

ANNUAL REPORT FOR ACCREDITATION

2023-24 ACADEMIC YEAR // 116 POSSIBLE POINTS (with 10 additional bonus points)

BROTHERHOOD

15 points:

- Chapter/Provisional Chapter has at least ten non-alcoholic brotherhood events per academic year in which 75% of the members are present. This can include brotherhood team events. Please provide the dates and description of the brotherhood events, including how many brothers were present.

12 points:

- Chapter/Provisional Chapter has at least nine non-alcoholic brotherhood events per academic year in which 75% of the members are present. This can include brotherhood team events. Please provide the dates and description of the brotherhood events, including how many brothers were present.

9 points:

- Chapter/Provisional Chapter has at least eight non-alcoholic brotherhood events per academic year in which 75% of the members are present. This can include brotherhood team events. Please provide the dates and description of the brotherhood events, including how many brothers were present.

**Please note that only brotherhood specific events will count, meaning that recruitment specific, mixers/socials, community service, philanthropy, Ritual, etc... will not count towards this category.*

GROWTH & RETENTION

15 points:

- Chapter/Provisional Chapter has grown by more than 10% between April 15, 2023 and April 15, 2024 or exceeds 50 members. No documentation needed as this will be verified via the ChapterSpot Roster.
- Chapter/Provisional Chapter retains 90% of their new members during the academic year. No documentation needed as this will be verified via the ChapterSpot Roster.

12 points:

- Chapter/Provisional Chapter has grown at least 10% between April 15, 2023 and April 15, 2024 or is at 50 members. No documentation needed as this will be verified via the ChapterSpot Roster.
- Chapter/Provisional Chapter retains 85% of their new members during the academic year. No documentation needed as this will be verified via the ChapterSpot Roster.

9 points:

- Chapter/Provisional Chapter has grown at least 5% between April 15, 2023 and April 15, 2024 or is at 50 members. No documentation needed as this will be verified via the ChapterSpot Roster.
- Chapter/Provisional Chapter retains 80% of their new members during the academic year. No documentation needed as this will be verified via the ChapterSpot Roster.

ACADEMICS

9 points:

- Chapter/Provisional Chapter's GPA is the highest IFC fraternity GPA on campus or exceeds the All-Greek GPA. Chapter/Provisional Chapter's GPA is at least 3.05 if not affiliated with a council. Please attach the Fall 2023 Community Grade Report that shows Alpha Sigma Phi in comparison to the rest of the fraternity community.

6 points:

- Chapter/Provisional Chapter's GPA meets or exceeds the All-Men's or All-Fraternity GPA on campus. Chapter/Provisional Chapter's GPA is at least 2.9 if not affiliated with a council. Please attach the Fall 2023 Community Grade Report that shows Alpha Sigma Phi in comparison to the rest of the fraternity community.

3 points:

- Chapter/Provisional Chapter's GPA is at least a 2.75. Please attach the Fall 2023 Community Grade Report that shows Alpha Sigma Phi in comparison to the rest of the fraternity community.

ACCOUNTABILITY: FINANCIAL STABILITY

12 points:

- Chapter/Provisional Chapter makes their Health & Safety and Educational Programming payments on time and in full. No documentation needed as this will be verified by Fraternity staff.
- Fall 2023 and Spring 2024 membership fees are paid in full by the deadline. No documentation needed as this will be verified by Fraternity staff.
- Chapter/Provisional Chapter has an approved budget and collections plan by December 15, 2023. No documentation needed as this will be verified by Fraternity staff.

9 points:

- Chapter/Provisional Chapter makes their Health & Safety and Educational Programming payments on time and in full. No documentation needed as this will be verified by Fraternity staff.
- Fall 2023 and Spring 2024 membership fees are paid in full by the deadline. No documentation needed as this will be verified by Fraternity staff.

6 points:

- By April 15, 2024, Chapter/Provisional Chapter has completed their payments for the Educational Programming Fee and Health and Safety Fee. No documentation needed as this will be verified by Fraternity staff.
- Fall 2023 and Spring 2024 membership fees are paid.

Bonus Opportunity: 3 bonus points will be added if the chapter utilizes the Contract Agreement function in Greekbill with all members of the chapter during the Fall 2023 and Spring 2024 terms. No documentation needed as this will be verified via Greekbill.

ACCOUNTABILITY: HEALTH & SAFETY

12 points:

- Chapter/Provisional Chapter has 90% of members on the ChapterSpot Roster complete an approved Health and Safety training within three weeks of the start of the Fall 2023 academic term. No documentation needed as this will be verified by Fraternity staff.
- Chapter/Provisional Chapter has 90% of their new members complete Tightrope within the 35-day membership orientation period. No documentation needed as this will be verified by Fraternity staff. Chapter/Provisional Chapter is in good standing with the College/University and International Fraternity as of April 15, 2024. Please provide a letter from your Fraternity/Sorority Advisor stating that the chapter is in good standing.
- Chapter/Provisional Chapter has a Standards Board that has been trained by either Fraternity Staff, College/University staff, or member of the Chapter Council. Please provide the date that the Standards Board was trained, as well as who facilitated the training and what topics were covered.

9 points:

- Chapter/Provisional Chapter has 90% of members on the ChapterSpot Roster complete an approved Health and Safety training within three weeks of the start of the Fall 2023 academic term. No documentation needed as this will be verified by Fraternity staff.
- Chapter/Provisional Chapter is in good standing with the College/University and International Fraternity as of April 15, 2024. Please provide a letter from your Fraternity/Sorority Advisor stating that the chapter is in good standing.

6 points:

- Chapter/Provisional Chapter is in good standing with the College/University and International Fraternity as of April 15, 2024. Please provide a letter from your Fraternity/Sorority Advisor stating that the chapter is in good standing.

CHAPTER ADVISOR/CHAPTER COUNCIL

9 points:

- Chapter Advisor/Chapter Council meets 14-16 items and provides the necessary documentation (as outlined on the Chapter Advisor/Chapter Council Annual Report). No documentation needed as this will be verified by Fraternity staff.

6 points:

- Chapter Advisor/Chapter Council meets 11-13 items and provides the necessary documentation (as outlined on the Chapter Advisor/Chapter Council Annual Report). No documentation needed as this will be verified by Fraternity staff.

3 points:

- Chapter Advisor/Chapter Council meets 8-10 items and provides the necessary documentation (as outlined on the Chapter Advisor/Chapter Council Annual Report). No documentation needed as this will be verified by Fraternity staff.

OFFICER TRAINING AND GRAND CHAPTER ATTENDANCE

12 points:

- Chapter/Provisional Chapter has President and all required officers attend officer training in its entirety. No documentation needed as this will be verified by Fraternity staff.
- Chapter/Provisional Chapter sends two Prudential Board officers to Grand Chapter during the summer to serve as Delegate and Secondary Delegate. The Delegate must be the Chapter President. No documentation needed as this will be verified by Fraternity staff.
- Chapter/Provisional Chapter registers 12 brothers for Grand Chapter by March 15th, 2024, and attend Grand Chapter in its entirety. No documentation needed as this will be verified by Fraternity staff.

9 points:

- Chapter/Provisional Chapter has President and all required officers attend officer training in its entirety. No documentation needed as this will be verified by Fraternity staff.
- Chapter/Provisional Chapter sends two Prudential Board officers to Grand Chapter during the summer to serve as Delegate and Secondary Delegate. The Delegate must be the Chapter President. No documentation needed as this will be verified by Fraternity staff.
- Chapter/Provisional Chapter registers 8 brothers for Grand Chapter by March 15th, 2024, and attend Grand Chapter in its entirety. No documentation needed as this will be verified by Fraternity staff.

6 points:

- Chapter/Provisional Chapter has President and all required officers attend officer training in its entirety. No documentation needed as this will be verified by Fraternity staff.
- Chapter/Provisional Chapter sends two Prudential Board officers to Grand Chapter during the summer to serve as Delegate and Secondary Delegate. The Delegate must be the Chapter President. No documentation needed as this will be verified by Fraternity staff.
- Chapter/Provisional Chapter registers 4 brothers for Grand Chapter by March 15th, 2024, and attend Grand Chapter in its entirety. No documentation needed as this will be verified by Fraternity staff.

**Please note that Grand Chapter is expected to sell out, so please secure your tickets early.*

RITUAL PROFICIENCY

12 points:

- Chapter/Provisional Chapter completes membership orientation within 35 days of the start of Scenes 1 & 2.
- Chapter/Provisional Chapter completes a Ritual Equipment Inventory and submits it. Please attach your Ritual Equipment Inventory.
- Chapter/Provisional Chapter conducts Ritual Education Training for members and new members at least once per term. Please list what dates you conducted Ritual Education (fall and spring) and which Chapter Council advisor attended.

9 points:

- Chapter/Provisional Chapter completes membership orientation within 35 days of the start of Scenes 1 & 2. No documentation needed as this will be verified by Fraternity staff.
- Chapter completes one of the following: Chapter/Provisional Chapter completes a Ritual Equipment Inventory and submits it. Chapter/Provisional Chapter conducts Ritual Education Training for members and new members at least once per term. Please either attach your Ritual Equipment Inventory or list what dates you conducted Ritual Education (Fall and Spring) and which Chapter Council advisor attended.

6 points:

- Chapter/Provisional Chapter completes membership orientation within 35 days of the start of Scenes 1 & 2. No documentation needed as this will be verified by Fraternity staff.

**Please note that only the Ritual Equipment Inventory sheet from the Alpha Sigma Phi website will be accepted. This can be found on the Alpha Sig website under Fraternity/Fraternity Resources/Undergraduate Resources/Ritual and Traditions.*

CHARITY

9 points:

- Chapter/Provisional Chapter performs an average of 20 hours per member of hands-on community service, not including hours during events to raise money for charity. Please attach a breakdown of each member and the service performed over the year.
- Chapter/Provisional Chapter raises \$50 per member for charity over the academic year. Please attach documentation from beneficiaries showing receipt of donations.

6 points:

- Chapter/Provisional Chapter performs an average of 15 hours per member of hands-on community service, not including hours during events to raise money for charity. Please attach a breakdown of each member and the service performed over the year.
- Chapter/Provisional Chapter raises \$35 per member for charity over the academic year. Please attach documentation from beneficiaries showing receipt of donations.

3 points:

- Chapter/Provisional Chapter performs an average of 10 hours per member of hands-on community service, not including hours during events to raise money for charity. Please attach a breakdown of each member and the service performed over the year.
- Chapter/Provisional Chapter raises \$20 per member for charity over the academic year. Please attach documentation from beneficiaries showing receipt of donations.

*Please note that only the Service Hours Tracker sheet from the Alpha Sigma Phi website will be accepted for service hours. This can be found on the Alpha Sig website under Fraternity/Fraternity Resources/Undergraduate Resources/Service and Philanthropy. Additionally, only official receipts will be accepted for donations.

Bonus opportunity: 1 bonus point will be added to your score for every \$10 per member raised for an official Alpha Sigma Phi beneficiary (RAINN, Shatterproof, Stop Hazing, Active Minds, Homes For Our Troops); a maximum of 5 bonus points are available, meaning your chapter raised \$10 per member for each of the five beneficiaries and has provided receipts.

Bonus opportunity: 2 bonus points will be added to your score for 100% chapter participation in the Phi Society to support the Alpha Sigma Phi Foundation. The donation must be paid by November 22nd, 2023. No documentation needed, as this will be verified by Foundation staff.

SHARED VISION

9 points:

- Chapter/Provisional Chapter conducts officer transitions utilizing the guide on the Alpha Sigma Phi website. Please list the date this took place, along with who facilitated.
- Chapter/Provisional Chapter conducts a Chapter Planning Retreat before the Winter/Spring term that is facilitated (whether virtually or in-person) by Fraternity Staff, a member of the Chapter Council, or a Fraternity/Sorority Advisor. Please list the date this took place, along with who facilitated.
- Chapter/Provisional Chapter has a completed budget, calendar and recruitment plan submitted to Fraternity Staff prior to each academic term. No documentation needed, as this will be verified by Fraternity staff.

6 points:

- Chapter/Provisional Chapter conducts officer transitions utilizing the guide on the Alpha Sigma Phi website. Please list the date this took place, along with who facilitated.
- Chapter/Provisional Chapter conducts a Chapter Planning Retreat before the Winter/Spring term that is facilitated (whether virtually or in-person) by Fraternity Staff, a member of the Chapter Council, or a Fraternity/Sorority Advisor. Please list the date this took place, along with who facilitated.

3 points:

- Chapter/Provisional Chapter conducts officer transitions utilizing the guide on the Alpha Sigma Phi website. Please list the date this took place, along with who facilitated.

ADDITIONAL

2 points:

- The chapter holds an 'Alpha Sig Everywhere' event that includes attendance from undergraduate brothers and alumni in the area on November 6th, 2023.

1 point:

- Please upload your Chapter's Bylaws.

1 point:

- Please upload your written membership standards that have been approved at a chapter meeting. The Chapter should have membership standards for incoming and current members that are quantifiable. Chapters should have multiple standards of membership that encourage potential new members and Brothers to positively contribute to the success of your Chapter. Here are examples:

Potential new members:

1. Must have a high school or college GPA of 3.00.
2. Must be involved in another college organization/high school organization, have a job or have been on a sports team

Current members :

1. Members attend 90% of Chapter meetings.
2. Must pay dues or be on an approved payment plan by the date set by the VP of Finance.

The Chapter is required to submit both sets of standards.

CUPS WILL BE GIVEN AS FOLLOWS:

- 3 Grand Senior President Cups (small, mid-size, large institution based on undergraduate population)
- 10 Gold Cups
- 15 Silver Cups
- Bronze Cups will be given to any Chapter achieving at least 65% of available points

**Please note that only chapters (or groups approved to charter) are eligible for cups. Additionally, you must be Accredited to receive a cup.*