

CTTA Party Contract

Effective May 2024

Parties and use of CTTA beach is one benefit of being a community member of CTTA. The following rules must be adhered to for the benefit of all CTTA community members. Any non-compliance will void use of the beach for any other gatherings for the remainder of the season. CTTA will be held harmless in the event of any instance before, during or after a gathering on CTTA beach and inclusive property. Signing this contract means you have read, understand and will follow the CTTA rules and by-laws.

- A party must be booked **IN ADVANCE** through the Party Coordinator, Janice Lent. Party times may be requested via RecordingSecretaryCTTA@gmail.com, or texting/calling 860 294 1415. This is a requirement of CTTA's insurance policy provider.
- Date availability can be checked on the events tabs on the CTTA Facebook page Candlewood Terrace or on CTTAbeach.org.
- Parties are any group of 11-25 people. It is strongly recommended that if you are planning an "informal gathering" of several families of CTTA that you contact Janice or go to the website/Facebook to check if there is a party booked at that time to avoid disappointment as the BOOKED PARTY IS PRIORITY.
- All booked parties must secure a Special event Liability Policy with CTTA listed as the co insured in the amount of \$100,000. No exceptions. Two options for obtaining this one day policy are: onedayevent.com or eventhelper.com.
- A \$100.00 deposit in the form of a check is now required when submitting your Party Contract. This deposit will be returned or destroyed after the party area has been inspected for cleanup per this contract. This fee is non-negotiable.
- Parties are to be no longer than 4 hours in length. A CTTA board member can unlock the ramp gate if needed and arranged prior to your party. The gate will be locked at the end of your reserved time.
- Parties may have a maximum of 25 guests including CTTA household members and children.
- Booked parties are entitled to the use of 3 picnic tables and 2 grills. The other grills and tables are for other CTTA members to use.
- It is the responsibility of the party host to go down to the party area early the day of your party to select and mark off your tables and grills prior to your party to let other members know there is a booked party. This is particularly important during the weekend and of course nice weather!

- Only one party may be booked at a time. This allows other CTTA members to utilize the area as well.
- A CTTA property owner MUST BE present at all times and must have the current CTTA ID with him/her.
- Parking is limited to one car per property in the CTTA parking lot and the hang tag must be displayed. Vehicles in the CTTA lot without the proper pass are subject to being towed at the owners' expense. Carpooling is encouraged. Parking along Mist Hill is at your own risk.
- Parties will only be allowed for members in good standing with CTTA membership fees and dock/kayak/SuP fees (if applicable).
- Parties booked through the Party Coordinator are priority. This means, if you have a party scheduled and 2-3 families show up and want to use the South Beach area, the booked party takes precedence.
- All CTTA rules, regulations and by-laws are to be strongly adhered to with NO EXCEPTIONS. Please review the CTTA Rules and Regulations prior to signing this contract. The CTTA member who has signed the contract is responsible for the party.
- Driving motorized vehicles on CTTA Beach is PROHIBITED. You may load/unload using the boat ramp and then vacating the area as soon as possible.
- All garbage must be removed from the South Beach party area and placed in the garbage/recycling cans. If there is no room in the cans you must remove your garbage. DO NOT place bags next to the garbage cans as this will also forfeit your deposit. All bottles, cans, dirty diapers, table coverings, balloons and charcoal ash must be disposed of appropriately. Grills are to be left clean and chairs/benches are to be returned to their original location. The person who booked the party is responsible for being certain the area is ready for the next group or you will lose your deposit and will not be allowed to book any other parties for the season.

I, _____, residing at, _____
have reviewed this contract, the current CTTA Rules and regulations and by-laws. I understand I am responsible for the party, guests and condition of the party area. I understand that failure to comply within the CTTA party guidelines, CTTA rules and by-laws will result in my household not being able to have any gatherings for the remainder of the season.

I also understand that my party may be asked to vacate the party area if rules are not followed.

Signed: _____ CTTA member

Date _____

Signed: _____ CTTA Party Coordinator Date _____

Date and time of party: _____ Number of guests: _____

Contact phone number during the party: _____

Deposit received: _____ Deposit returned/destroyed: _____

Special Event Liability Policy secured: _____

JL/Party Coordinator 2024