



Prior Lake Snowmobile Association  
General Elections – Board Positions

The nomination committee will present nominated members to the association members for consideration to the PLSA officers and Board of Directors. Open nominations will also be accepted at the Association meeting, with elections being held at the April Club Meeting.

Positions are as follows:

**President:** The President shall preside at all meetings of the association and shall be the executive officer of the association.

**Vice President:** In the absence or inability to act the Vice President will perform the duties of the President.

**Secretary:** Shall keep a record of the proceedings of all meetings and all other matters of which a record shall be deemed advisable by the Association. The Secretary shall notify the officers and members of their election and shall keep a roll of the members and shall issue notices of all meetings of the Association and shall conduct the correspondence of the Association with the concurrence of the President. Duties also include management of email/member email contact details, meeting agendas and notes, documentation and producing of monthly newsletter. The secretary will also assist the treasurer with membership tracking and keeping the contact list up to date.

**Treasurer:** Shall collect, and under the direction of the Board of Directors shall disburse all funds of the Association. The Treasurer shall keep regular accounts which shall at all time be open for the inspection of any member of the Board of Directors. The Treasurer shall give a financial report at all monthly membership meetings including total current assets, and expenses since the previous month's meeting. Duties also include membership tracking for PLSA which includes mailing of renewals and deleting those that do not renew the fall. Accountability of "Buck Can" drawing on a monthly basis. MnUSA membership accountability by adding or removing members on an as needed basis.

**Directors:** There are 3 directors that serve 3-year terms. Board members are the fiduciaries who steer the organization towards a sustainable future by adopting sound, ethical, and moral leadership in assisting the PLSA officers.

**Sno-Trail Directors:** Three Directors are elected bi-yearly to represent PLSA (Sno-Trails Directors are required to attend 7 of the 10 Sno-Trails meetings held yearly. One Director is appointed to be the Lead Director and the other two are Alternate Directors (per the Sno-Trails By-Laws). PLSA has one vote at each meeting which is cast by the Lead Director or either of the Alternates if the Lead Director is not present at a meeting.