

A STEP BY STEP GUIDE
BY ROBERTA CAMILLE LIONE OF ITALIAN KNOT



Why hire a coordinator?



Hello & Welcome

This is such a magical and meaningful time in your life — and planning your big day should feel just as joyful as the love you're celebrating.

As your wedding coordinator, I'm here to ensure your wedding unfolds exactly as you envision it — beautifully, smoothly, and without stress. Whether you've planned every detail or need support tying it all together, I'll step in to bring calm, confidence, and seamless coordination to your celebration.

Roberta Camille Leone

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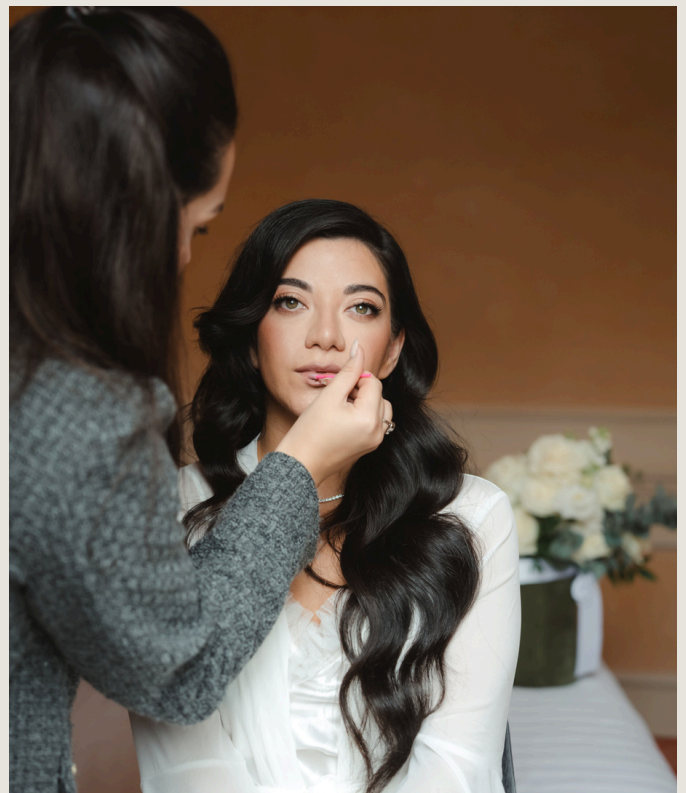
The secret to a stress free wedding

Why You Need a Wedding Coordinator — Especially for a Destination Wedding Planning a wedding is one thing — but being able to enjoy it is something entirely different.

This is where a wedding coordinator becomes essential, especially for destination celebrations. While a planner helps you organize and design your wedding in the months before, a coordinator is the one who brings it all to life on the day.

From managing local vendors and overseeing setup to keeping everything on schedule and handling the unexpected, I take care of every behind-the-scenes detail.

The result? You get to wake up on your wedding day feeling calm, radiant, and fully present. No phone calls. No questions. No stress. Just you, your love, and a beautifully orchestrated celebration you can truly enjoy from beginning to end.



What to expect

Here's what I offer as your wedding coordinator:

- ✓ Pre-Wedding Meeting - We'll go over your timeline, vendors, and vision to ensure everything is covered.
- ✓ Vendor Communication - I become the point of contact for all vendors starting a few weeks before the event.
- ✓ Timeline Creation - I build a detailed wedding day timeline and distribute it to everyone involved.
- ✓ Rehearsal Coordination - I attend and guide your rehearsal, so everyone knows what to do.
- ✓ Day-of Management - From setup to last dance, I oversee every detail so you don't have to.



My role on the big day

I'm your calm in the chaos — the behind-the-scenes magician who ensures everything goes according to plan.

- 💍 Coordinating vendor arrivals and deliveries
- 🌸 Managing setup of décor, signage, and details
- 🕒 Keeping everyone on schedule
- 🎵 Cueing music, speeches, and special moments
- 🧑 Solving problems before they reach you

You won't have to answer a single logistical question — I've got it all covered.



LET'S WORK TOGETHER
AND CREATE SOMETHING BEAUTIFUL



Ready To Book Your wedding coordinator?

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REACH OUT TODAY TO SCHEDULE A COMPLIMENTARY CONSULTATION.
WHETHER YOU'RE A DIY BRIDE OR HAVE A PLANNER ALREADY, MY
COORDINATION SERVICE IS THE FINAL TOUCH TO A FLAWLESS
CELEBRATION.

