Dall'Inizio DaySchool Enrollment Checklist

1.	Review parent handbook. • Sign and date last page and return to Director of your center
2.	 Fill out emergency contact/ parental consent form. Sign the parental consent boxes at the bottom of the form and a formal signature and date at the base of the form
3.	Have your family doctor complete the child health report or one provided by your doctor.
	 Physical and shot record must be returned within 30 days of enrollment. Physicals are required by DPW. Birth to 2 years every 6 months 2-5 years every year Return completed child health report
4.	 Fill out child care income eligibility form. (one form per child) Part 1 – list enrolled children and all family members within the household Part 2 – if a member of your household any state benefits please provide name and case number Part 4 – list all income from household members (this is privileged information) Part 5 – must sign, date, and write in last 4 digits of social security number Form must be completed in its totality
5.	 Fill out child enrollment form. Fill out first, third, and fourth block, as well as household contact portion Sign and date
6.	Fill out getting to know you form. • Take care in filling this out so staff can familiarize themselves with your children
7.	Fill out parent provider agreement form. • Family and Director will discuss contractual rate • Sign, date, and check photo option at bottom of form
8.	Provide a copy of the parents driver's license

If you have any questions please contact your center director

All forms (except child health report) must be returned at least 24 hours prior to your child's first day to ensure a smooth transition for your child into our educational facility.