



Managing Fraternal Events – Fall 2020

Organizations can help protect members, guests and employees and slow the spread of the Coronavirus Disease 2019 (COVID-19). Fraternal organizations are considered a high-risk environment for spreading of the virus. Use this document as a quick checklist when considering hosting events. Event planners should also consult, "CONSIDERATION FOR FRATERNITIES AND SORORITIES HOSTING EVENTS DURING COVID-19" by Holmes Murphy for greater detail.

Before hosting events

- ✓ Be aware of all guidelines and policies (local, state, college/university, national organization)
- ✓ Determine your own space limitations
- ✓ Prepare a guest list that considers capacity and for possible use for contact tracing
- ✓ Post signage regarding health and safety precautions

During events

- ✓ Pursue virtual group events, gatherings, or meetings when possible
- ✓ Promote social distancing of at least 6 feet between people including in seated areas
- ✓ Limit group size
- ✓ Consider hosting outdoor events
- ✓ Encourage or require attendees to wear masks and consider providing masks for attendees
- ✓ Ensure adequate supplies are on hand and available for use including sinks with soap, and hand sanitizer
- ✓ Consider taking the temperature of attendees before they enter
- ✓ Post signs in highly visible locations that promote everyday protective measure to prevent the spread of germs
- ✓ Develop a schedule for increased, routine cleaning and disinfection
- ✓ Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible
- ✓ Install physical barriers (sneeze guards and partitions) where it is difficult to physically distance and use physical guides, such as tape on floors, to encourage distancing

For more information on implementing any of these practices, please contact your Fraternity Headquarters.

Adapted from Texas Tech University Fall Recruitment 2020 Guidelines and Policies