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## Mid-America Tax Tax Preparation Engagement Letter

Primary Tax Payer Name:  ← Enter your info 1st

Last 4 of Social Security Number:  ← Enter your info 2nd

Thank you for choosing Mid-America Tax to assist you with your taxes. This letter confirms the terms of our engagement with you and outlines the nature and extent of the services we will provide.

Our engagement is limited to performing the following services: 1040 for Tax Year  ← Select

This engagement pertains only to the year listed above, and our responsibilities do not include preparation of any other tax return years that may be due to any taxing authority. We are responsible for preparing only the returns referenced above. If you have taxable activity in a state or local municipality other than that referenced, you are responsible for providing our firm with all the information necessary to prepare any additional applicable state and local income tax returns as well as informing us of the applicable states and local municipalities. If you have income tax filing requirements in a given state or local municipality but do not file that return, there could be possible adverse ramifications such as an unlimited statute of limitations, penalties, etc. This engagement letter does not cover the preparation of any financial statements sales and use tax, or gift tax returns, which, if we are to provide, will be covered under a separate engagement letter.

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## Mid-America Tax Tax Preparation Engagement Letter

Primary Tax Payer Name:

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Thank you for choosing Mid-America Tax to assist you with your taxes. This letter confirms the terms of our engagement

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do not include preparation of any other tax ing only the returns referenced above. If you are responsible for providing our firm with income tax returns as well as informing us of ements in a given state or local municipality an unlimited statute of limitations, penalties, etc. This engagement letter does not cover the preparation of any financial statements sales and use tax, or gift tax returns, which, if we are to provide, will be covered under a separate engagement letter.

We will depend on you to provide the information we need to prepare complete and accurate returns. We may ask you to clarify some items but will not audit or otherwise verify the data you submit. We have a tax organizer available to help you collect the data required for your return. The Organizer will help you avoid overlooking vital information. By using it, you will contribute to efficient preparation of your returns and help minimize the cost of our services

We will perform accounting services only as needed to prepare your tax returns. Our work will not include procedures to find

## Mid-America Tax Tax Preparation Engagement Letter

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## Mid-America T Tax Preparation Engage

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Tax to assist you with your taxes. We are responsible for the content of the services we will provide.

including the following services: 1040 f

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