

Downtyme Management

Professional Bookkeeping Services

Bookkeeping designed to bring clarity, confidence, and peace of mind—so you can focus on growing your business.

Package	Services Included	Small	Medium	Large
Basic Bookkeeping	<ul style="list-style-type: none">Monthly bank & credit card reconciliationsCategorized income & expensesMonthly financial summary	\$300	\$450	\$1,000
Standard Bookkeeping + AP or AR	<ul style="list-style-type: none">Everything in BasicBill payment or invoicing supportMonthly report package	\$450	\$900	\$1,500
Premium Bookkeeping + AP, AR & Advisory	<ul style="list-style-type: none">Everything in StandardAP & AR managementBudgeting & financial guidance	\$600	\$1,500	\$2,500

Business Size Guide

Small: 1–3 accounts | 50–300 transactions per month

Medium: 3–5 accounts | 300–600 transactions per month

Large: 5+ accounts | 600+ transactions per month

Pricing Notes: Pricing is based on business size and monthly workload. Final rates are confirmed after an initial consultation.

Ready to simplify your finances? Schedule a consultation today.

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