



ALPHA SIGMA PHI FRATERNITY  
**VOLUNTEER HANDBOOK**

to BETTER the WORLD through BETTER MEN.

**ALPHA SIG**



*Silence*

*Charity*

*Purity*

*Honor*

*Patriotism*

*Alpha Sigma Phi*



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# VOLUNTEER & AFFILIATE ORGANIZATIONAL STRUCTURE

## COMMITMENT TO VOLUNTEERS

Volunteers are the backbone of our Fraternity. We appreciate and value your leadership, talents, and time. We are committed to offering training resources and assistance to help you succeed. Every volunteer makes a difference, and we will continue to work to make this a valuable experience for our volunteers and our undergraduates. If there is ever anything that can be done to improve your volunteer experience, please do not hesitate to reach out!

## HISTORY

Over the years, Alpha Sigma Phi has employed different chapter support structures in an effort to meet the changing needs of college aged students. Despite the different approaches the Fraternity has taken, the goal has always remained the same: how can we best support our undergraduate officers and members, while maximizing their experience and preparing them for life after graduation.

With the creation of the Fraternity's 2010 strategic plan in 2005, the Fraternity implanted the Chapter Council Structure to align more closely with the goals of the strategic plan and to better support our chapters. This plan was reaffirmed in 2010 by the Grand Council. The 2020 Strategic plan was finalized and updated in 2013 to continue this model at least through 2020.

In 2018, changes were made to the officer structure with the undergraduate chapter and with the chapter council advisor positions. Positions were renamed and responsibilities were consolidated to streamline operations. The Chapter Council was also reduced to nine total members however, the end goals remained untouched: the chapter council exists to provide context, support, and structure to the undergraduate chapter.

## ALPHA SIGMA PHI CHAPTER VOLUNTEER OPPORTUNITIES

For any alumnus, parent, campus employee, or member of the community, there are two main ways to volunteer at the chapter level: either as a member of the chapter council, or as a member of the chapter's alumni association. Although the goals of these groups may seem similar, they actually exist for very different reasons.

- The Chapter Council is made up of local alumni, chapter alumni, parents/family members, campus employees, and or local representatives from the community. Chapter council advisors are not required to be initiated members of the fraternity. Their primary role is to advise and mentor the undergraduate officers by providing a mature perspective to the undergraduate chapter.
- Whereas, the alumni association is typically only made up of alumni from that specific chapter. The purpose of the alumni association is to provide experiences for lifelong involvement through the planning and execution of reunion events, homecoming events, career programming, and scholarships for the undergraduate members. Alumni associations are stand-alone organizations with their own constitution and by-laws.
- Fundraising and alumni programming remain the responsibility of the alumni association. This eliminates direct linkages between the undergraduates and alumni assets, thereby limiting liability and reducing risks.

# VOLUNTEER LIABILITY

## VOLUNTEER LIABILITY

One of the first questions on the mind of every volunteer is, “What is my personal liability when working with a group of college-aged men?”. In the simplest way possible, you will be covered under the Fraternity’s insurance policy as long as you are acting within the bounds of the international constitution, and the position description provided by the Fraternity in this manual. When a volunteer acts outside of the scope of the following protection, they are not covered.

## WHO IS COVERED?

Alpha Sigma Phi Fraternity maintains sufficient insurance coverage to handle claims for the following organizations and/or people.

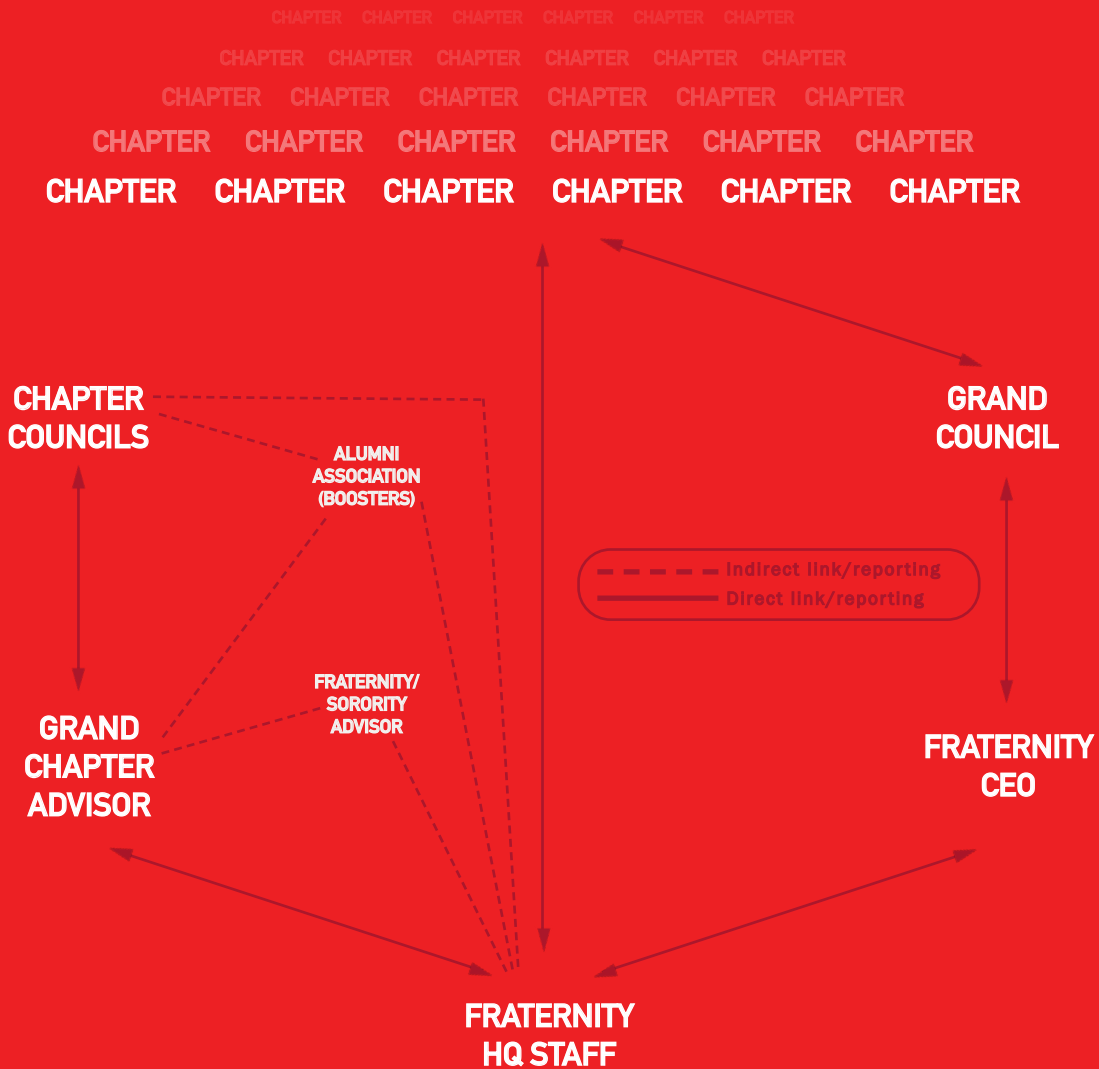
- The local undergraduate chapter that is chartered and/or recognized by the Fraternity when it obeys the laws of the educational institution, city, state, county, and country in which it operates, and the policies of Alpha Sigma Phi Fraternity. Undergraduate chapter officers, executive committee, committee chairs, and members while performing the duties of elected or appointed positions within the organization.
- Officers, directors, trustees, partners, coordinators, custodians, committee members, chapter council members, volunteers, fraternity members, new members, new member candidates, and employees but only while acting within the scope of their duties on behalf of Alpha Sigma Phi Fraternity.

## THIS INSURANCE POLICY DOES NOT COVER

- Any individual member, alumnus, trustee or advisor who is performing tasks outside their responsibility (i.e., spontaneous social function planned by an individual member, chapter advisor, consuming alcohol with undergraduates, hazing members, etc.).
- Any member whose illegal or intentional actions result in property damage, injury, or death to an individual.
- Members’ parents, family members, or guests of chapter members.
- College/University administration/staff.

# INTERNATIONAL FRATERNITY ORGANIZATIONAL CHART

## THE GRAND CHAPTER



# CHAPTER COUNCILS

## CHAPTER COUNCILS

The Chapter Council model is the evolution of the Chapter Advisory Team concept introduced in the early 2000's. It was included in the international constitution at Grand Chapter 2006. The Grand Chapter Advisor is the chair of the chapter council. The chapter council owns responsibility for coaching, mentoring, and guiding the undergraduate officers.

The Chapter Council's primary role is to advise and mentor the undergraduate officers by providing a mature perspective to the undergraduate chapter. Other general duties as defined below:

- To help the chapter achieve maximum self-containment.
- To provide each chapter a feeling of continuity and structure, helping undergraduate officers to better understand the chapter's dynamic and how to adjust its approach to fit the ever-changing conditions.
- To help the chapter to be as organized as possible, allowing the chapter to consistently operate at a high-level. This includes but is not limited to enforcing Robert's Rules of Order, streamlining chapter communications, and keeping a central focus on the Ritual and incorporating it into the everyday life of the chapter.
- To enforce, maintain, and regulate itself with respect to judicial laws, international policies, acceptable attendance and preparation for meetings, long-range planning principles, and respect of roles.
- To not allow an officer, or individual of the chapter council to hinder or be an excuse for not fulfilling its commitments.
- To hold regular chapter council meetings throughout the academic year to discuss the goals and progress of the chapter council and the undergraduate chapter.
- To attend regular events hosted by the chapter including, but not limited to chapter meetings, prudential board meetings, brotherhood events, recruitment events, educational sessions/workshops, chapter retreats, and international programs.

In order to limit risk and liability with the chapter, all chapter councils are discouraged from:

- Having its own constitution and by-laws.
- Having its own checking/savings accounts.
- Raising funds for either chapter or alumni purposes.
- Owning, managing, or leasing real estate.

## CHAPTER COUNCIL ROLES

Each chapter council is comprised of the following roles:

- Grand Chapter Advisor, chairs the chapter council
- Member Retention Advisor
- Financial Advisor
- Growth Advisor
- Standards Advisor
- Ritual and Traditions Advisor
- Membership Enrichment Advisor
- Communications Advisor
- Service & Philanthropy Advisor

# VOLUNTEER & AFFILIATE ORGANIZATIONAL STRUCTURE

## CHAPTER COUNCIL ROLES

All chapter council positions are required to be filled with an active and involved volunteer.

There are no limits on the number of terms an advisor may serve as a member of the chapter council. General chapter council members are expected to interact with the undergraduate counterparts on a bi-weekly to monthly basis. Grand Chapter Advisors are asked to remain in touch with chapter leadership on a weekly basis. Grand Chapter Advisors are also expected to work with and assist all programs and visits organized by Fraternity Staff.

In an effort to provide training and skill enhancement to our volunteers, we have provided many resources on the Fraternity's website under the Volunteer Opportunities/Volunteer Resources page. Additionally, resources can be found on the Undergraduate Officer Resource page. In order to access these resources, please visit [www.alphasigmaphi.org](http://www.alphasigmaphi.org).

## RESOURCES

Alumni/Volunteer Resources:

- <http://alphasigmaphi.org/volunteer-resources>

Health and Safety Resources:

- <http://alphasigmaphi.org/health-and-safety-policy>
- <http://alphasigmaphi.org/Amnesty-Policy>
- <http://alphasigmaphi.org/ResponsibleSig>
- <http://alphasigmaphi.org/Crisis-Management-Procedure>

MyAlphaSig Login

- [https://login.omegafi.com/users/sign\\_in](https://login.omegafi.com/users/sign_in)

Undergraduate Officer Resources:

- <http://alphasigmaphi.org/officer-education>

## CHAPTER COUNCIL RESPONSIBILITIES

### GRAND CHAPTER ADVISOR

The Grand Chapter Advisor plays a vital role in our organization. They are the lead volunteer and are appointed by the Fraternity CEO and reported to the Grand Council. Once appointed, they are to serve for one academic year and their position can be renewed with no term limits.

A Grand Chapter (GCA) can expect to commit seven to ten hours per month to fully carry out their duties and responsibilities. Their responsibilities include:

- Weekly to bi-weekly coaching and membership of the chapter/provisional chapter President.
- Attend at minimum, one-chapter meeting or prudential board meeting per month. This can also be satisfied through attendance by another chapter council representative.
- Attend at minimum, one-chapter event per academic term. These events include, but are not limited to recruitment events, brotherhood events, chapter retreats, educational sessions/workshops, professional development workshops, Rituals, chapter meals, homecoming events, or any other non-social event hosted by the chapter.

# VOLUNTEER & AFFILIATE ORGANIZATIONAL STRUCTURE

- Communicate on a monthly to bi-monthly basis with a pre-determined liaison on Fraternity Staff.
- Participate in all required online or in-person advisor training as offered by Fraternity Staff.
- Recruiting and retaining members of the chapter council.
- Serving as the chair of the chapter council. As chair, the GCA is:
  - Required to hold at least two-chapter council meetings per academic year, however monthly or quarterly meetings are preferred.
  - Responsible for constructing and distributing the chapter council meeting agenda before, and revised minutes after each chapter council meeting.
  - Responsible for ensuring that chapter council members are communicating with their undergraduate counterpart, at least on a bi-weekly basis.
- A specific limitation of the GCA is that at no time does he act on behalf of, or with the authority of the Grand Council.

In addition to the above responsibilities, GCA's are also expected to:

- Maintain a file system to include:
  - Weekly undergraduate chapter meeting minutes and correspondence to/from Headquarters.
  - Notes from meetings with Fraternity staff members, campus greek advisors, and alumni associations.
  - Updated contact information for all relevant people on campus and on fraternity staff.
  - The GCA serves as the ambassador/liasion from the chapter to the alumni, university/college, and the community at large.
  - The GCA represents and protects the interests of the international organization, as necessary in all dealings with the chapter.
  - Attend college/university sponsored alumni advisor meetings when applicable.
  - Attend and participate in international leadership conferences, volunteer conferences, and training opportunities as available.

*For additional authority and responsibilities, please consult the Fraternity's Constitution and By-laws on the Fraternity website.*



# VOLUNTEER & AFFILIATE ORGANIZATIONAL STRUCTURE

## MEMBER RETENTION ADVISOR

- Works directly with the Vice President of Member Retention and communicates bi-weekly with their undergraduate officer.
- Advises on the implementation of a brotherhood retention program and a continued membership education program.
- Assists in the planning of at least one overnight brotherhood event per academic year.
- Advises the Vice President of Member Retention on the planning and execution of safe social events, both with and without alcohol present, including but not limited to formals and semi-formals.
- Is appointed by the GCA and approved by the Chapter Council.
- Participates in all Chapter Council conference calls/meetings, as scheduled by the GCA.

## FINANCIAL ADVISOR

- Works directly with the Vice President of Finance and the Fund-Raising Committee and communicates on a bi-weekly to weekly basis with their undergraduate officer.
- Guides the VP of Finance in setting a chapter budget and utilizes Vault to track the progress.
- Ensures the completion of an annual audit of the chapter's finances.
- Ensures that the chapter fully utilizes Vault for all budgeting collections, and bill payments.
- Ensures that the chapter meets all financial obligations required, and that each bill is paid for on-time.
- Is appointed by the GCA and approved by the Chapter Council.
- Participates in all Chapter Council conference calls/meetings, as scheduled by the GCA.

## GROWTH ADVISOR

- Works directly with the Vice President of Growth and communicates on a bi-weekly to weekly basis with their undergraduate officer.
- Assists in the planning and execution of a recruitment and growth workshop for all undergraduate members each academic term.
- Attends recruitment events, when possible.
- Ensures the VP of Growth has all members complete their myAlphaSig registration upon bid acceptance.
- Is appointed by the GCAC and approved by the Grand Council.
- Participates in all Chapter Council conference calls/meetings, as scheduled by the GCA.

## RITUAL & TRADITIONS ADVISOR

- Works directly with the Vice President of Ritual and Traditions and communicates on a bi-weekly to monthly basis with their undergraduate officer.
- Is an initiated member of Alpha Sigma Phi Fraternity.
- Holds the VP of Ritual and Traditions accountable to the proper execution of Rituals and can show how to properly perform them.
- Ensures that a member of the Chapter Council attends all scenes of Initiation, and they are encouraged to attend other Rituals both public and private as necessary.
- Is appointed by the GCA and approved by the Chapter Council.
- Participates in all Chapter Council conference calls/meetings, as scheduled by the GCA.

# VOLUNTEER & AFFILIATE ORGANIZATIONAL STRUCTURE

## MEMBERSHIP ENRICHMENT ADVISOR

- Works directly with the Vice President of Member Retention and communicates bi-weekly to monthly with their undergraduate officer.
- Assists with the creation of an academic plan to support members to achieving their academic goals.
- Ensures that the chapter submits their chapter grade reports to fraternity headquarters at the conclusion of each semester.
- Reviews and provides feedback on the chapter's Membership Orientation Program.
- Is appointed by the GCA and is approved by the Chapter Council.
- Participates in all Chapter Council conference calls/meetings, as scheduled by the GCA.

## COMMUNICATIONS ADVISOR

- Works directly with the Vice President of Communications and communicates on a bi-weekly to monthly basis with their undergraduate officer.
- Reviews copies of chapter meeting minutes to ensure historical context and information is recorded.
- Coaches the Vice President of Communications on the proper use of the chapter's social media accounts.
- Proofreads all communication being sent to alumni including newsletters, event invites, etc.
- Is appointed by the GCA and approved by the Chapter Council.
- Participates in all Chapter Council conference calls/meetings, as scheduled by the GCA.

## SERVICE & PHILANTHROPY ADVISOR

- Works directly with the Vice President of Service and Philanthropy and communicates with their undergraduate officer on a bi-weekly to monthly basis with their undergraduate officer.
- Advises on the planning and execution of events that benefit the Fraternity's philanthropic partners: RAINN (Rape, Abuse, Incest National Network), Aware Awake Alive, Homes for our Troops, Active Minds, and Shatterproof.
- Advises on the planning and execution of hands-on community service events.
- Attends service and philanthropy events, as possible.
- Is appointed by the GCA and approved by the Chapter Council.
- Participates in all Chapter Council conference calls/meetings, as scheduled by the GCA.

For applicable chapters, the President of the Alumni Association may serve as an advisory member and may attend Chapter Council conference calls and meetings as necessary. It is also advisable that undergraduate officers play a role in all Chapter Council conference calls or meetings.

*For additional information on Chapter Councils, contact the Grand Chapter Advisor, or your chapter's main liaison on Fraternity Staff.*

# ALUMNI ASSOCIATIONS

## ALUMNI ASSOCIATIONS

Membership in Alpha Sigma Phi is for life. Lifetime involvement in the Fraternity means a life enhanced by the spirit, fellowship, ideals, and principles of Alpha Sigma Phi. Alumni associations exist as an extension of each chapter or provisional chapter. Consistent with our fraternal values and ethics, the Fraternity recognizes the Alumni Association as a strategic partner and booster of the provisional chapter, chapter, and chapter council.

Alumni associations are stand-alone organizations that have their own constitution and bylaws. Like a chapter council, an alumni association has its official name, the greek name of its respective chapter or provisional chapter. Alumni associations are typically made up of alumni from one specific chapter.

The purpose of an alumni association is two-fold in nature:

- To provide support for the benefit of its respective undergraduate chapter or provisional chapter and its chapter council through the coordination of reunion events and fundraisers.
- To provide programming (undergraduate career mentorship programs, scholarship programs, and networking resources), and events (homecoming/reunion events, group outings, and fundraisers) to help continue the Alpha Sigma Phi experience for its members.

At the 51st Grand Chapter, the delegates voted overwhelmingly to change the International Constitution and Bylaws to place a greater emphasis on chapter-based alumni associations and less emphasis on regionally based alumni associations. Accordingly, all recognized chapter based alumni associations in good standing with Fraternity Headquarters are entitled to one vote at Grand Chapter, as well as one vote on any mail/electronic vote.

## FOR GOOD STANDING & RECOGNITION

- Submit and maintain an updated and current copy of the alumni association's constitution and bylaws to Alpha Sigma Phi Headquarters for record keeping and posterity.
- Keep an updated list of alumni association officers on record with Fraternity Staff.
- Sponsor at least one alumni event annually (January through December) and send pictures with a brief description to Fraternity Headquarters for record keeping purposes. This information may also be used for official Fraternity communications.
- Complete the Alumni Association Annual Report each April and achieve the minimum number of required points.

## SERVICES PROVIDED BY HEADQUARTERS TO RECOGNIZED ALUMNI ASSOCIATIONS

- Updated Alumni Directory – We will add updates to the list as you receive them. We will also provide you with a list with contact information for your alumni.
- Liability insurance will be provided by Fraternity Headquarters to recognized alumni associations at no cost to the organization.
- A vote at Grand Chapter.
- Fundraising assistance for chapters/associations that are in need of a boost in their chapter endowments.
- Ongoing support and guidance via a dedicated staff liaison.

# ALUMNI ASSOCIATIONS

## ALUMNI ASSOCIATION STRUCTURE

The Alumni Association must include at minimum the following members:

- President
- Treasurer/Secretary
- Decade Representative (one for each decade the chapter has been open)

\*Other positions may be added as needed\*

The following is a short synopsis of each typical alumni association officer's duties and responsibilities. The Constitution and Bylaws of the alumni association determines the term limits of its officers. The International Constitution and Bylaws do not limit the number of terms a brother may serve.

## PRESIDENT

- Responsible for the administration of the Alumni Association.
- Conducts regular conference calls between alumni association officers.
- Holds at least one face-to-face alumni association meeting per calendar year.
- Manages the relationship between the alumni association and the chapter council.
- Accurately maintain a list of alumni association officers with Fraternity Headquarters Staff and making any changes when necessary.
- The president, or a designated proxy, may also serve in as an advisory member of the chapter council during chapter council meetings.

## TREASURER/SECRETARY (These roles may be separated at the discretion of the Alumni Association)

- Collects dues from alumni association officers and members, where applicable.
- Manage all alumni association accounts.
- Provides the alumni association with a yearly operating budget.
- Provides a written report as to the level of funds spent and available to the alumni association, at minimum on a yearly basis.
- Manages the alumni association's financial partnership with OmegaFi or another billing agency, if applicable.
- Conducts the correspondence of the alumni association.
- Works with the undergraduate chapter's VP of Communications to produce and distribute fall and spring chapter newsletters to members and to Alpha Sigma Phi Headquarters.
- Informs the editor of the Fraternity's magazine, The Tomahawk, of news and other activities of the alumni association and chapter.
- Serves as custodian of the alumni association's records, communications, funds, and past event information (location, attendance, etc.).

# ALUMNI ASSOCIATIONS

## DECADE REPRESENTATIVES

- There should be at least one member-at-large representing each decade the chapter has been open. This will help ensure that all views and perspectives are considered. This will also help to increase communication and outreach to specific classes.
- Assists the alumni association president in the coordination of events and fundraisers.
- Serves as the main point of contact for brothers from that specific decade.

## NON-VOTING PARTICIPANTS

### GRAND CHAPTER ADVISOR

- The Grand Chapter Advisor should serve as a liaison to the alumni association and is the main link between the chapter and the alumni association. In order to ensure total separation of interests and liability, the Grand Chapter Advisor is a non-voting member of the alumni association leadership.

## UNDERGRADUATE REPRESENTATIVE

- In order to ensure strong relationships, there should also always be a member of the undergraduate chapter present for all alumni association meetings and calls. Undergraduate representatives should typically be officers from the chapter. Traditionally either the President and/or the Vice President of Alumni and Family Relations serves in this role.
- They shall assist the alumni association with any projects/events when relevant.
- They shall also provide context, information, and relevant chapter updates to the alumni association.
- The alumni association should not dictate to, or attempt to influence chapter governance, autonomy, or operations. They may however serve as a mediator in the case of any disputes between the chapter council and the undergraduate chapter.

# ABOUT US - FRATERNITY

## HISTORY

Alpha Sigma Phi traces its origin to a meeting between primary founder, Louis Manigault, and cofounders, Stephen Ormsby Rhea and Horace Spangler Weiser, in a college boarding house at 59 Chapel Street on the Yale University campus on December 6th, 1845. That humble beginning has grown and evolved into the Alpha Sigma Phi Fraternity we know today. In order to continue its growth and to stay relevant in a confluence of sociology and changing social norms, the Strategic Plan was updated, rewritten and approved by the Grand Council in the summer of 2013 to provide guidance through 2020. Out of this plan came our current Vision, Mission, Purpose, Motto, and Mission Statements, as seen below.

Today's Fraternity consists of over 170 chapters, provisional chapters, and interest groups. The Fraternity also counts over 60,000 living alumni. Today, Alpha Sigma Phi remains focused on growth, which includes both increasing the membership of existing chapters and expanding the total number of chapters worldwide through restarts and new locations.

## VISION

To better the WORLD through Better Men.

## MISSION

To be the co-curricular and continuing organization of choice.

## PURPOSE

To Better the Man through the creation and perpetuation of brotherhood founded upon the values of character... Silence, Charity, Purity, Honor and Patriotism.

## MOTTO

To Better the Man.

## GOVERNANCE & OPERATIONS

The general governance of Alpha Sigma Phi is vested in Grand Chapter, which is composed of a delegate from each undergraduate chapter, from each recognized alumni association, current members of the Grand Council, and past living Grand Senior Presidents. The Grand Chapter convenes biennially at a time, place and duration as directed by the International Constitution. Currently, it occurs during even numbered years. The responsibilities and authority of the Grand Chapter, as detailed in the

International Constitution are:

- To hold the supreme power and jurisdiction over all college chapters, associations and members of Alpha Sigma Phi Fraternity;
- To elect the members of the Grand Council;
- To establish the basic objectives and policies of Alpha Sigma Phi;
- To determine the qualifications for Fraternity membership;
- To establish the basic organizational structure of the Fraternity;
- To provide for the creation of revenues necessary to attain the Fraternity's objectives and the proper conduct of its affairs; and
- To determine the official publication, insignia and emblems of Alpha Sigma Phi Fraternity

# ABOUT US - FRATERNITY

The Grand Council is the governing body of the Fraternity in the interim between Grand Chapter meetings and has general supervision over its business affairs. The Grand Council is composed of nine alumni members who serve four-year terms and three undergraduate members who serve one-year terms. The Grand Historian and General Counsel serve as non-voting, appointed positions on the Grand Council.

Under the leadership of Grand Senior President John Gibson, Indiana '85, the Grand Council adopted the Policy Governance® Model, an integrated board leadership paradigm created by Dr. John Carver. The model enables the board to focus on the larger issues, to delegate with clarity, to control management's job without meddling, to evaluate rigorously the accomplishment of the organization, and to lead its organization.

In contrast to the approaches typically used by boards, Policy Governance separates issues of organizational purpose (ENDS) from all other organizational issues (MEANS), placing primary importance on those Ends. Policy Governance boards demand accomplishment of purpose, ends, and only limit the staff's available means to those that do not violate the board's pre-stated standards of prudence and ethics.

Alpha Sigma Phi Headquarters is the business center of the Fraternity and is located in the Ralph F. Burns Headquarters Building in Carmel, Indiana. The President and CEO of the Fraternity, and professional staff manage the day-to-day operations of the fraternity in the following areas:

- Business services and finances
- Annual Undergraduate leadership programs such as the Ralph F. Burns Leadership Institute, President's Academy, and the Growth Summit
- All publications and communications, including the Tomahawk
- The creation and relevancy of all manuals and resource materials
- Planning and execution of meetings, and conferences such as Grand Chapter and Elevate International Leadership Conference
- Fraternity Expansion
- Alumni Engagement
- Chapter Services

Fraternity Headquarters Staff maintains all Fraternity and member records, supports all volunteer activities, and facilitates all chapter and association operations.

# ABOUT US - FOUNDATION

## HISTORY

The Foundation began as The Memorial Fund, a public Trust, incorporated in California in 1945. It later became the Alpha Sigma Phi Educational Foundation incorporated in 2005. In 2011, it was rebranded and renamed as the Alpha Sigma Phi Foundation.

The Alpha Sigma Phi Foundation is a public charity designated by the IRS as a 501(c)(3) non-profit organization, meaning all gifts to the Foundation are tax deductible. It shares office space with the Fraternity at the Ralph F. Burns Alpha Sigma Phi Headquarters in Carmel, Indiana. As a small non-profit organization in a competitive market, the Foundation primarily raises funds from Alpha Sigma Phi alumni to support its Mission.

### **The Alpha Sigma Phi Foundations' Mission:**

Grow gifts and investments to support the Fraternity's educational and development programs.

The Foundation receives donations from individuals, groups, and matching programs. Funds are also generated from assets owned and invested in by the Foundation. Each year, alumni members, undergraduates, parents and friends of the organization may choose to make financial contributions to the Fraternity and Foundation. Alpha Sigma Phi offers many ways to make a financial contribution. Donations may be made to chapter endowments (both temporary and permanent funds), leadership funds, scholarship funds, and to the Fund for Alpha Sigma Phi. Through these donations, the Foundation is able to provide a yearly grant which helps the Fraternity operate at a lower cost to our undergraduate members. This is why Alpha Sigma Phi continues to have some of the lowest costs, dues, and fees of any fraternal collegiate organization.



# ABOUT US - CLVEN

## PURPOSE

CLVEN is a nonprofit corporation. The purpose of CLVEN is exclusively for pleasure, recreation and other non-profitable purposes and activities in connection with Alpha Sigma Phi International Fraternity, and to:

- Hold the title, either directly or through associated title holding companies, to real and personal property; and
- Provide assistance, either directly or associated entities, to collegiate chapters and to chapter housing, lodging, and for other facilities and locations utilized by or for collegiate members of Alpha Sigma Phi International Fraternity in connection with their collegiate educational endeavors.
- CLVEN shall not carry on activities that are not in furtherance of its purpose.

