

UAW-Ford Tuition Assistance for Active Employees



Frequently Asked Questions

Visit www.uawford.org/edtp for complete program details

Eligibility	Who is eligible to use Tuition Assistance?	<ul style="list-style-type: none"> • Full-time active UAW represented hourly employees who have acquired 90 days of employment • Temporary UAW hourly employees who have acquired 90 days of employment are now eligible for Employee Tuition Assistance Program (ETAP) benefits (including book allowance) and Personal Development Assistance (PDA), including IRCP, but excluding PDA-EEC (Educational Enrichment Courses), effective January 1, 2024
Schools/Courses	Are all schools/courses approved?	Not all school/courses/fees are covered by tuition assistance. It is strongly recommended to submit an application in advance to make sure selected school and course(s) are approved
Deadlines	What are the deadlines for using Tuition Assistance?	<ul style="list-style-type: none"> • ETAP applications must be submitted no later than 45 days after term start date. • PDA classes must be approved prior to class start date. • Book reimbursement must be submitted no later than 120 days after term start date • Invoices requesting payment must be received by the Joint Trusts Center (JTC) from the school no later than 9 months from term start date
Reimbursements	Are reimbursements available?	No – With the exception of textbooks, Tuition Assistance is a prepayment program. UAW-Ford pays the school directly
ETAP	What is the Education Tuition Assistance Plan (ETAP)?	Up to \$8,000/yr. for tuition/fees for approved courses leading to a certificate/diploma, or degree (Associate, Bachelor, Master, or PhD) from a regionally accredited school
PDA	What is Professional Development Assistance (PDA)?	Up to \$4,000/yr. for job related courses including: <ul style="list-style-type: none"> • Industrial Readiness Certificate Program (IRCP) • Labor Studies courses & conferences • Dale Carnegie, including online courses • LJPR Financial Education Programs
PDA EEC	What is a PDA Educational Enrichment Course?	Up to \$1,500/yr. for Continuing Education, Lifelong Learning, or Personal Development Courses (including online) at accredited schools or other educational institutions approved by the JTC
Textbooks	Are textbooks covered?	Yes - \$1,000/yr. may be used for textbooks Includes E-Books, book rental, and books purchased through on-line retailers and applicable shipping costs
Vouchers	What is the Official Tuition Voucher?	Once classes are approved, an Official Tuition Voucher will be issued to the employee. The employee submits this to the school for payment
Applying	How do I apply?	Apply online at www.myuawford.com
Questions	Who do I contact with questions?	<ul style="list-style-type: none"> • Your Local ESSP/EDTP Representative • Or call 1-800-367-3829 (select option #2) • Email edtp@uawford.com • Visit www.uawford.com/edtp for more details