

ROLE OF THE MEMBER ENRICHMENT ADVISOR

OVERVIEW

The following is an overview of the responsibilities associated with this role. The description is designed to provide general guidelines and should not be viewed as limitations with the position. The advisor should feel comfortable adding responsibilities, provided those responsibilities aren't assumed by another advisor position.

Should you have any questions about the role of this advisor position, please contact your Chapter Advisor or a member of Fraternity Staff.

RESPONSIBILITIES

- Work directly with the Vice President of Member Enrichment (VPME) and have structured bi-weekly 1:1s coaching and supporting this officer.
- Become educated on Fraternity Headquarter Membership Orientation Program (MOP) and confirm the chapter version is consistent with Fraternity Guidelines.
- Confirm the VPME has proactively communicated expectations of all new members completing their Membership Agreements through Chapter Spot prior to going through ritual.
- Coach the VPME on developing a scholarship program and academic recognition program, approved by the Prudential Board, including developing academic standards.
- Assist the VPME on developing and coordinating at least one educational program each term.
- Attend at least one new member meeting once a term.
- Participate in all Chapter Council meetings, as scheduled by the Chapter Advisor.