

## **OFFICIAL MINUTES**

### **VILLAGE OF MELROSE**

**P.O. Box 235**

**Melrose, New Mexico 88124**

The Village Council met in regular session on, December 16, 2025 at 5:01pm at Melrose Village Hall.

Board members present: Alan Daugherty, Ronald Moore (via phone), William Frazier, Richard Swopes, and James Mitchell (via phone)

Staff Present: Jamie Stagner- Clerk/Treasurer/CPO, Brian Fulkrod- Public Works Director

Prayer by William Frazier

Pledge of Allegiance by Alan Daugherty

Guests: Virginia Wood, Viki Lee, Dustin Caroland

Absent: None

Melrose Fire Department Report

William Frazier reports that they had a few trucks in the parade. William states that the WEX cards are in the vehicles now. William advises that after the first of the year our fire truck out of Florida will be ready to pick up.

Approval of December 8, 2025 Minutes

Motion: Ronald Moore

Second: Richard Swopes

Roll Call

William Frazier- Aye

Richard Swopes- Aye

Ronald Moore- Aye

James Mitchell- Aye

Motion Carried: 4-0

Approval/Discussion of Municipal attorney Zach Cook

Mayor Alan Daugherty states that he spoke with the Mayor of Fort Sumner and was highly recommended.

Motion to use Zach Cook as needed for Municipal attorney: James Mitchell

Second: William Frazier

Roll Call

William Frazier- Aye

Richard Swopes- Aye

Ronald Moore- Aye

James Mitchell- Aye

Motion Carried: 4-0

Richard Swopes- Alleyway beside Melrose Whistle Stop

Richard states that we should do something to help out with the potholes in the alley. Brian Fulkrod states that the alleyways are to be maintained by the homeowners. Brian states that they have some milling material that they could use. Alan Daugherty states that he will try to get a dump trailer from the school to possibly use to

move the material. Brian states that the Brights said they could help smooth it out. Alan Daugherty states that he will speak with the Brights as well.

#### Presentation/Discussion of Proposal for partnership between the Village of Melrose and K&D Puppies

Dustin states that he has spayed a few cats for Brian Stacey and that he was told that we have an excess in feline population and that can be an issue with rabies, trash, and bringing the dove population down. Dustin states that his rescue is growing. Dustin advises that if Melrose could support a shelter in Melrose to run the rescue to be able to spay and neuter animals. Dustin states that he would trap them, spay and neuter, cut the ear, and then release them back. Dustin states that he would request a building and a living structure attached to it. Dustin states that he would provide liability insurance and would pay for the utilities, vet supplies, etc. Dustin states he would like input about the structure and would like a 6-month trial period. After 6 months he would need a 3-year commitment. Alan Daugherty states that he would like some information from other towns to look at. Alan advises that this sounds like a great program but there may be some fiscal issues with this. Alan asks if he would be willing to help out with spay and neutering in town for private individuals? Dustin states yes to just call.

#### Employee Reports

Brian Fulkrod reports that there is a program through the county for putting out roll off dumpsters to prevent littering and he is going to try to see if we can get one north of town. Brian states that the grant through the county has \$5000.00 and is trying to purchase the trash cans for the park and is waiting to hear back. Brian states regarding the messaging boards he is still waiting to hear back from the county as well. Brian states that the 4 way stop signs should be complete the week of January 12<sup>th</sup>. Brian states that he attended SERPO and the call for applications should be coming out and will need a resolution. Brian states that he would like the community responses to what is needed or wanted. Brian states he will be asking for around 1.5 million.

Jamie Stagner reports that the office is staying busy and just completed the FY25 audit and it has been submitted to the state auditor's office on Friday. Jamie states that there is a newly elected officials training and MOLI training January 14<sup>th</sup> and 15<sup>th</sup> and highly recommend that the Mayor and council attend if possible. Jamie states to please let her know if anyone needs help signing up. Jamie states that we requested \$500,000 through legislative request for the park.

#### Council Reports

Councilman James Mitchell: None

Councilman Ronald Moore reports regarding the Christmas decorations on Main Street he is suggesting a shade on top of the lights so they will come on.

Councilman William Frazier: None

Councilman Richard Swopes: None

#### Mayor's Report

Mayor Alan Daugherty reports that it has been extremely busy in the office this week. Mayor Daugherty states that he will be attending the legislative breakfast tomorrow and can lobby for the \$500,000 for the park. Mayor Daugherty advises he has had negative and positive feedback on the new 4-way stop sign. Mayor Daugherty states that he is hoping for more support from the community and businesses in the area for the Christmas Parade and celebration next year. Mayor Daugherty advises that over the Christmas break there is a tournament here.

Topics For Next Agenda: None

Motion to adjourn: James Mitchell

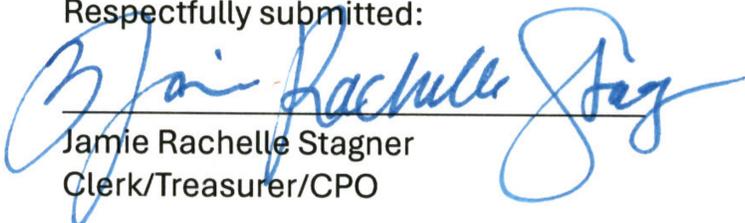
Second: Ronald Moore

Roll Call

William Frazier- Aye  
Richard Swopes- Aye  
Ronald Moore- Aye  
James Mitchell- Aye  
Motion Carried: 4-0

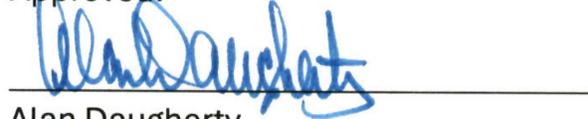
Being no further business, the meeting was adjourned at 5:40pm.

Respectfully submitted:



Jamie Rachelle Stagner  
Clerk/Treasurer/CPO

Approved:



Alan Daugherty

Mayor

Date: 1/12/26

