

ΑΣΦ

ALPHA SIGMA PHI

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ROLE OF THE MEMBERSHIP ENRICHMENT ADVISOR

OVERVIEW

The following is an overview of the responsibilities associated with this role. The description is designed to provide general guidelines and should not be viewed as limitations with the position. The advisor should feel comfortable adding additional responsibilities, provided those responsibilities are not assumed by another advisor, officer, board or committee.

Should you have any questions about the role of this officer, please contact Fraternity Staff.

RESPONSIBILITIES

- A member of the Chapter Council
- Actively participates in Chapter Council meetings, organized by the Grand Chapter Advisor
- Reviews the Membership Orientation Program to ensure it is implemented in a manner that is consistent with Fraternity guidelines
- Attends a new member meeting at least once a semester (if applicable)
- Confirms with the Vice President of Membership Enrichment that the new member meeting calendar is set before the semester starts
- Ensures that the Vice President of Membership Enrichment has all new members complete their OmegaFi registrations prior to joining
- Encourages the Vice President of Membership Enrichment to set academic standards for the following: extending a bid to a potential new member, initiation, being in good standing with the chapter, to hold an elected office, attend social events, etc.
- Reviews the Vice President of Membership Enrichment's scholarship program and academic recognition program
- Helps the Vice President of Membership Enrichment coordinate at least one educational program for each term
- Communicates with the Vice President of Membership Enrichment at least twice a month