

## **SAMPLE HOUSE RULES**

### **LIST OF SAMPLE HOUSE RULES**

In addition to their Resident Occupancy Agreement, tenants should sign and agree to the house rules each semester/term. These should also be signed by all new members. Chapters/provisional chapters have different needs and the rules should be adapted to fit each unique situation. These rules should be developed by the House Manager and approved by the Prudential Board. Once completed, the house rules should be included in the chapter bylaws, provided to all incoming members, and posted in the house.

#### **The following are some suggestions:**

1. Before the resident moves in, the House Director/House Manager and the resident should inspect the room. When the member moves out, the House Director/House Manager and the resident should once again inspect the room. Any money needed to fix damages will be subtracted from the security deposit. All CLVEN move-in and move-out policies should be followed.
2. In order to provide a positive academic environment, quiet hours should be observed so members can adequately study anywhere in the house. Quiet hours will take place from 11pm- 9am on Sunday through Friday, and 1am-9am Friday and Saturday.
3. Rules should be put into place regarding what should occur when a resident leaves for an extended period of time, including winter and summer breaks.
4. Develop a process for how residents should air grievances, as well as how they'll be addressed.
5. Develop a list of objects/items not allowed in the house (pets, air conditioners, etc...), based on the Chapter Occupancy Agreement.
6. Any resident with unpaid rent is not permitted to attend any social function hosted by the chapter/provisional chapter.
7. Any resident or member who causes damage to the house will be required to repair the damage or pay the cost to have the damage repaired; additionally, this could result in a meeting with the Standards Board. If a member's guest causes damage, the member will be held responsible.
8. Any painting, building, or making changes that cannot be undone is prohibited without prior approval in writing from CLVEN.
9. Weekly cleaning duties will be assigned and time set for when they should be completed. There should be clarity on what exactly cleaning entails. If the resident/member fails to complete his cleaning duties, a fine or penalty should be given.
10. Twice a semester, out-of-house members will participate in cleaning days, which will involve outside and common areas of the house.
11. Develop restrictions on access for out-of-house members.