

ΑΣΦ

ALPHA SIGMA PHI

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ROLE OF THE VICE PRESIDENT OF RETENTION

OVERVIEW

The following is an overview of the responsibilities associated with this role. The description is designed to provide general guidelines and should not be viewed as limitations with the position. The chapter and/or officer should feel comfortable adding additional responsibilities, provided those responsibilities are not assumed by another officer, board, or committee.

RESPONSIBILITIES

- Member of the Prudential Board, which meets weekly
- Plans at least one non-alcoholic brotherhood event each month of the academic year
- Organizes at least one overnight, off-campus, non-alcoholic brotherhood retreat annually
- Organizes regular brotherhood events
- Executes the chapter's Brotherhood Development Plan
- Plans a Black and White Formal annually
- Plans a semi-formal in the subsequent term
- Plans and implements the chapter's social calendar
- Hosts at least one social event with a non-Greek student organization per term
- Understands and abides by all Fraternity and university/college health and safety guidelines
- Works with the VP of Standards to implement social event planning procedures
- Coordinates chapter participation in Greek and non-Greek intramural leagues
- Representative of chapter on Greek Week committee
- Communicates at least monthly with the Retention Advisor on the Chapter Council
- Works with the VP of Growth to have non-members on athletic teams
- Prepares and organizes transition materials/saves materials to an online cloud prior to transition