otsego County 911 Dispatch Coordinator, Otsego County EMS Coordinator, Otsego County EMS Council and any others pursuant to DOH policy.

Once the Cherry Valley Fire Department Emergency Squad closes and will no longer provide EMS services, we will work with our agencies medical director to properly dispose of all BLS drugs that we have. We will also maintain all written documentation, RMA's, legal documents, financial reports, meeting minutes and personnel files locked in a file cabinet within the Fire Department, accessible by the fire chief or designated officer. All patient care reports (PCR's) and data will be maintained on our Image Trend system accessible by the fire chief or designated officer. We will make available our ambulance at that time open for bid, selling to the highest bidder. The supplies and equipment we have in our inventory will be donated to our neighboring agencies. All financial assets will remain the property of the Cherry Valley Fire Department.

The decision to close down was a hard decision and was not easily reached without careful thought. For any and all inquires or required information from any of the notified entities, please contact the Cherry Valley Fire Department Emergency Squad. Thank you.

Sincerely,

Aaron Van Buren- EMS Captain

A handwritten signature in blue ink, appearing to read "Aaron Van Buren", written over a horizontal line.

Cherry Valley Fire Department Emergency Squad

PO Box 504

Cherry Valley, NY 13320

cvemergencysquad@yahoo.com

Closure Plan mailed and/or emailed to the following

NYS DOH, Alex Kaczor 875 Central Ave., Albany, NY 12206

AAREMS REMSCO & REMAC, Thomas Pasquarelli, 24 Madison Ave. Ext., Albany, NY 12203

Otsego County EMS Council, 197 Main Street, Cooperstown, NY 13326

All neighboring Fire Departments/EMS Agencies

Otsego County Emergency Manager/ Fire Coordinator, Victor Jones

Otsego County Assistant Emergency Manager/ EMS Coordinator, Damon West

Otsego County 911 Dispatch Director, Robert O'Brien

All at 197 Main Street, Cooperstown, NY 13326

This closure plan emailed to our Medical Director, Dr. Matthew Kleinmaier at matthew.kleinmaier@bassett.org

This closure plan hand delivered to Cherry Valley Town Board, Cherry Valley Village Board and Roseboom Town Board.