

OFFICIAL MINUTES

VILLAGE OF MELROSE

P.O. Box 235

Melrose, New Mexico 88124

The Village Council met in regular session on, February 24, 2025 at 4:59pm at Melrose Village Hall.

Board members present: Mayor Meadow Forget, Ronald Moore, William Frazier, Alan Daugherty and James Mitchell (via phone)

Staff Present: Jamie Stagner- Clerk/Treasurer/CPO, Brian Fulkrod- Public Works Director, Amanda Vineyard- Water/Deputy Clerk

Guests: Virginia Wood, Michael Jacobs, DeAun Willoughby (via phone)

Absent: None

Melrose Fire Department Report

William Frazier reports that they had a call out in Forrest and that they are looking in to purchasing an automated CPR apparatus. William states that this will be beneficial for long transports.

Discussion/Approval of one-time bonus for change of pay period

Motion: Alan Daugherty

Second: William Frazier

Roll Call

James Mitchell- Aye

William Frazier- Aye

Ronald Moore- Aye

Alan Daugherty- Aye

Motion carried: 4-0

Approval of February 10, 2025 minutes

Motion: Ronald Moore

Second: James Mitchell

Roll Call

James Mitchell- Aye

William Frazier- Aye

Ronald Moore- Aye

Alan Daugherty- Aye

Motion carried: 4-0

Approval of January Bills & Financials

Motion: Alan Daugherty

Second: Ronald Moore

Roll Call

James Mitchell- Aye

William Frazier- Aye

Ronald Moore- Aye

Alan Daugherty- Aye

Motion carried: 4-0

DeAun Willoughby- Financials, Payroll, Audit

DeAun Willoughby advised that the auditor needs to extend the due date for the audit to May 15, 2025 due to illness and tax season. DeAun states that there will be a few restatements. DeAun stated that the Village of Melrose has taken payroll back in house.

Public Comment: None

Employee Report

Brian Fulkrod reports that Michael Jacobs has provided a quote for the lift station repairs. Brian advises that the pumps are ordered and it is about a 3 week wait. Brian advises that Michael can start work on the wiring now and the Public Works will be wiring in the actual pumps. Brian states that they have put 2 stop signs up at Ave C and 3rd St. Brian advises that he had a few Public Works employees go to the 811-seminar last week and that the accounts are set up for Josh and Sam for there applicators permits. Brian advises that CJ will be picking out his test day soon for his water test. Brian states that he is working on TPF road grant application due Thursday.

Jamie Stagner reports that the MVD has slowed down. Jamie states she is staying busy in the office working on the Village audit. Jamie advises that she will finish up with the 2nd response for the fire department audit. Jamie advises that payroll is back in house.

Michael Jacobs- lift station repairs

Michael advises that he put in a quote to change out the 2 main control boxes and that they were 25 years old. Michael states that the floats are not working and the float system is broken; however, it can operate manually. Michael advises of fixing wiring and new floats.

Council's Report

Councilman Alan Daugherty reports that there is 3 weeks until spring break, district basketball is this week, and state after that. Alan advises that BPA had 8-10 who qualified for nationals and FFA will start spring judging soon. Alan states that the deigns for the Mural are looking great.

Councilman James Mitchell reports he did see some motorcycles and go carts out this weekend.

Councilman Ronald Moore asks what happened with state line meeting. Mayor Forget advises that there were quite a few opposed and concerned about the land grab issue. Ronald asks if we can post the approved minutes on the Facebook page. Jamie advises of posting on our website and will get them up.

Councilman William Fraizer reports that we need to find out about the legalities of removing a tree on a resident's property. William advises that the alarms for the weather are not working right now but as of March 1st the new software should get pushed through and start working.

Mayor's Report

Mayor Meadow Forget reports that we are waiting on the police report for the Kubota accident. Mayor Forget states that she went to the NIETC meeting, EPCOG meeting, was in Santa Fe the 13th for Disability Day, and the next morning met with the Governor's council and disabilities. Mayor Forget advises she had a zoom meeting for the clean & beautiful grant and that is moving along well. Mayor Forget states that we should have our final design this week and the beginning of March will start painting. Mayor Forget advises that the student interns may be painting the old pool building as well; not for sure yet.

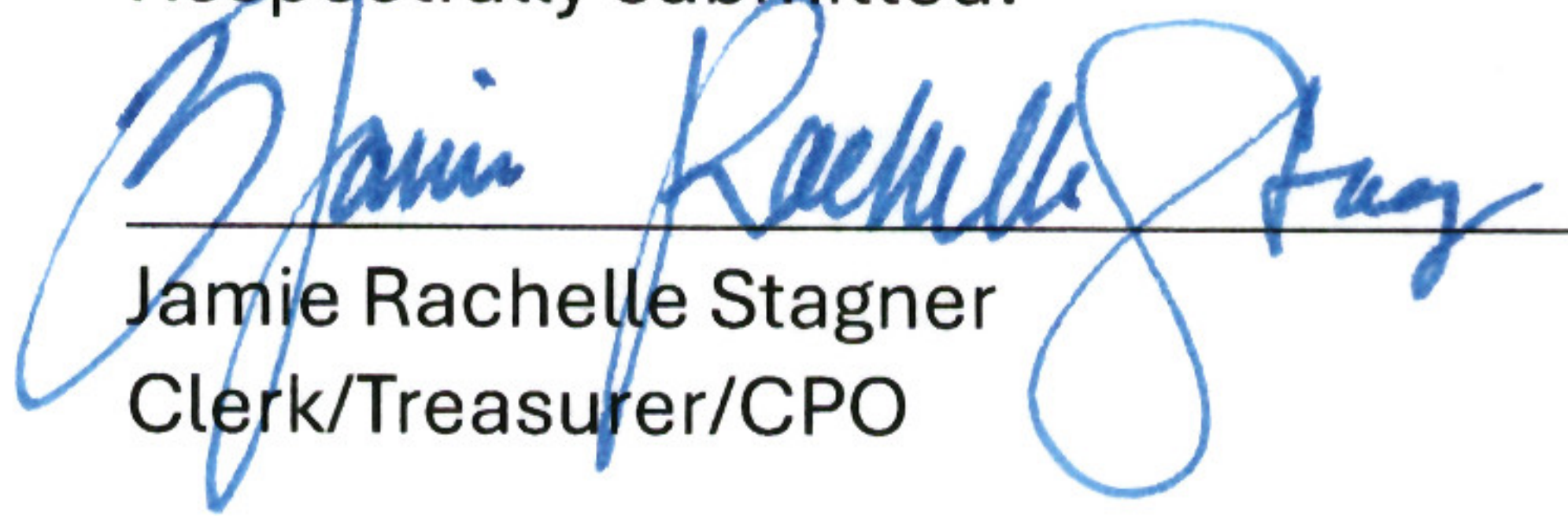
Topics For Next Agenda: None

Mayor Meadow Forget entertains a motion to adjourn.

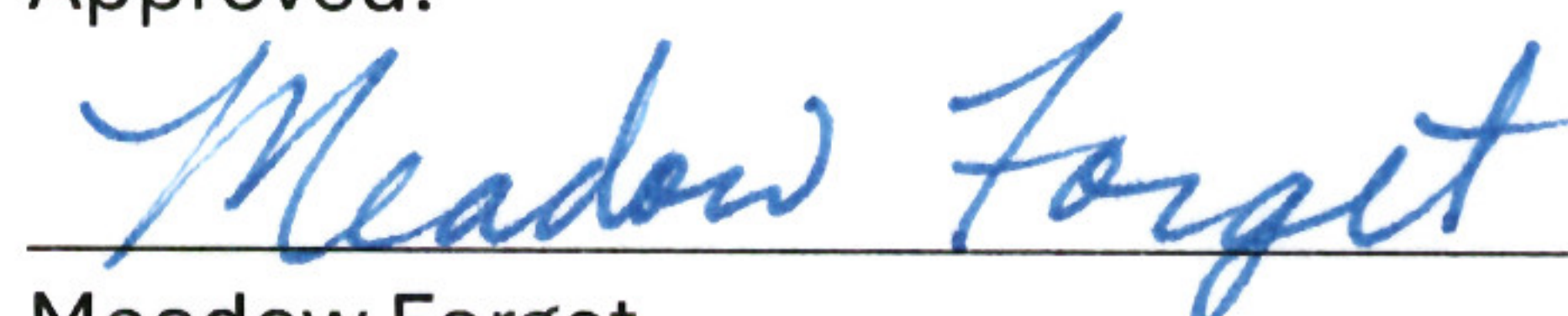
Motion to Adjourn
Motion: Ronald Moore
Second: Alan Daugherty
Roll Call
James Mitchell- Aye
William Frazier- Aye
Ronald Moore- Aye
Alan Daugherty- Aye
Motion carried: 4-0

Being no further business, the meeting was adjourned at 6:10pm.

Respectfully submitted:


Jamie Rachelle Stagner
Clerk/Treasurer/CPO

Approved:


Meadow Forget
Mayor
Date: 03-11-2025

