

**MINUTES OF THE MEETING OF THE WEST WINCH VILLAGE HALL MANAGEMENT COMMITTEE
HELD TUESDAY 14th May 2024 IN THE VILLAGE HALL AT 7:30PM**

PRESENT AND APOLOGIES

Alan Johnson – Chairman; Rob Shaw - Parish Clerk; David Brownhill, Shirley Broadhurst, Jean Kingston, Helen Watson, Sheila Reed, Sandra Ireland, Paul Moss, Danielle Thrower – Hall Manager

Apologies: Jill Findley

MINUTES OF LAST MEETING

It was agreed that the minutes of the Committee Meeting held on Tuesday 9th April 2024 be accepted as a true copy. Proposed- D Brownhill Seconded - S Broadhurst

MATTERS ARISING

To finalise the removal of the current trustees of the existing charity as instructed by the trustee's ref the meeting held on 12th March 2024.

The Clerk to the council logged into the Charity Commission website and deleted the trustees live – one by one, by asking each individual if they wished to remain as trustees – All declined to remain.

The meeting was then closed at 7.38pm

New Agenda was started for a NEW Village Hall Committee was formed.

PRESENT AND APOLOGIES

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MATTERS ARISING

- a) **To create a New West Winch Village Hall Committee**
- b) **To vote in a new Village Hall Chairperson** – John Collier was nominated and accepted the position of Village Hall Chairperson
- c) **To appoint a Hall Secretary** - Paul Moss offered to take on the role – to create and distribute the agenda and previous minutes for each meeting.
- d) **To appoint a treasurer** – Rob Shaw accepted this role.
- e) **To reinstate the Hall Manager** – Danielle Thrower accepted this position she currently holds.
- f) **To reinstate the Hall H&S representative** – Paul Moss accepted this position.

To review and adopt New Terms of Reference – TOR

To review and adopt the new Financial Controls Policy

To review and adopt the rudimental business plan.

To adopt the new Action Plan

FINANCIAL REPORT

The money has now been transferred from the Co-op to Unity

There is still a savings account to be looked into.

There is currently £24544.35 in the account as of 30th of April 2024.

There is also £500 in the savings account which will be added to as we progress.

Other items to consider for future meetings were discussed.

Date of Next Meeting: - 11th of June 2024 at 7:30pm

MEETING CLOSED
Meeting closed at 8.25.

Approved Chair.....

Date -.....

DRAFT