Bethany Presbyterian Church
3000 Dewey Avenue
Rochester, NY 14616
585-663-3000

JOB TITLE	**Part Time Music Director, Bethany Presbyterian Church**
LOCATION	3000 Dewey Avenue, Rochester NY 14616
REPORTS TO	Bethany Head of Staff
OBJECTIVES/ PURPOSE OF JOB	Present high-quality music and organ artistry at all services of worship for a church with a rich musical tradition using choral music and hymns from both classical and contemporary composers. Program participants include a fine SATB repertory choir and a good sacred choral repertoire library. Congregation uses the Presbyterian Hymnal, Holtkamp organ III/35 1965, and Steinway baby grand piano.
KEY ACTIVITIES/ RESPONSIBILITIES	● Plan and oversee overall music program and communicate plans to Head of Staff, music staff, adult choir, Worship and Music committee, and office staff. ● Serve as organist for 10:00 A.M. worship service every Sunday, Christmas Eve, Ash Wednesday, Good Friday, and other special services throughout the year. Responsible for hiring substitute organist when unavailable. ● Serve as organist at weddings and funerals. ● Direct and accompany adult choir for 10:00 A.M. worship service and warm up prior to service, September through May. ● Work in conjunction with the Director of Bell Choirs and Head of Staff to integrate and coordinate bell choir presentations into broader music ministry. ● Lead weekly rehearsals (1.5-2 hours). Direct and accompany adult choir Thursday evenings September through May. ● Direct and accompany three Summer Family Choir anthems June-August with multi-generational choir of ‘melody’ and ‘harmony’ singers from the congregation, 1 hour pre-service rehearsal. ● Arrange for soloists and other musicians to provide special music for the anthem on non-Family Choir Sundays during the summer. ● Work in conjunction with Youth Choir leader and Head of Staff to integrate and coordinate presentations into worship services. ● Work with Head of Staff to develop, integrate and coordinate special services throughout the year (e.g. Lent and Advent). ● Recruit and arrange for singers from congregational and community resources for paid section leaders and choral support positions. ● Attend monthly Worship and Music Committee Meetings (1 hour) and weekly staff meetings (1 hour).

Bethany Presbyterian Church
3000 Dewey Avenue
Rochester, NY 14616
585-663-3000

	● Produce two 'Music Sundays', Fall and Spring, with hired orchestra accompanying extended choral work. ● Plan occasional use of vocal soloists/duos (approx. 8 times). ● Report condition and need for maintenance of church instruments. ● Schedule tuning and repair of church instruments as budget allows. ● Administer budget for music program including but not limited to new choral music and hiring of guest musicians.
KEY RELATIONSHIPS	● Worship and Music Committee, Head of Staff, Bell Choir Director, Youth Choir Leader, and Adult Choir.

CANDIDATE PROFILE:

QUALIFICATIONS/ TRAINING	● Bachelor of Music, Masters preferred ● Familiarity with sacred and contemporary choral literature
EXPERIENCE	● Minimum of 3 years directing a choir desired ● Church music experience
COMPETENCIES	Ability to plan well-rounded and challenging choral season, conduct efficient and engaging rehearsals and lead satisfying musical worship experiences. **Personal Skills Required:** ● Demonstrates excellent interpersonal and communication skills ● Is able to make things happen with pace and energy ● Possesses a positive outlook ● Is self motivated with the ability to work autonomously ● Is a team player ● Meets deadlines
Other Position Information	Two (2) vacation weeks (excluding Holy Week, Christmas Eve, and Easter). Responsible for procuring substitutes with vacation funds. No responsibility for Thursday and Sunday following Christmas and Easter – choir does not typically rehearse or perform these weeks.
Salary	$28,000 (annual), commensurate with experience
Contact	Send resume and letter of interest to Karen McIver, Bethany Presbyterian Church at mciverk7@yahoo.com