

RECORD OF PROCEEDINGS

JEFFERSONVILLE COUNCIL

REGULAR SESSION

HELD: AUGUST 22, 2024

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THE COUNCIL OF THE VILLAGE OF JEFFERSONVILLE CONVENED IN REGULAR SESSION FROM 7:00 PM TO 9:05 PM IN THE VILLAGE OFFICE, 8 N. MAIN ST., JEFFERSONVILLE, OH 43128. MAYOR MIKE KIRCHNER CALLED THE MEETING TO ORDER WITH THE FOLLOWING MEMBERS AND VISITORS PRESENT:

ROGER SPAHR	PRESENT	JACOB DAWSON	PRESENT
ROBERT MINSHALL	PRESENT	ERIKA WOLFE	PRESENT
DANNY MAXIE	PRESENT	SUE BURNSIDE	PRESENT

EMPLOYEES: STEPHANIE STEWART WAS PRESENT. BRYAN RILEY WAS ABSENT. LAW DIRECTOR DAVID KIGER WAS PRESENT.

MINUTES: 8 AUGUST 2024 MEETING WERE APPROVED WITH CORRECTIONS MOTION BY DAWSON/MAXIE VOTE – 5 YEA DAWSON, MAXIE, MINSHALL, SPAHR, WOLFE 0 NAY 1 ABSTAIN BURNSIDE.

FINANCIALS: NONE.

VISITORS/CITIZENS: RESIDENT LARRY GATHERS, SCOTT SIMS WITH SIMS CONSTRUCTION, MIGUEL PENWELL & LANNY WALLACE WITH COVALEN.

SIMS- UPDATE ON THE PROJECT; THE SILT FENCE IS IN & THE FIRST ENTRYWAY INTO THE PROPERTY. SOME UNDERGROUND TO BEGIN NEXT WEEK. SPAHR- SIMS & CONTRACTORS MET WITH THE PROPERTY OWNERS NEXT TO THE ENTRIES TO MAKE AWARE OF WHAT TO EXPECT.

PENWELL & WALLACE WERE ASKED TO DO AN ASSESSMENT ON THE LIFT STATIONS WITHIN THE VILLAGE. WALLACE- PRELIMINARY ASSESSMENT THERE ARE SOME CONCERNS. THE INTEGRITY OF THE STRUCTURES, THE WET WELLS THE CONCRETE SEEMS TO BE GOOD. THE PANELS & ELECTRONICS ARE NO GOOD. SEEMS THERE ARE TOO MANY HANDS WORKING IN THE PANELS, THERE WERE A LOT OF THINGS BYPASSED. EXPERIENCED A SANITARY SEWER OVERFLOW (SSO) @ FLYING J. THE 41 PANEL IS ROUGH. NO INFORMATION ON THE RAS YET, WILL GET THIS TO THE VILLAGE. COVALEN INSPECTED 6 LIFT STATIONS WITHIN THE VILLAGE, THE MAJORITY OF THE LIFT STATIONS NEED SOME TYPE OF REPAIRS. THE MAIN LIFT STATION HAS GOOD PUMPS, IT NEEDS SOME UPDATES. THE CONTROL SYSTEM IS OUT DATED, IT DOESN'T FUNCTION. DETTY'S- NEED TO UPGRADE CONTROLS, FLOATS, PANEL. LOOK AT THE FLOW. THE STATION CAN BE UPGRADED. FENT ST.- NEEDS TO BE UPGRADED TO FLOATS, ELECTRICAL IS NOT WORKING. WENDY'S- STATION WAS HIGH IN WATER, THE PIT WAS FULL. CHECK VALVES NEED TO BE MAINTAINED. ONLY RUNNING ON ONE PUMP. STATE ROUTE 41- STATION WAS HIGH IN WATER, NO PUMPS ARE WORKING, CHECK VALVES ARE NOT WORKING & WAS SEPTIC. COVALEN RECOMMENDS AN EMERGENCY REPAIR ON THE VALVES & PANEL. FLYING J- THE PUMPS ARE NOT WORKING, ON GENERATOR POWER. SSO. THE COIL PACKS ARE NOT WORKING. COVALEN BYPASSED THE COIL PACKS & INFORMED VA RILEY. AN EMERGENCY REPAIR IS NEEDED. THE WET WELLS NEED TO BE CLEANED. SPAHR- WE NEED A MAINTENANCE PROGRAM FOR THE LIFT STATIONS TO GO BY. THE HAND OBSERVATION IS FOR OBSERVATION ONLY. WALLACE- LOOK INTO TELEMTRY FOR FULLTIME MONITORING. NO ALARMS ARE WORKING. ARC FLASH SHOULD BE POSTED. THE VILLAGE IS AT REPLACEMENT RATHER THAN REPAIR. KIRCHNER- IS COVALEN ABLE TO GIVE AN ESTIMATE? WALLACE- YES. DAWSON- THE EMERGENCY REPAIRS NEED COMPLETED FIRST. SPAHR- THERE'S NO NUMBERS, NO WIRES, NO SCHEMATICS IN THOSE PANELS. PENWELL RECOMMENDS ADDING LOCKS TO EVERYTHING AT THE LIFT STATIONS, AS OF NOW THERE ARE NO LOCKS. KIGER- DO YOU HAVE A MAINTENANCE PROGRAM CONTRACT? WALLACE CAN PUT SOMETHING TOGETHER. MAINTENANCE, EMERGENCY & UPDATES. DAWSON- HOW MUCH OF THIS IS LACK OF MAINTENANCE? WALLACE- THERE IS NO MAINTENANCE RECORDED TO GO BY. SHOULD CLEAN EVERY 3 YEARS, CLEAN 300 FEET PER DAY.

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NEW BUSINESS:

- LIQUOR LICENSE APPLICATION FOR JOOMAK KOREAN RESTAURANT TO TRANSFER FROM MASON, OH. MOTION BY WOLFE/MINSHALL FOR THE MAYOR TO APPROVE THE APPLICATION VOTE – 6 YEA 0 NAY.
- RESOLUTION & CERTIFICATION TO AUTHORIZE NECESSARY TAX LEVIES PER CALENDAR YEAR 2025 MOTION BY DAWSON/SPAHR VOTE- 6 YEA 0 NAY ORDINANCE 2024-4.
- ENGAGEMENT LETTER FOR CONSTRUCTION INSPECTION SERVICES WITH JIM HEATH. HEATH IS GOING TO INSPECT THE INFRASTRUCTURE. THE FEES GO BACK TO THE CONTRACTOR. MOTION BY SPAHR/WOLFE TO APPROVE VOTE – 6 YEA 0 NAY.
- NATURAL GAS AGGREGATION- THERE IS GOING TO BE A ONE MONTH GAP, COULDN'T GET THE INFORMATION FROM CENTERPOINT ENERGY TO ROLL OVER. A LETTER WAS GIVEN IN THE COUNCIL PACKETS.

CONTINUING BUSINESS:

- VILLAGE CLEAN-UP DAYS HAVE BEEN SET FOR SATURDAY, SEPTEMBER 21ST & 28TH. RECEIVED A QUOTE FROM BKD JOSE ROJAS FOR \$200.00 FOR A 30 YARD DUMPSTER. NO DELIVERY FEE, NO PICK-UP FEES. THE VILLAGE WILL NEED TO TYPE UP SOMETHING REMINDING THE RESIDENTS OF NO CHEMICALS, NO PAINT, NO YARD WASTE, NO TIRES, NO BRICKS OR BLOCK. RECEIVED A QUOTE FROM JARET BISHOP FOR \$595.00 FOR A 30 YARD DUMPSTER. NO DELIVERY FEE, NO PICK-UP FEES. THE VILLAGE WILL START OUT WITH TWO DUMPSTERS. IT WILL BE POSTED ON THE VILLAGE WEBSITE, ON THE VILLAGE DOORS, IN THE BUSINESSES AROUND TOWN & A ONE-CALL WILL BE SENT OUT FOR PROMOTION. MOTION BY BURNSIDE/MAXIE TO GO WITH BKD JOSE ROJAS QUOTE VOTE – 6 YEA 0 NAY.

OTHER BUSINESS: NONE.

VILLAGE ADMINISTRATOR: NONE.

FISCAL OFFICER: NATHANIEL LOUDERBACK WORKED TWO SUMMERS FOR THE VILLAGE AS EXTRA LABOR; EXTRA LABOR WAS PAID \$10.45/HR. LOUDERBACK IS NOW AN EMPLOYEE OF THE VILLAGE FOR THE WORK STUDY PROGRAM THROUGH MIAMI TRACE HIGH SCHOOL. KIGER- IN THE SPIRIT OF THE NEPOTISM POLICY, IT WAS MADE KNOWN THAT NATHANIEL'S MOTHER IS ANGIE MANN, THE BILLING CLERK. MOTION BY WOLFE/SPAHR TO INCREASE LOUDERBACK'S PAY TO \$12.00/HOUR VOTE- 6 YEA 0 NAY. JEFFERSONVILLE IS TO GET 3.75% OF THE LOCAL GOVERNMENT FUND IN 2025. EVERY YEAR THE VILLAGE HAS AN ALLOWANCE FOR THE EMPLOYEES TO GET UNIFORMS & BOOTS. STEWART RECEIVED A BILL FOR INSULATED REAL TREE CAMOUFLAGE BIBS & BOOTS TOTALING \$275.98 THAT WAS SIGNED BY BRAD MYERS. MYERS IS NOT A SIGNER & IS NOT AUTHORIZED TO PURCHASE ANYTHING FOR THE VILLAGE. DOES COUNCIL WANT STEWART TO PAY THIS BILL? KIGER- WITHOUT AN EXPLANATION FROM THE VA RILEY, DO NOT PAY THIS BILL. ONCE EXPLAINED & IF IT IS ADEQUATE, PAY IT THEN.

EXPENDITURES: REVIEW, MOTION, APPROVAL. MOTION BY BURNSIDE/MINSHALL TO PAY THE BILLS. ALL IN FAVOR VOTE – 6 YEA 0 NAY.

LAW DIRECTOR: KIGER- NEW ANNEXED GROUND FOR MARTINS LAND, KIGER WILL GET A COPY.

COUNCIL: DAWSON- THE CAMERA IS FIXED AT THE MAINTENANCE GARAGE; THE CAMERA IS NOW FACING THE CORRECT DIRECTION FOR THE TIME CLOCK. THE INTERNET IS WORKING FINE. HAVE ANY DRUG TESTS BEEN DONE? KIRCHNER- NONE THAT AWARE OF. DAWSON- HAS VA RILEY SPENT ANY HOURS IN THE OFFICE? KIRCHNER- NO. DAWSON- DOES RILEY HAVE A MAINTENANCE SCHEDULE WORKED UP YET? KIRCHNER- HAVEN'T SEEN ONE. DAWSON- DOES RILEY HAVE WEEKLY JOB & TASK SCHEDULES WORKED UP YET? KIRCHNER- HAVEN'T SEEN ONE. DAWSON- ON AUGUST 13th & AUGUST 16th, RILEY WAS REQUESTED TO GIVE A QUOTE FOR A POOL PUMP TO ANGIE. AS OF AUGUST 22ND, SHE

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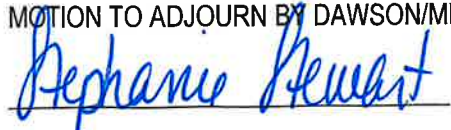
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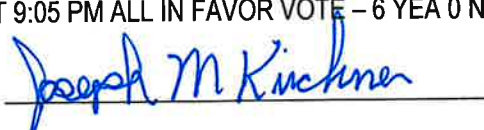
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STILL HAS NOT RECEIVED IT. SAME AS THE PROGRESS REPORT FOR NATUREWORKS GRANT #28. AT THE LAST COUNCIL MEETING IT WAS VOTED ON AND APPROVED THAT RILEY RECEIVE A WRITTEN WARNING. RILEY HAS NOT COMPLETED ANY OF THE TASKS RECOMMENDED FROM COUNCIL. RILEY'S ATTITUDE AT THE LAST COUNCIL MEETING WAS THE SAME ATTITUDE TOWARDS THE WRITE UP. AT A MINIMUM, DAWSON RECOMMENDS THAT RILEY GETS PUT ON NON-PAID ADMINISTRATIVE LEAVE FOR TWO WEEKS. RILEY EITHER NEEDS TO PAY FOR HIS HEALTH CARE UPFRONT OR HAVE IT DEDUCTED FROM HIS PAYROLL WHEN RILEY COMES BACK TO WORK. MOTION BY DAWSON/MINSHALL VOTE – 6 YEA 0 NAY. DAWSON- WHERE ARE WE AT WITH THE TELEMETRY SYSTEM? KIRCHNER- BEN HAMMOND WILL BE HERE ON MONDAY, AUGUST 26TH. DAWSON- IS HAMMOND HERE TO GET IT COMPLETED? KIRCHNER- HE'S BRINGING SOME EQUIPMENT & A COMPUTER PROGRAM. KIGER- WHO IS GOING TO OPERATE THE SEWER PLANT? KIRCHNER- WHO OPERATED THE SEWER PLANT WHEN RILEY HAS GONE ON VACATION? STEWART- IN PREVIOUS YEARS, JAMIE SELF FROM THE CITY OF WASHINGTON COURT HOUSE. DAWSON- WITH RILEY BEING OUT FOR TWO WEEKS, WE NEED TO CONTRACT OUT WITH A QUALIFIED OPERATOR. MOTION BY SPAHR/DAWSON TO CONTACT JAMIE SELF TO SEE IF HE IS AVAILABLE VOTE – 6 YEA 0 NAY. KIGER- RILEY IS TO TURN OVER KEYS FOR STATEMENT OF ACCESS TO BEGIN ON FRIDAY, AUGUST 23RD. WOLFE- THE POOL SEASON IS OVER, NEED TO SCHEDULE A PARK & RECREATIONAL MEETING IN SEPTEMBER. WOULD LIKE TO INVITE THE POOL MANAGER AND POOL ASSISTANT MANAGER. MAXIE- DID AES GET NOTIFIED TO MOW? STEWART- YES, ANGIE CONTACTED AES. A WALK-THROUGH HAS TO BE COMPLETED ON THE PROPERTIES BEFORE THEY CAN MOW. MOWING SHOULD BE FINISHED BY THE END OF THE DAY FRIDAY, AUGUST 23RD. MAXIE- HAS THE MOWER BEEN EDUCATED ABOUT NOT MOWING CLIPPINGS INTO THE STREET. MINSHALL LET HIM KNOW. STEWART- VACATE OF THE ALLEYS NEED RENAMED, THEY WERE NUMBERED AS RESOLUTIONS. VACATE OF THE ALLEY SHOULD BE ORDINANCE 2024-5 FOR ONEY 30 MAPLE ST & VACATE OF THE ALLEY SHOULD BE ORDINANCE 2024-4 FOR LOT 44 & LOT 45 DETTY PROPERTY. MOTION BY BURNSIDE/DAWSON TO GO INTO EXECUTIVE SESSION AT 8:00 PM STEWART TO STAY VOTE – 6 YEA 0 NAY. OUT OF EXECUTIVE SESSION AT 8:58 PM MOTION BY DAWSON/BURNSIDE VOTE- 6 YEA 0 NAY. MOTION BY SPAHR/DAWSON TO OFFER BOB KINZER \$25.00/HOUR DURING RILEY'S ADMINISTRATIVE LEAVE VOTE – 6 YEA 0 NAY. MOTION BY DAWSON/SPAHR TO OPEN THE COUNCIL MEETING AT THE OFFICE, TRAVEL TO OUR OFF-SITE LOCATION TO OBSERVE (SERVICE GARAGE, SEWER PLANT, WATER PLANT & POOL), THEN CONCLUDE THE MEETING BACK AT THE OFFICE STARTING THURSDAY, SEPTEMBER 12, 2024 UNTIL ALL LOCATIONS HAVE BEEN OBSERVED VOTE – 6 YEA 0 NAY.

MOTION TO ADJOURN BY DAWSON/MINSHALL AT 9:05 PM ALL IN FAVOR VOTE – 6 YEA 0 NAY.



FISCAL OFFICER



MAYOR

ALL FORMAL ACTIONS OF THE COUNCIL OF VILLAGE OF JEFFERSONVILLE CONCERNING AND RELATING TO THE ADOPTION OF RESOLUTIONS AND/OR MOTIONS PASSED AT THIS MEETING WERE ADOPTED IN A MEETING OPEN TO THE PUBLIC, IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.

