

## ALUMNI ASSOCIATION ANNUAL REPORT

Name of Individual Completing: \_\_\_\_\_ Position: \_\_\_\_\_

*Alumni Associations will be required to complete the section titled "Alumni Association Recognition". The four questions in this section will help determine which associations meet the minimum requirements to maintain recognition, without adding additional work or requirements with additional questions. The subsequent sections are optional; however, their completion is necessary for determining the Alumni Association of the Year award. As in year's past, if the required section is not completed for two consecutive years, the association will lose recognition.*

### ALUMNI ASSOCIATION RECOGNITION (Required)

1. Did the Alumni Association hold at least one event (virtual or in-person) between June 2021 and May 2022?  
If yes, include date, time, and a photo for all.
2. Does the Alumni Association have an alumnus contact information roster? If yes, please attach a copy.
3. Does the Alumni Association have a regular method of remaining in contact with its members? For example, a Facebook group, newsletter/magazine, regular email communication. If yes, please attach an example.
4. Has the Alumni Association held at least one meeting between June 2021 and May 2022? If yes, please attach an agenda or meeting minutes.

### ALUMNI ASSOCIATION OPERATIONS (Optional)

- |  |           |
|--|-----------|
| 1. Describe your work with the Undergraduate VP of Alumni & Family Relations.  | 20 points |
| 2. How often did you communicate with your staff liaison and through what method?<br><i>This should happen at least once a semester.</i> | 5 points  |
| 3. If the association has a Facebook page, please provide a link.  | 5 points  |
| 4. Does the association contact list have accurate emails for greater than 75% of alumni?<br><i>Attach your contact list.</i>            | 5 points  |
| 5. Has a representative for the Alumni Association purchased a ticket for Grand Chapter?   | 5 points  |

## ALUMNI ASSOCIATION ANNUAL REPORT

### ALUMNI ASSOCIATION EVENTS (Optional) 25 points

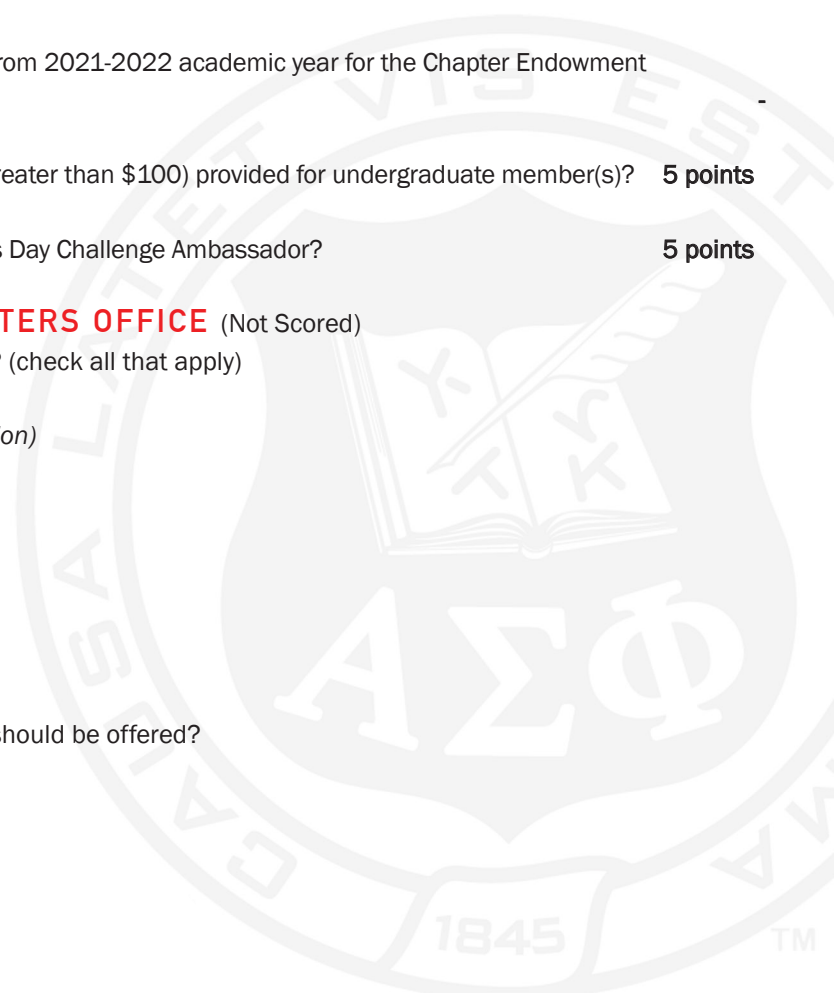
1. Did the association hold at least one in-person event between June and December 2021? 5 points  
*Also include the date, attendance and pictures.*
2. Did the association hold another in-person or virtual event between June and December 2021? 5 points  
*Also include the date, attendance and pictures.*
3. Did the association hold at least one in-person event between January and May 2022? 5 points  
*Also include the date, attendance and pictures.*
4. Did the association hold another in-person or virtual event between January and May 2022? 5 points  
*Also include the date, attendance and pictures.*
5. Please list any additional association events (virtual/in-person) from June 2021 – May 2022 -  
*Also include the date, attendance and pictures.*
6. Did the association hold a joint event either in-person or virtual with the undergraduate chapter? 5 points  
*Also include the date, attendance and pictures.*

### ALUMNI ASSOCIATION FUNDRAISING (Optional) 15 points

1. Please check all the areas for which the association coordinated fundraising activities:  
  - Supply funding for undergraduate tickets to Grand Chapter -
  - Chapter Endowment & Temporary Fund 5 points
  - Other (please describe) -
2. How much money did the association raise from 2021-2022 academic year for the Chapter Endowment and Temporary Fund? -
3. Was an academic/leadership scholarship (greater than \$100) provided for undergraduate member(s)? 5 points
4. Did your alumni association have a Founders Day Challenge Ambassador? 5 points

### SERVICES PROVIDED BY HEADQUARTERS OFFICE (Not Scored)

1. Did you utilize any of the following services? (check all that apply)  
  - Alumni Directory (contact information)
  - Newsletter or Alumni Mailing
  - Fundraising Assistance
2. What services are useful?
3. What services are not useful?
4. What services do you feel are missing and should be offered?



**TOTAL POSSIBLE POINTS**

*60 points*

**ADDITIONAL NOTES**

- The top performing alumni association will be awarded the “Alumni Association of the Year” award, which will be presented during the Cardinal & Stone Awards Gala.
  
- In addition, the top three scoring Alumni Associations will receive money toward their chapter’s endowment:
  - 1st: \$1,000
  - 2nd: \$200
  - 3rd: \$100

